



DEPARTMENT OF THE ARMY

SAVANNAH DISTRICT, CORPS OF ENGINEERS
P. O. BOX 889
SAVANNAH, GEORGIA 31402-0889

REPLY TO
ATTENTION OF:

August 18, 2004

Contracting Division
A-E and Construction Branch

SUBJECT: DACA21-03-D-0015, Multiple Award Task Order Contract Construction and Design/Build for North Carolina (and SAD)

TMS Contracting, LLC
635 Frosty Morn Drive
Clarksville, Tennessee 37040

Gentlemen:

You are requested to submit a price proposal for work detailed in the scope of work, drawings and specifications posted on our website. The Task Order Request Number is TONC17-03-D-0014. The title of the task order is Interior Replace Fire Alarm Systems, SOTF, Fort Bragg, North Carolina. The period of performance is 450 calendar days. Liquidated damages are \$826.73 per day.

This is a high priority requirement as defined in Army Federal Acquisition Regulation – AFAR Supplement 5101.602-2. Subject to availability of funds, the accounting classification will be: 21 4 2050 408 8021 P7000 3220 S09133. This project is also included in the financial plan for FY-05 at which time the accounting classification will be 21 5 2050 508 8021 P7000 3220 S09133. This statement is not a commitment of funds. Funds are not presently available for this acquisition. No contract award will be made until appropriated funds are made available from which payment for contract purposes can be made.

You are reminded that this project is being completed among your firm, The Clement Group, and GSC Construction. Award will be made based on price.

To access the scope of work and specifications, and drawings go to <http://ebs.sas.usce.army.mil>. Scroll down the page to you come to the “blue” label that reads Construction – Simplified Acquisition. Select the project Number pertaining to your Solicitation/Contract TONC17-03-D-0015.

Your proposal should be signed by a duly authorized official of your company and is required no later than 2:00 P.M. local time September 8, 2004 to the above address ATTN: CT-C/Linda Elliott.

If you have any questions, please contact Linda Elliott at (912) 652-5076 or Glynn Richards at (912) 652-5659.

Sincerely,

A handwritten signature in black ink that reads "Julie A. Anderson".

Julie A. Anderson
Contracting Officer

Enclosures

**SCOPE OF WORK
REVISED 26 AUGUST 2004**

**TASK ORDER FOR CONSTRUCTION OF
REPLACE FIRE ALARM SYSTEMS, SOTF.
FORT BRAGG, NC**

1. **DESCRIPTION OF WORK:** Furnish all labor, equipment, incidentals, supervision, and transportation for work necessary to Replace Fire Alarm Systems, SOTF. All work shall be performed in accordance with the MATOC contract specifications, manufacturer's recommendations, and state building codes. All work shall comply with the Uniform Building Code, Life Safety Code, National Standard Plumbing Code, and manufacturer's recommended practices. All electric work shall comply with NFPA 70, National Electric Code and NFPA 13 and 101, Life Safety Code and manufacturer's recommendations.

2. **PERFORMANCE PERIOD:** 450 calendar days

3. **CONTRACTOR REQUIREMENTS:**
 - A. Project Involves Handling of Asbestos: No

 - B. Occupancy During Construction: Yes, per Specification Section 01005-3.1.

 - C. Phasing of Work: Yes, per Specification Section 01005-3.3.3: "Contractor is to furnish a detailed construction phasing plan and schedule."

 - D. Construction Schedule: Bar Chart

 - E. CQC System Requirements: CQC Organization: Civil per 01451A-3.4.3.

4. **PRE-BID CONFERENCE:** No

5. **CONTRACT REQUIREMENTS:**
 - A. After task order award:
 - FRP0001 - Site Safety and Health Plan
 - FRP0002 - Quality Control Program
 - FRP0003 - Work Plan (Design)
 - FRP0004 - Price Proposal
 - FRP0005 - Pre-Remediation Action Conference
 - FRP0006 - Work Schedule
 - FRP0007 - Weekly Progress Report
 - FRP0008 - Telephone Conversation/Correspondence Records
 - FRP0015 - Site/Project Specific Remediation Report
 - FRP0016 - As-Built/In Progress Drawings

 - B. After construction completion, prior to final payment:
 - FRP0009 - System/Equipment Testing
 - FRP0010 - Operation and Maintenance Manuals to include Videos
 - FRP0011 - Training

FRP0012 - Equipment and Construction Warranties
 FRP0013 - List of Standard Equipment and Service Organizations
 FRP0014 - Certification of Computer Media
 FRP0017 - As-Built/Final Drawings

6. GOVERNMENT FURNISHED ITEMS/WORK: N/A

7. INTERFACE WITH GOVERNMENT PERSONNEL: Access to and from the site shall be coordinated through the NC Air Force and Special Operations Resident Office, ATTN: Mr. Vernon Crudup. The phone number is (910) 432-8121

8. WAGE DETERMINATION: General Decision Number NC030032, dated 06/13/2003, NC32 ~ Building.

9. LIQUIDATED DAMAGES: The contractor shall be assessed the amount of \$826.73 liquidated damages per calendar day for failure to complete the prescribed work within the performance period stated in paragraph 2, above.

10. TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
10	9	6	4	4	6	8	7	4	4	5	9

11. PAYMENT OFFICE:

The billing and payment will be through the Corps of Engineers Fort Bragg Area Office:

Mailing Address:

U. S. Army Corps Of Engineers
 NC Air Force and Special Projects Area
 Office
 P.O. Box 70069
 Fort Bragg, N.C. 28307-1588

Shipping Address

U.S. Army Corps of Engineers
 NC Air Force and Special Projects Area
 Office
 Building D-2507 Ardennes St.
 Fort Bragg, N.C. 28307-0247

12. ENCLOSURES:

A. Specifications: See Attached copy.

B. Drawings: Index of Drawings

Sheet Number	Title	Sheet Number	Title
G-1	Cover	E-40	FIRE ALARM PLAN-BLDG "N" DEMO
G-2	Location and Vicinity Map	E-41	FIRE ALARM PLAN-BLDG "N" DEMO
G-3	General Construction Notes and Legend	E-42	FIRE ALARM PLAN-BLDG "N" DEMO
E-1	FIRE ALARM PLAN-BLDG "M" DEMO	E-43	FIRE ALARM PLAN-BLDG "N" DEMO
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E-3	FIRE ALARM PLAN-BLDG "M" DEMO	E-45	FIRE ALARM PLAN- BLDG "N" NEW WORK
E-1	FIRE ALARM PLAN-BLDG "M" DEMO	E-46	FIRE ALARM PLAN- BLDG "N" NEW WORK
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E-3	FIRE ALARM PLAN-BLDG "M" DEMO	E-48	FIRE ALARM PLAN- BLDG "N" NEW WORK
E-4	FIRE ALARM PLAN-BLDG "M" DEMO "M" DEMO	E-49	FIRE ALARM PLAN- BLDG "N" NEW WORK
E-5	ALARM PLAN-BLDG "M" DEMO	E-50	FIRE ALARM PLAN- BLDG "U" NEW WORK
E-6	FIRE ALARM PLAN-BLDG "M" DEMO	E-51	FIRE ALARM PLAN- BLDG "U" NEW WORK
E-7	FIRE ALARM PLAN-BLDG "M" DEMO	E-52	FIRE ALARM PLAN- BLDG "31" NEW WORK
E-8	FIRE ALARM PLAN-BLDG "M" DEMO	E-53	FIRE ALARM PLAN- BLDG "33" NEW WORK
E-9	FIRE ALARM PLAN-BLDG "M" DEMO	E-54	FIRE ALARM PLAN- BLDG "29" DEMO
E-10	FIRE ALARM PLAN-BLDG "M" DEMO	E-55	FIRE ALARM PLAN- BLDG "29" NEW WORK
E-11	FIRE ALARM PLAN-BLDG "M" DEMO	E-56	FIRE ALARM PLAN- BLDG "30" NEW WORK
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E-14	FIRE ALARM PLAN-BLDG "M" DEMO	E-59	FIRE ALARM PLAN- BLDG "32" NEW WORK
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E-24	FIRE ALARM PLAN-BLDG "M" NEW WORK	E-69	FIRE ALARM PLAN- BLDG "W" NEW WORK
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E-34	FIRE ALARM PLAN-BLDG "M" NEW WORK	E-79	FIRE ALARM RISERS / SYMBOLS
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E-38	FIRE ALARM PLAN- BLDG "N" DEMO		<i>Not used.</i>
E-39	FIRE ALARM PLAN- BLDG "N" DEMO		<i>Not used.</i>

C. General Work: The work consists of furnishing all labor, equipment, transportation, and materials necessary to perform all work in strict accordance with these specifications, schedules, applicable PWBC Drawings, and other contract documents. The scope of work of this contract includes, but is not limited to the following electrical work and will provide a complete and useable system.

D. Architectural Work: None.

E. Mechanical Work: None.

F. Electrical Work: All designs shall comply with NFPA 72. Use 4-wire fire alarm systems. The existing Fire Alarm Systems will be removed from various buildings within the SOTF Compound. New fire alarm systems, including, but not limited to panels, devices, conduit, and wire will be installed in approximately 22 existing buildings within the SOTF compound. The new fire alarm systems installed in the 22 buildings will be addressable with notification back to the existing Honeywell EBI Fire Alarm Control System located in one of the buildings. Honeywell will manufacture building fire alarm control panels.

G. Landscaping and Grounds Restoration Work: None.

13. PRE BID SITE VISIT: Prior to the submission of any bids, all bidders are required to visit the project site location to become familiar with the project requirements. Failure to visit the project site will not disqualify a bid; however, the bidder is

required to comply with the terms and conditions of any resultant contract because of such failure. In no event will a failure to inspect the site constitute grounds for a claim after award of the task order.

- 14. EXCAVATION PERMIT:** The contractor shall have a completed and approved PWBC Excavation Permit prior to any excavation, to include sign or fence-post holes. The Contractor shall schedule an appointment to locate utility lines at least 24 hours prior to any excavation with the PWBC Facilities Maintenance Division. A copy of the PWBC Excavation Permit will be provided at the Prewrite Conference. The Contractor shall be responsible for coordination with the Information Technology Business Center (ITBC), Outside Plant Branch, for locating communication lines prior to any excavation.
- 15. DISPOSAL AND BORROW PERMITS:**

 - a. Disposal Permits: A permit is required to use the installation land clearing and inert debris and demolition landfills. Landfill permits shall be processed with the Environmental Compliance Branch of the PWBC Environmental & Natural Resources Division. Permits are issued for the life of the specific contract only. Only materials produced on the project for which the permits are issued may be disposed of in the land clearing and inert debris and demolition landfills. The Contractor shall keep a copy of the completed permit with the vehicle throughout the contract disposal operation. Copies of the disposal permit forms will be provided at the Prewrite Conference.
 - b. Borrow Permits: A permit is required to use the Fort Bragg borrow material pits. Borrow pit permits shall be processed with the Environmental Compliance Branch of the PWBC Environmental & Natural Resources Division. Permits are issued for the life of the specific contract only. Borrow materials may only be used on the project for which the permits are issued. The Contractor shall keep a copy of the completed permit with the vehicle throughout the contract borrow operation
- 16. HAUL ROUTES:** The Contractor is required to obtain approval from the Resident Office for the routes he intends to use for transportation of borrow materials, construction debris, or demolition materials unless otherwise permitted in writing by the Resident. The axle load of earth-hauling equipment operating on paved streets shall not exceed 12,000 pounds.
- 17. UTILITY OUTAGES AND ROAD CLOSURES:** Utility, road, and railroad closures require a minimum 10 working days advance written notice and will be subject to Resident Office approval. In the case of a road closures, a sketch shall be provided showing the closure location and all necessary signs and barricades. Necessary signage, barricades, flag persons, lights (including temporary traffic control lights), and markings for the safe movement of the public during construction shall be in accordance with the Manual on Uniform Traffic Control Devices, and shall be provided at no additional expense to the Government.

- 18. AVAILABILITY AND USE OF UTILITY SERVICES:** Utility services required on the job site for the accomplishment of the work will be furnished at no cost to the Contractor; however, the Government will make no connections or alterations to the existing utility systems for the Contractor. Utilities for offices and/or storage buildings or areas will be billed to the Contractor monthly and will not be furnished free of charge. The Contractor shall be responsible for installing meters or other connections at no cost to the Government. At the conclusion of the contract, the Contractor shall remove all temporary connections, distribution lines, meters and associated paraphernalia unless otherwise directed by the Resident Office. Prior to installing any utility connections at an office/storage site, the plan will be approved by the Resident Office. When utility meters are installed, the Contractor shall notify the Resident Office for the initial meter reading. Failure to obtain this initial reading will result in the Contractor being charged for the entire amount shown on the meter.
- 19. CONTRACTOR STORAGE AND TRAILERS:** The Contractor shall place or paint a sign on all of his storage trailer(s) and building(s) used on this contract. At a minimum, the sign shall contain the name of the Contractor and a telephone number at which the contractor can be reached. The trailer(s) and building(s) shall be completed with gates and/or doors, which can be locked. Only material for this project shall be stored in the trailer(s) or building(s). The Contractor shall remove the storage trailer(s) or building(s) within 30 days after completion of the contract and prior to submitting his final invoice. The area around the storage trailer(s) and building(s) shall be kept clean.
- 20. SAFETY:** Safety will be in compliance with the Corps of Engineers Safety Manual EM 385-1-1 (Nov. 2003 edition). Use of appropriate safety equipment is mandatory and not limited to hard hats and steel-toed shoes. Contractor is responsible for daily clean up and complete restoration of the area once the contract is complete.
- 21. HOURS OF WORK:** Work shall be accomplished between the hours of 0730 thru 1630 hours daily, Monday through Friday on non-Government holidays. Legal holidays falling on Saturday are observed on the preceding Friday and those falling on Sunday are observed on the following Monday. Work schedule and facility security to be coordinated with the Resident Office for facility access and security maintenance during duration of work. Contractor shall not work outside of the stated hours of work, without first obtaining approval from the Resident Office.
- 22. WARRANTY:** The contractor shall provide a minimum of one (1) year warranty on all materials and workmanship from the date of the Government's acceptance of the work.

END OF SCOPE

SUPPLIES OR SERVICES AND PRICES/COSTS
SCHEDULE

SF-00005-4, REPLACE FIRE ALARM SYSTEMS, SOTF
FORT BRAGG, NC

TOTAL BID ITEMS 0001 THROUGH 0018\$_____.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "M" up to and including a line five (5) feet outside the building, complete

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "N" up to and including a line five (5) feet outside the building, complete

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "U" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "29" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "32" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "Q" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007		1	LS	XXXX	\$_____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new

fire alarm system described herein for Building "L" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008		1	LS	XXXX	\$ _____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "RS" up to and including a line five (5) feet outside the building, complete.

TEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0009		1	LS	XXXX	\$ _____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "S" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0010		1	LS	XXXX	\$ _____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "W" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0011		1	LS	XXXX	\$ _____

All Demolition, Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "X" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0012		1	LS	XXXX	\$ _____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "62" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0013		1	LS	XXXX	\$ _____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "13" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014		1	LS	XXXX	\$ _____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "75" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015		1	LS	XXXX	\$ _____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm

system described herein for Building "20" up to and including a line five (5) feet outside the building, complete.

TEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0016		1	LS	XXXX	\$_____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "V" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0017		1	LS	XXXX	\$_____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "ZN & ZS" up to and including a line five (5) feet outside the building, complete.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0018		1	LS	XXXX	\$_____

All Debris Removal, Plant, Labor, and Material necessary to provide new fire alarm system described herein for Building "12" up to and including a line five (5) feet outside the building, complete.

WELDERS - receive rate prescribed for craft performing operation
to which welding is incidental.

Unlisted classifications needed for work not included within
the scope of the classifications listed may be added after
award only as provided in the labor standards contract clauses
(29 CFR 5.5(a)(1)(ii)).

In the listing above, the "SU" designation means that rates
listed under that identifier do not reflect collectively

bargained wage and fringe benefit rates. Other designations
indicate unions whose rates have been determined to be
prevailing.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can
be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a
position on a wage determination matter
- * a conformance (additional classification and rate)
ruling

On survey related matters, initial contact, including requests
for summaries of surveys, should be with the Wage and Hour
Regional Office for the area in which the survey was conducted
because those Regional Offices have responsibility for the
Davis-Bacon survey program. If the response from this initial
contact is not satisfactory, then the process described in 2.)
and 3.) should be followed.

With regard to any other matter not yet ripe for the formal
process described here, initial contact should be with the Branch
of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U. S. Department of Labor
200 Constitution Avenue, N. W.
Washington, D. C. 20210

2.) If the answer to the question in 1.) is yes, then an
interested party (those affected by the action) can request
review and reconsideration from the Wage and Hour Administrator
(See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N. W.
Washington, D. C. 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U. S. Department of Labor
200 Constitution Avenue, N. W.
Washington, D. C. 20210

4.) All decisions by the Administrative Review Board are final.
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SECTION 01005

GENERAL AND SPECIAL PROVISIONS

02/04

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- 1.4 Electrical Work.
- 1.5 Landscaping and Grounds Restoration Work.

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- 2.2 Safety and Environmental Plans.
- 2.3 Quality Control
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 - 2.5.1 Disposal Permits.
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SECTION 01005

GENERAL AND SPECIAL PROVISIONS

02/04

PART 1 GENERAL

1.1 SCOPE OF WORK

The work consists of furnishing all labor, equipment, transportation, and materials necessary to perform all work in strict accordance with these specifications, schedules, applicable PWBC Drawings, and other contract documents. The scope of work of this contract includes, but is not limited to, the following specific items of work:

1.1.1 Civil Work.

None.

1.2 Architectural Work. None.

1.3 Mechanical Work.

None.

1.4 Electrical Work.

All designs shall comply with NFPA 72. Use 4-wire fire alarm systems.

- Existing Fire Alarm Systems will be removed from various buildings within the SOTF Compound

- New fire alarm systems, including, but not limited to, panels, devices, conduit, and wire will be installed in approximately 22 existing buildings within the SOTF compound.

- The new fire alarm systems installed in the 22 buildings will be an addressable with notification back to the existing Honeywell EBI Fire Alarm Control System located in one of the buildings. Building fire alarm control panels will be manufactured by Honeywell.

1.5 Landscaping and Grounds Restoration Work.

None

PART 2 PROJECT REQUIREMENTS:

2.1 Certificates of Compliance and Material Submittals.

The Contractor shall submit for approval all certificates of compliance and material submittals required in these technical provisions. Required submittals shall be submitted for approval not later than 30 days prior to the approval date needed to achieve compliance with the approved project schedule. Approval must be received from the Contracting Officer or his representative before incorporating the materials into the work. The

Contractor shall provide a Submittal Register listing all required submittals in the contract to the COR at the time of the first submittal. Submittal forms (form 59-2-R) and a sample Submittal Register (Form 4288) will be provided at the Prewrite Conference.

2.2 Safety and Environmental Plans.

The Contractor shall submit a proposed safety plan in accordance with the current Corps of Engineers Safety Manual, EM-385-1-1. A sample safety plan form will be provided at the Prewrite Conference.

2.3 Quality Control

The Contractor shall provide the job superintendent's name and telephone number to the Construction Management Division of the PWBC; building 3-1634, Butner Road; (910) 396-2308, prior to commencement of work. The Contractor shall furnish a daily Contractor Quality Control (CQC)/Superintendent's work report to the Contracting Officer's Representative (COR). A sample CQC report form will be provided at the Prewrite Conference.

2.4 Excavation Permit

The Contractor shall have a completed and approved PWBC Excavation Permit in his possession prior to any excavation, to include sign or fence-post holes. The Contractor shall schedule an appointment to locate utility lines at least 10 working days prior to any excavation with the PWBC Facilities Maintenance Division, building 3-1634, Butner Road. This will be accomplished by submitting a Facilities Maintenance Division Service Order. Service Orders are obtained by calling (910) 396-0321, or making the request on-line at <http://www/bragg/army/mil/pwbc/>. Service Order status can also be checked on-line at the same web address. A copy of the PWBC Excavation Permit form will be provided at the Prewrite Conference. The Contractor shall be responsible for coordination with the Information Technology Business Center (ITBC), Outside Plant Branch; building 1-1434, Scott Street; (910) 396-8200, for locating government-owned communication lines prior to any excavation. The Contractor shall also be responsible for coordination with any known or suspected non-governmental utilities such as Sprint telecommunications or cable television.

2.5 Disposal and Borrow Permits.

2.5.1 Disposal Permits.

A permit is required to use the installation land clearing and inert debris and demolition landfills. Landfill permits shall be processed with the Environmental Compliance Branch of the PWBC Environmental & Natural Resources Division; building 3-1333, Butner Road; (910) 432-6336/-6352. Permits are issued for 60 days duration and for the specific contract only. Only materials produced on the project for which the permits are issued may be disposed of in the land clearing and inert debris and demolition landfills. The Contractor shall keep a copy of the completed permit with the vehicle throughout the contract disposal operation. Copies of the disposal permit forms will be provided at the Prewrite Conference. The land clearing and inert debris and demolition debris disposal site locations are shown on the drawings.

2.5.2 Borrow Permits.

Borrow Permits. A permit is required to use the Fort Bragg borrow material pits. Borrow pit permits shall be processed with the PWBC Facilities Maintenance Division, Roads and Equipment Branch; Building O-3454, Lamont Road, 396-6873. Permits are issued for the life of the specific contract only. Borrow materials may only be used on the project for which the permits are issued. The Contractor shall keep a copy of the completed permit with the vehicle throughout the contract borrow operation. Copies of the borrow permit forms will be provided at the Prework Conference. The borrow pit location is shown on the drawings.

2.6 Haul Routes

The Contractor is required to use the haul routes shown on the contract drawings for transportation of borrow materials, construction debris, or demolition materials unless otherwise permitted in writing by the COR. When haul routes are not designated in the contract, the Contractor must obtain approval from the COR for the routes he intends to use. The axle load of earth-hauling equipment operating on paved streets shall not exceed 12,000 pounds.

2.7 Utility Outages and Road Closures

Utility, road, and railroad closures require minimum 10 working days advance written notice and will be subject to COR approval. A sample utility outage/road closure request form will be provided at the Prework Conference.

Utility outages will be held on normal work days, after hours or on weekend/holidays as coordinated with the Contracting Officer, Ft. Bragg PWBC and the utility provider. The decision on when to have an outage (normal work hours, weekend, etc) will be based on the length of the outage and the normal business hours/hours of maximum usage for the facilities affected by the outage. Outages will be limited to a duration of 4 hours unless extenuating circumstances dictate otherwise.

In the case of road closures, a sketch shall be provided showing the closure location and all necessary signs and barricades. Necessary signage, barricades, flagpersons, lights (including temporary traffic control lights), and markings for the safe movement of the public during construction shall be in accordance with the Manual on Uniform Traffic Control Devices, and shall be provided at no additional expense to the Government.

2.8 Availability and Use of Utility Services.

2.8.1 Payment for Utility Services

The Government will make all reasonably required utilities available to the Contractor from existing outlets and supplies, as specified in the contract. Unless otherwise provided in the contract, the amount of each utility service consumed shall be charged to and paid for by the Contractor at the prevailing rates. The rates listed below are current as of January 1, 2003 and are subject to change. The Contractor shall carefully conserve all utilities furnished.

2.8.2 Meters and Temporary Connections

The Contractor, at its expense and in a manner satisfactory to the Contracting Officer, shall provide and maintain necessary temporary connections, distribution lines, and meters required to measure the amount of each utility used for the purpose of determining charges. The Contractor shall notify the Contracting Officer's Representative, in writing, no less than 10 working days before the temporary connection is made. The Contracting Officer's Representative will then provide the contractor with the name and phone number of the utility provider. The contractor will be responsible for contacting the utility provider and making arrangements for connections and billing. For temporary electrical connections the Government or applicable utility provider will provide the meter (meter base provided by contractor) and make the final hot connection after inspection and approval of the Contractor's temporary wiring installation. The Contractor shall not make the final electrical connection. For temporary water and sewer connections the contractor will provide the meter and after inspection/approval by the Contracting Officer's Representative make the final connection at the contractor's expense.

2.8.3 Use of Permanent Building Utility Connections

Utilities consumed by the contractor from permanent building utility connections shall also be metered and paid for by the contractor. When the permanent system is activated the initial meter reading shall be recorded and reported as specified below. On building renovation projects the initial meter reading shall be recorded when the contractor is given possession of the building to perform the work. The contractor shall pay for utilities consumed through the permanent building connection until the work has been completed or the government has occupied the facility, whichever occurs first.

2.8.4 Initial Meter Readings

Upon installation of the meter, the initial reading shall be recorded (in the presence of the Contracting Officer's Representative) and forwarded to the point of contact for utility service with a copy to the Contracting Officer's Representative.

2.8.5 Final Meter Reading

Before completion of the work and final acceptance of the work by the Government, the Contractor shall notify the Contracting Officer and the applicable utility provider, in writing, 10 working days before termination is desired. The Government or applicable utility provider will take a final meter reading. Electric service will be disconnected by the provider. Water and sewer connections will be disconnected by the contractor, at his expenses and by a method approved by the Contracting Officer's Representative. The Contractor shall then remove all the temporary distribution lines, meters, meter bases, and associated paraphernalia. The Contractor shall pay all outstanding utility bills before final acceptance of the work by the Government.

2.8.6 Utilities Charge Rates

Water ----- \$1.9585 per 1,000 gallons
Electricity ----- \$0.0752 per KW hour
Sewer ----- \$10.00/month for each connected trailer up to single wide size.

The rate for larger trailers will be determined by the utility provider, however, this rate will not exceed \$20.00/month per trailer.

2.9 As-Built Record Drawings.

The Contractor shall be responsible for maintaining one set of master prints at the job-site on which he shall keep a careful and neat record of all deviations from the original contract drawings as the work progresses. The Contractor shall note all changes and corrections on these record drawings promptly as the changes occur, but in no case less often than a weekly basis. In addition to incorporated modifications, these record drawings shall also include the actual location of all subsurface utility lines installed or encountered, and the type of materials used. Contractor will receive a copy of the contract documents in an electronic format (CD or 3.5 inch diskette) at the time of award, the Contractor shall be responsible for transferring any as-built changes and plan sheet annotations described above onto the electronic format documents. The marked-up/annotated prints, or the annotated electronic drawings if applicable, shall be certified as to their correctness by an authorized representative of the Contractor and turned-over to the COR not later than 10 days after acceptance of the work by the Government.

2.10 Color Boards. Omitted.

PART 3 SPECIAL PROVISIONS:

3.1 Occupancy.

The facility will be occupied and in normal usage during accomplishment of the work. Interference with and inconvenience to the occupants or routine use of the facility shall be held to an absolute minimum. The Contractor is responsible for providing such covering, shields, and barricades as are required to protect the facility occupants, furniture, equipment, supplies, etc., from dust, debris, weather intrusion, or other cause of damage resulting from construction.

3.2 Contractor Vehicle/Equipment Access to Fort Bragg

Fort Bragg is not a closed installation, but vehicular access is controlled. Contractors are required to register each vehicle that will be traveling installation roads or streets under its own power. Each such vehicle shall have a registration decal. Registration may be accomplished at the Main Vehicle Registration Center, building 8-1078 on Randolph Street near Bragg Boulevard, 0800-1700 hours Monday through Friday. Unregistered vehicles should expect to be stopped and delayed at all access control points. Contractors and all commercially registered vehicles shall use the Knox Street access control point off Bragg Boulevard for all access to Fort Bragg.

3.3 Special Work Constraints

3.3.1 Phasing

The work will be phased so that disturbance to occupants will be minimized.

3.3.2 Time Constraints

All work will be performed during the hours of 0730 AM to 1700 PM

3.3.3 Special Coordination Requirements.

The efforts described in these documents shall be performed while utilization of building function is on-going. Contractor must consider phased operation of construction effort as part of this scope of work. The contractor shall submit a detail constructor phasing plan and schedule.

a.The contractor will be permitted to use a maximum of two(2) work crews at any given time on this project. The Government will provide one (1) escort for each work crew. All work by the Contractor must be conducted such that all work crew members remain in the line of sight of the escort at all times. At no time may any of the contractor's work crew be out of the line of sight of the escort.

b.The contractor must complete all demolition work and new construction in an area before proceeding to the next area. An area is defined as the work shown on any single page of these drawings.

c.The contractor must remain flexible throughout this project. There may be Occasions, to include last minute Occasions, when the government denies the contractor access to a particular work area for a short period of time. A Short period of time is defined as one Day.

d.The government reserves the right to change building designations (i.e. letters or numbers) and room space designations (titles or numbers) prior to the contractor's programming of the system. Contractor will be required to coordinate building/space designations with the contracting officer prior to programming.

-- End of Section --

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09/03

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SECTION 01006

SECURITY PROCEDURES GUIDE
09/03

PART 1 GENERAL

1. This Security Procedures Guide is issued for the design and construction of project Replace Fire Alarm Systems, SOTF, SF-00005-4. Project documents will be classified a minimum of 'For Official Use Only' (FOUO).

1.1 REFERENCE

- a. AR 380-5, DA Information Security Program Regulation, dated 25 February 1988.
- b. DOD 5220.22-M, Industrial Security Manual, dated January 1991.

1.2 PURPOSE

The purpose of this Security Procedures Guide is to provide guidance and established procedures for the uniform handling and control of all information on SOTF projects that are originated, dispatched and/or received by any SOTF project element.

1.3 APPLICABILITY

This guide is applicable to all personnel granted access to information and material related to Security Operations Training Facility (SOTF). Access to project data and information is on a strict "NEED TO KNOW" basis. In all cases, the most stringent requirements of Reference 1.1a and b, and this manual apply. SOTF project elements will be subject to unannounced and random inspections by SOTF Security Personnel to insure compliance with this manual.

1.4 POCs

The SOTF Security/OPSEC Manager is Mr. Tim Holt, telephone (910) 396-0914. The SOTF Project Manager is Mr. Roger Whatley, telephone (910) 396-0976.

1.5 BACKGROUND

a. SOTF is a Department of the Army secure training facility. Design and construction drawings, specifications, and design analysis of this SOTF project cannot be provided to any other country, except as approved by the Security Manager.

PART 2 SPECIAL SECURITY PROCEDURES

2.1 RESPONSIBILITIES

a. Commanders and/or heads of organizations in which SOTF material is originated, dispatched, received and/or stored, will insure that this Security Procedures Guide is on hand and that all SOTF project personnel are thoroughly familiar with its contents.

b. Each individual entrusted with SOTF documents regardless of classification or protective marking (FOUO) is responsible for the proper control, accountability, and safeguarding of same.

2.2 ACCESS

a. Access to FOUO information on SOTF projects will be limited to US Citizens who have a valid "need to know". In the event that access to classified information is required, an additional security procedures guide will be furnished.

b. To gain access to the SOTF site and/or project information, a written or telephonic request must be made to the SOTF Project Manager at least one week in advance (Page 6). A separate request must be made for each site visit.

c. Once access has been granted, no SOTF information or site access will be given to the individual until he or she has signed a Security Briefing Form (Page 4). The original form will be sent to the SOTF Security Manager.

(1) Use of Escorts: Personnel entering the Security Operations Training Facility will be escorted by a facility member or by a security guard. Use of escorts within the facility is done routinely for contracted personnel regardless of their security clearance level.

(2) Work Hours: Normal work hours for contract personnel to conduct business within SOTF are 0730 - 1600, Monday thru Friday. Contractor personnel will report to the SOTF Visitor Center each day at 0730 to exchange valid picture identification for a SOTF visitor badge. All contractor vehicles will be searched each day starting at 0730. Once the badge exchange and vehicle search is complete, the Contractor will convoy with the escort to the job site. The Contractor must exit the SOTF compound by 1600 each day. Exceptions, if approved by the Project Manager, must be coordinated two days in advance.

2.3 Information Controls

a. Work Areas: A separate work area will be established where large volumes of project information are processed, discussed, or stored. This is required to preclude compromise of project information by unauthorized personnel.

b. Communications: Nonsecure telephone circuits will not be used to discuss any sensitive SOTF information or data. Nonsecure facsimile equipment may be used only for the transmission of unclassified SOTF information.

2.4 Release of Information

Release of Information: Public release of any SOTF information regardless of classification is NOT authorized. Any attempts by unauthorized personnel to obtain SOTF information or data will be reported immediately to the SOTF Security Manager by the most expeditious means available.

2.5 Storage

Unclassified SOTF project information must be stored in a locked, segregated container located in the SOTF work area. At no time will SOTF information be left unsecured within the work area when it is not being worked on. FOUO cover sheets should be used whenever appropriate.

2.6 Transmission

a. "FOR OFFICIAL USE ONLY" material may be sent by Certified mail or US Express mail.

b. All envelopes or packages containing SOTF "FOUO" material will be addressed to the official government activity or organization with attention to a specific individual by name. Return address will note specific individual in attention line. The envelope will be clearly marked with the caveat "DELIVER TO AND TO BE OPENED BY ADDRESSEE ONLY". This caveat will be displayed in letters at least $\frac{1}{4}$ inch in height. The protective marking "FOR OFFICIAL USE ONLY" shall NOT be stamped on the envelope. The envelope shall be carefully sealed with tape.

SECURITY BRIEFING

I, _____, understand that, by virtue of assignment, employment, or association on this sensitive Department of the Army Facility/Project, of the Security Operations Training Facility (SOTF), I may be granted access, if properly authorized/security cleared, to information, material, and plans which concern the security of the United States of America and which are either sensitive or classified by order of the President or as authorized by statute.

1. I understand that I may never divulge, publish, or reveal by writing, word, conduct, or otherwise, to any unauthorized person, any classified or sensitive information relating to the SOTF Facility/Project, its personnel, fiscal data or security measures without prior consent of the Director, SOTF or his designated representative.

2. I understand that the burden is upon me to ascertain whether or not information is classified, and, if so, who is authorized to receive it. I will, therefore, obtain the decision of the authorizing officials of the SOTF Security Office on these matters before disclosing such information.

3. I must submit for review to an appropriate DOD official prior to discussing with or showing to any publisher, literary agent, architectural firm, or other unauthorized persons, all manuscripts, articles, speeches, resumes, all architectural design drawings and papers, written or drawn by me or in conjunction with others, which contain or are derived from information or material obtained by virtue of my assignment, employment or association with the SOTF Facility/Project. I understand that the purpose of such review is to ensure that no sensitive or classified information or material obtained by virtue of my assignment, employment or association with this facility/project contained therein. I further understand that such review shall not constitute nor shall be represented as a verification or factual accuracy or an endorsement of the opinions contained in any such manuscripts, articles, speeches, resumes, or papers.

4. I understand that all classified or sensitive information acquired by me in connection with my assignment, employment or association with this facility/project remains the property of the Government of the United States of America, and I must surrender, upon demand by appropriate DOD official, or upon separation from this SOTF Facility/Project, any material in my possession relating to such information.

5. I must report without delay to my superior the details or circumstances of any case which comes within my knowledge wherein an unauthorized person has obtained or is attempting to obtain classified, or sensitive information or material, or wherein such information or material may be or is being disclosed or removed in an authorized manner.

6. I understand that my compliance with all the obligations required to protect classified information may be a consideration of my continuing assignment, employment or association with this facility/project. I understand that any failure to so comply may subject me to administrative action including termination of my assignment, employment or association with this facility/project.

7. I have read and understand the provisions of the Espionage Act, Sections, 793, 794, and 798, of Title 18, United States Code, and I am aware of the penalties provided for any violation thereof. I understand that the provisions of the Espionage Act apply during my assignment, employment or association with the SOTF facility/project.

8. I have read and understand the contents of this briefing. I have read and understand Section 1001, of Title 18, United States Code, regarding the making of false, fictitious, or fraudulent statements or representations, and I am aware of the penalties provided for any violation thereof.

PERSON CONDUCTING BRIEFING

PERSON BEING BRIEFED

(DATE) _____ (DATE)

(PRINTED OR TYPED NAME)

(PRINTED OR TYPED NAME)

(SSAN)

(SSAN)

(ORGANIZATION/FIRM)

(ORGANIZATION/FIRM)

(SIGNATURE)

NOTICE: THE PRIVACY ACT, 5 U.S.C. 552a, requires that federal agencies inform individuals, at the time information is solicited from them, whether the disclosure is mandatory or voluntary, by what authority such information is solicited, and what uses will be made of the information. You are hereby advised that the authority for soliciting your Social Security Account Number (SSAN) is Executive Order 9397. Your SSAN will be used to identify you precisely when it is necessary to certify that you have access to the information indicated above. While your disclosure of SSAN is not mandatory, your failure to do so may delay the processing of such certification.

PART 3 REQUEST FOR ACCESS

SOTF PROJECT: _____
DATE: _____
ORGANIZATION _____

NAME & TITLE OF NOMINEE _____
SSN _____ TELEPHONE _____

ACCESS IS REQUIRED FOR PROJECT INFORMATION _____ AND/OR SOTF SITE
VISIT _____.
REQUESTED ACCESS LEVEL _____
JUSTIFICATION/COMMENTS _____

DATE/TIME OF SITE VISIT _____

REQUESTOR _____

To be completed by requestors Security Officer:

SECURITY CLEARANCE OF NOMINEE _____

CLEARANCE GRANTED BY _____ ON _____

SECURITY OFFICER

SIGNATURE

DATE

To be completed by SOTF Access Approving Official:

ACCESS TO SOTF PROJECT INFORMATION _____ AND/OR SOTF SITE _____ IS
APPROVED/DISAPPROVED.
APPROVED ACCESS LEVEL: _____
COMMENTS _____

APPROVING OFFICIAL

SIGNATURE

DATE

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SECTION 01330

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05/02

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Replace Fire Alarm Systems, SOTF
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SECTION 01330

SUBMITTAL PROCEDURES
05/02

PART 1 GENERAL

1.1 SUMMARY

1.1.1 Government-Furnished Information

Submittal register will be delivered to the contractor, by contracting officer on 3 1/2 inch disk or a CD. Register will have the following fields completed, to the extent that will be required by the Government during subsequent usage.

Column (c): Lists specification section in which submittal is required.

Column (d): Lists each submittal description (SD No. and type, e.g. SD-04 Drawings) required in each specification section.

Column (e): Lists one principal paragraph in specification section where a material or product is specified. This listing is only to facilitate locating submitted requirements. Do not consider entries in column (e) as limiting project requirements.

Column (f): Indicate approving authority for each submittal. A "G" indicates approval by contracting officer; a blank indicates approval by QC manager.

1.2 DEFINITIONS

1.2.1 Submittal

Shop drawings, product data, samples, operation and maintenance data, and administrative submittals presented for review and approval. Contract Clauses "FAR 52.236-5, Material and Workmanship," paragraph (b) and "FAR 52.236-21, Specifications and Drawings for Construction," paragraphs (d), (e), and (f) apply to all "submittals."

1.2.2 Types of Submittals

All submittals are classified as indicated in paragraph "Submittal Descriptions (SD)". Submittals also are grouped as follows:

- a. Shop drawings: As used in this section, drawings, schedules, diagrams, and other data prepared specifically for this contract, by contractor or through contractor by way of subcontractor, manufacturer, supplier, distributor, or other lower tier contractor, to illustrate portion of work.
- b. Product data: Preprinted material such as illustrations, standard schedules, performance charts, instructions, brochures, diagrams,

manufacturer's descriptive literature, catalog data, and other data to illustrate portion of work, but not prepared exclusively for this contract.

- c. Samples: Physical examples of products, materials, equipment, assemblies, or workmanship that are physically identical to portion of work, illustrating portion of work or establishing standards for evaluating appearance of finished work or both.
- d. Operation and Maintenance (O&M) Data:
Data that is furnished by the manufacturer, or the system provider, to the equipment operating and maintenance personnel. This data is needed by operating and maintenance personnel for the safe and efficient operation, maintenance and repair of the item. The data is required when the item is delivered to the project site.
- e. Administrative submittals: Data presented for reviews and approval to ensure that administrative requirements of project are adequately met but not to ensure directly that work is in accordance with design concept and in compliance with contract documents.

1.3 SUBMITTAL IDENTIFICATION (SD)

Submittals required are identified by SD numbers and titles as follows:

SD-01 Preconstruction Submittals

Certificates of insurance.
Surety bonds.
List of proposed subcontractors.
List of proposed products.
Construction Progress Schedule.
Submittal register.
Schedule of values.
Health and safety plan.
Work plan.
Quality control plan.
Environmental protection plan.

SD-02 Shop Drawings

Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.

Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the Contractor for integrating the product or system into the project.

Drawings prepared by or for the Contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials or equipment for some portion of the

work.

Samples of warranty language when the contract requires extended product warranties.

SD-04 Samples

Physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged.

Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project.

Field samples and mock-ups constructed on the project site establish standards by which the ensuring work can be judged. Includes assemblies or portions of assemblies which are to be incorporated into the project and those which will be removed at conclusion of the work.

SD-05 Design Data

Calculations, mix designs, analyses or other data pertaining to a part of work.

SD-06 Test Reports

Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must have been within three years of date of contract award for the project.)

Report which includes findings of a test required to be performed by the Contractor on an actual portion of the work or prototype prepared for the project before shipment to job site.

Report which includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.

Investigation reports

Daily checklists

Final acceptance test and operational test procedure

SD-07 Certificates

Statements signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.

Document required of Contractor, or of a supplier, installer or subcontractor through Contractor, the purpose of which is to further quality of orderly progression of a portion of the work by documenting procedures, acceptability of methods or personnel qualifications.

Confined space entry permits.

SD-08 Manufacturer's Instructions

Preprinted material describing installation of a product, system or material, including special notices and Material Safety Data sheets concerning impedances, hazards and safety precautions.

SD-09 Manufacturer's Field Reports

Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.

Factory test reports.

SD-10 Operation and Maintenance Data

Data that is furnished by the manufacturer, or the system provider, to the equipment operating and maintenance personnel. This data is needed by operating and maintenance personnel for the safe and efficient operation, maintenance and repair of the item.

SD-11 Closeout Submittals

Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

1.3.1 Approving Authority

Person authorized to approve submittal.

1.3.2 Work

As used in this section, on- and off-site construction required by contract documents, including labor necessary to produce submittals, construction, materials, products, equipment, and systems incorporated or to be incorporated in such construction.

1.4 SUBMITTALS

Submit the following in accordance with the requirements of this section.

SD-01 Preconstruction Submittals

Submittal register; G

1.5 USE OF SUBMITTAL REGISTER

Prepare and maintain submittal register, as the work progresses. Use electronic submittal register program furnished by the Government or any other format. Do not change data which is output in columns (c), (d), (e), and (f) as delivered by government; retain data which is output in columns (a), (g), (h), and (i) as approved.

1.5.1 Submittal Register

Submit submittal register as an electronic database, using submittals management program furnished to contractor. Do not change data in

columns (c), (d), (e), and (f) as delivered by the government. Verify that all submittals required for project are listed and add missing submittals. Complete the following on the register database:

Column (a) Activity Number: Activity number from the project schedule.

Column (g) Contractor Submit Date: Scheduled date for approving authority to receive submittals.

Column (h) Contractor Approval Date: Date contractor needs approval of submittal.

Column (i) Contractor Material: Date that contractor needs material delivered to contractor control.

1.5.2 Contractor Use of Submittal Register

Update the following fields in the government-furnished submittal register program or equivalent fields in program utilized by contractor.

Column (b) Transmittal Number: Contractor assigned list of consecutive numbers.

Column (j) Action Code (k): Date of action used to record contractor's review when forwarding submittals to QC.

Column (l) List date of submittal transmission.

Column (q) List date approval received.

1.5.3 Approving Authority Use of Submittal Register

Update the following fields in the government-furnished submittal register program or equivalent fields in program utilized by contractor.

Column (b).

Column (l) List date of submittal receipt.

Column (m) through (p).

Column (q) List date returned to contractor.

1.5.4 Contractor Action Code and Action Code

Entries used will be as follows (others may be prescribed by Transmittal Form):

NR - Not Received

AN - Approved as noted

A - Approved

RR - Disapproved, Revise, and Resubmit

1.5.5 Copies Delivered to the Government

Deliver one copy of submitted register updated by contractor to government

with each invoice request. Deliver in electronic format, unless a paper copy is requested by contracting officer.

1.6 PROCEDURES FOR SUBMITTALS

1.6.1 Reviewing, Certifying, Approving Authority

QC organization shall be responsible for reviewing and certifying that submittals are in compliance with contract requirements. Approving authority on submittals is QC manager unless otherwise specified for specific submittal. At each "Submittal" paragraph in individual specification sections, a notation "G," following a submittal item, indicates contracting officer is approving authority for that submittal item.

1.6.2 Constraints

- a. Submittals listed or specified in this contract shall conform to provisions of this section, unless explicitly stated otherwise.
- b. Submittals shall be complete for each definable feature of work; components of definable feature interrelated as a system shall be submitted at same time.
- c. When acceptability of a submittal is dependent on conditions, items, or materials included in separate subsequent submittals, submittal will be returned without review.
- d. Approval of a separate material, product, or component does not imply approval of assembly in which item functions.

1.6.3 Scheduling

- a. Coordinate scheduling, sequencing, preparing and processing of submittals with performance of work so that work will not be delayed by submittal processing. Allow for potential requirements to resubmit.
- b. Except as specified otherwise, allow review period, beginning with receipt by approving authority, that includes at least 15 working days for submittals for QC Manager approval and 20 working days for submittals for contracting officer approval. Period of review for submittals with contracting officer approval begins when Government receives submittal from QC organization. Period of review for each resubmittal is the same as for initial submittal.
- c. For submittals requiring review by fire protection engineer, allow review period, beginning when government receives submittal from QC organization, of 30 working days for return of submittal to the contractor. Period of review for each resubmittal is the same as for initial submittal.

1.6.4 Variations

Variations from contract requirements require Government approval pursuant to contract Clause entitled "FAR 52.236-21, Specifications and Drawings for Construction" and will be considered where advantageous to government.

1.6.4.1 Considering Variations

Discussion with contracting officer prior to submission, will help ensure functional and quality requirements are met and minimize rejections and resubmittals. When contemplating a variation which results in lower cost, consider submission of the variation as a Value Engineering Change Proposal (VECP).

1.6.4.2 Proposing Variations

When proposing variation, deliver written request to the contracting officer, with documentation of the nature and features of the variation and why the variation is desirable and beneficial to government. If lower cost is a benefit, also include an estimate of the cost saving. In addition to documentation required for variation, include the submittals required for the item. Clearly mark the proposed variation in all documentation.

1.6.4.3 Warranting That Variations Are Compatible

When delivering a variation for approval, contractor warrants that this contract has been reviewed to establish that the variation, if incorporated, will be compatible with other elements of work.

1.6.4.4 Review Schedule Is Modified

In addition to normal submittal review period, a period of 10 working days will be allowed for consideration by the Government of submittals with variations.

1.6.5 Contractor's Responsibilities

- a. Determine and verify field measurements, materials, field construction criteria; review each submittal; and check and coordinate each submittal with requirements of the work and contract documents.
- b. Transmit submittals to QC organization in accordance with schedule on approved Submittal Register, and to prevent delays in the work, delays to government, or delays to separate contractors.
- c. Advise contracting officer of variation, as required by paragraph entitled "Variations."
- d. Correct and resubmit submittal as directed by approving authority. When resubmitting disapproved transmittals or transmittals noted for resubmittal, the contractor shall provide copy of that previously submitted transmittal including all reviewer comments for use by approving authority. Direct specific attention in writing or on resubmitted submittal, to revisions not requested by approving authority on previous submissions.
- e. Furnish additional copies of submittal when requested by contracting officer, to a limit of 20 copies per submittal.
- f. Complete work which must be accomplished as basis of a submittal in time to allow submittal to occur as scheduled.
- g. Ensure no work has begun until submittals for that work have been returned as "approved," or "approved as noted", except to the

extent that a portion of work must be accomplished as basis of submittal.

1.6.6 QC Organization Responsibilities

- a. Note date on which submittal was received from contractor on each submittal.
- b. Review each submittal; and check and coordinate each submittal with requirements of work and contract documents.
- c. Review submittals for conformance with project design concepts and compliance with contract documents.
- d. Act on submittals, determining appropriate action based on QC organization's review of submittal.

(1) When QC manager is approving authority, take appropriate action on submittal from the possible actions defined in paragraph entitled, "Actions Possible."

(2) When contracting officer is approving authority or when variation has been proposed, forward submittal to Government with certifying statement or return submittal marked "not reviewed" or "revise and resubmit" as appropriate. The QC organization's review of submittal determines appropriate action.

- e. Ensure that material is clearly legible.
- f. Stamp each sheet of each submittal with QC certifying statement or approving statement, except that data submitted in bound volume or on one sheet printed on two sides may be stamped on the front of the first sheet only.

(1) When approving authority is contracting officer, QC organization will certify submittals forwarded to contracting officer with the following certifying statement:

"I hereby certify that the (equipment) (material) (article) shown and marked in this submittal is that proposed to be incorporated with contract Number _____, is in compliance with the contract drawings and specification, can be installed in the allocated spaces, and is submitted for Government approval.

Certified by Submittal Reviewer _____, Date _____
(Signature when applicable)

Certified by QC Manager _____, Date _____"
(Signature)

(2) When approving authority is QC Manager, QC Manager will use the following approval statement when returning submittals to contractor as "Approved" or "Approved as Noted."

"I hereby certify that the (material) (equipment) (article) shown and marked in this submittal and proposed to be incorporated with contract Number _____, is in compliance with the contract drawings and specification, can be installed in the allocated spaces, and is _____ approved for use.

Certified by Submittal Reviewer _____, Date _____
(Signature when applicable)

Approved by QC Manager _____, Date _____"
(Signature)

- g. Sign certifying statement or approval statement. The person signing certifying statements shall be QC organization member designated in the approved QC plan. The signatures shall be in original ink. Stamped signatures are not acceptable.
- h. Update submittal register as submittal actions occur and maintain the submittal register at project site until final acceptance of all work by contracting officer.
- i. Retain a copy of approved submittals at project site, including contractor's copy of approved samples.

1.6.7 Government's Responsibilities

When approving authority is Contracting Officer, the Government will:

- a. Note date on which submittal was received from QC manager, on each submittal for which the contracting officer is approving authority.
- b. Review submittals for approval within scheduling period specified and only for conformance with project design concepts and compliance with contract documents.
- c. Identify returned submittals with one of the actions defined in paragraph entitled "Actions Possible" and with markings appropriate for action indicated.

1.6.8 Actions Possible

Submittals will be returned with one of the following notations:

- a. Submittals marked "not reviewed" will indicate submittal has been previously reviewed and approved, is not required, does not have evidence of being reviewed and approved by contractor, or is not complete. A submittal marked "not reviewed" will be returned with an explanation of the reason it is not reviewed. Resubmit submittals returned for lack of review by contractor or for being incomplete, with appropriate action, coordination, or change.
- b. Submittals marked "approved" "approved as submitted" authorize contractor to proceed with work covered.
- c. Submittals marked "approved as noted" or "approval except as noted; resubmission not required" authorize contractor to proceed with work as noted provided contractor takes no exception to the notations.
- d. Submittals marked "revise and resubmit" or "disapproved" indicate submittal is incomplete or does not comply with design concept or requirements of the contract documents and shall be resubmitted with appropriate changes. No work shall proceed for this item until resubmittal is approved.

1.7 FORMAT OF SUBMITTALS

1.7.1 Transmittal Form

Transmit each submittal, except sample installations and sample panels, to office of approving authority. Transmit submittals with transmittal form prescribed by Contracting Officer and standard for project. The transmittal form shall identify Contractor, indicate date of submittal, and include information prescribed by transmittal form and required in paragraph entitled "Identifying Submittals." Process transmittal forms to record actions regarding sample panels and sample installations.

1.7.2 Identifying Submittals

Identify submittals, except sample panel and sample installation, with the following information permanently adhered to or noted on each separate component of each submittal and noted on transmittal form. Mark each copy of each submittal identically, with the following:

- a. Project title and location.
- b. Construction contract number.
- c. Section number of the specification section by which submittal is required.
- d. Submittal description (SD) number of each component of submittal.
- e. When a resubmission, add alphabetic suffix on submittal description, for example, SD-10A, to indicate resubmission.
- f. Name, address, and telephone number of subcontractor, supplier, manufacturer and any other second tier contractor associated with submittal.
- g. Product identification and location in project.

1.7.3 Format for Shop Drawings

- a. Shop drawings shall not be less than 8 1/2 by 11 inches nor more than 30 by 42 inches.
- b. Present 8 1/2 by 11 inches sized shop drawings as part of the bound volume for submittals required by section. Present larger drawings in sets.
- c. Include on each drawing the drawing title, number, date, and revision numbers and dates, in addition to information required in paragraph entitled "Identifying Submittals."
- d. Dimension drawings, except diagrams and schematic drawings; prepare drawings demonstrating interface with other trades to scale. Shop drawing dimensions shall be the same unit of measure as indicated on the contract drawings. Identify materials and products for work shown.

1.7.4 Format of Product Data

- a. Present product data submittals for each section as a complete, bound volume. Include table of contents, listing page and catalog item numbers for product data.
- b. Indicate, by prominent notation, each product which is being submitted; indicate specification section number and paragraph number to which it pertains.
- c. Supplement product data with material prepared for project to satisfy submittal requirements for which product data does not exist. Identify this material as developed specifically for project.

1.7.5 Format of Samples

- a. Furnish samples in sizes below, unless otherwise specified or unless the manufacturer has prepackaged samples of approximately same size as specified:
 - (1) Sample of Equipment or Device: Full size.
 - (2) Sample of Materials Less Than 2 by 3 inches: Built up to 8 1/2 by 11 inches.
 - (3) Sample of Materials Exceeding 8 1/2 by 11 inches: Cut down to 8 1/2 by 11 inches and adequate to indicate color, texture, and material variations.
 - (4) Sample of Linear Devices or Materials: 10 inch length or length to be supplied, if less than 10 inches. Examples of linear devices or materials are conduit and handrails.
 - (5) Sample of Non-Solid Materials: Pint. Examples of non-solid materials are sand and paint.
 - (6) Color Selection Samples: 2 by 4 inches.
 - (7) Sample Panel: 4 by 4 feet.
 - (8) Sample Installation: 100 square feet.
- b. Samples Showing Range of Variation: Where variations are unavoidable due to nature of the materials, submit sets of samples of not less than three units showing extremes and middle of range.
- c. Reusable Samples: Incorporate returned samples into work only if so specified or indicated. Incorporated samples shall be in undamaged condition at time of use.
- d. Recording of Sample Installation: Note and preserve the notation of area constituting sample installation but remove notation at final clean up of project.
- e. When color, texture or pattern is specified by naming a particular manufacturer and style, include one sample of that manufacturer and style, for comparison.

1.7.6 Format of Operation and Maintenance (O&M) Data

- a. O&M Data format shall comply with the requirements specified in Section 01781, Operation and Maintenance Data"

1.7.7 Format of Administrative Submittals

- a. When submittal includes a document which is to be used in project or become part of project record, other than as a submittal, do not apply contractor's approval stamp to document, but to a separate sheet accompanying document.

1.8 QUANTITY OF SUBMITTALS

1.8.1 Number of Copies of Shop Drawings

- a. Submit six copies of submittals of shop drawings requiring review and approval only by QC organization and seven copies of shop drawings requiring review and approval by Contracting Officer.

1.8.2 Number of Copies of Product Data

Submit product data in compliance with quantity requirements specified for shop drawings.

1.8.3 Number of Samples

- a. Submit two samples, or two sets of samples showing range of variation, of each required item. One approved sample or set of samples will be retained by approving authority and one will be returned to contractor.
- b. Submit one sample panel. Include components listed in technical section or as directed.
- c. Submit one sample installation, where directed.
- d. Submit one sample of non-solid materials.

1.8.4 Number of Copies of Operation and Maintenance Data

Submit Five copies of O&M Data to the Contracting Officer for review and approval

1.8.5 Number of Copies of Administrative Submittals

- a. Unless otherwise specified, submit administrative submittals compliance with quantity requirements specified for shop drawings.

1.9 FORWARDING SUBMITTALS

1.9.1 Submittals Required from the Contractor

As soon as practicable after award of contract, and before procurement of fabrication, forward to the Architect-Engineer: submittals required in the technical sections of this specification, including shop drawings, product data and samples. One copy of the transmittal form for all submittals

shall be forwarded to the Resident Officer in Charge of Construction.

The Architect-Engineer for this project will review and provide surveillance for the Contracting Officer to verify Contractor-approved submittals comply with the contract requirements.

The Architect-Engineer for this project will review and approve for the Contracting Officer those submittals reserved for Contracting Officer approval to verify submittals comply with the contract requirements.

1.9.1.1 O&M Data

The Architect-Engineer for this project will review and approve for the Contracting Officer O&M Data to verify the submittals comply with the contract requirements.; submit data specified for a given item within 30 calendar days after the item is delivered to the contract site.

- a. In the event the Contractor fails to deliver O&M Data within the time limits specified, the Contracting Officer may withhold from progress payments 50 percent of the price of the item with which such O&M Data are applicable.

1.10 SUBMITTAL CLASSIFICATION

Submittals are classified as follows:

1.10.1 Designer of Record Approved

Designer of Record approval is required for extensions of design, critical materials, any deviations from the solicitation, the accepted proposal, or the completed design, equipment whose compatibility with the entire system must be checked, and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings". The Contractor shall provide the Government the number of copies designated hereinafter of all Designer of Record approved submittals. The Government may review any or all Designer of Record approved submittals for conformance to the Solicitation and Accepted Proposal. The Government will review all submittals designated as deviating from the Solicitation or Accepted Proposal, as described below. Generally, design submittals should be identified as SD-05 DESIGN DATA submittals.

1.10.2 Government Approved

Government approval is required for extensions of design, critical materials, deviations, equipment whose compatibility with the entire system must be checked, and other items as designated by the Contracting Officer. Government approval is required for any deviations from the Solicitation or Accepted Proposal and other items as designated by the Contracting Officer.

Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction," they are considered to be "shop drawings."

1.10.3 Government Reviewed Design or Extension of Design

The Government will review all (___%) and (___%) design submittals for conformance with the technical requirements of the solicitation. Government review is required for extension of design construction submittals, used to define contract conformity, and for deviation from the completed design. Review will be only for conformance with the contract

requirements. Included are only those construction submittals for which the Designer of Record design documents do not include enough detail to ascertain contract compliance. The Government may, but is not required, to review extensions of design such as structural steel or reinforcement shop drawings.

1.10.4 Information Only

All submittals not requiring Government approval will be for information only. All submittals not requiring Designer of Record or Government approval will be for information only. They are not considered to be "shop drawings" within the terms of the Contract Clause referred to above. All submittals not requiring Government approval will be for information only. They are not considered to be "shop drawings" within the terms of the Contract Clause referred to above.

1.11 APPROVED SUBMITTALS

The Contracting Officer's approval of submittals shall not be construed as a complete check, but will indicate only that the general method of construction, materials, detailing and other information are satisfactory design, general method of construction, materials, detailing and other information appear to meet the Solicitation and Accepted Proposal. Approval will not relieve the Contractor of the responsibility for any error which may exist, as the Contractor under the Contractor Quality Control (CQC) requirements of this contract is responsible for design, dimensions, all design extensions, such as the design of adequate connections and details, etc., and the satisfactory construction of all work. After submittals have been approved by the Contracting Officer, no resubmittal for the purpose of substituting materials or equipment will be considered unless accompanied by an explanation of why a substitution is necessary.

1.12 DISAPPROVED SUBMITTALS

The Contractor shall make all corrections required by the Contracting Officer and promptly furnish a corrected submittal in the form and number of copies specified for the initial submittal. The Contractor shall make all corrections required by the Contracting Officer, obtain the Designer of Record's approval when applicable, and promptly furnish a corrected submittal in the form and number of copies specified for the initial submittal. Any "information only" submittal found to contain errors or unapproved deviations from the Solicitation or Accepted Proposal shall be resubmitted as one requiring "approval" action, requiring both Designer of Record and Government approval. If the Contractor considers any correction indicated on the submittals to constitute a change to the contract, a notice in accordance with the Contract Clause "Changes" shall be given promptly to the Contracting Officer.

1.13 WITHHOLDING OF PAYMENT

Payment for materials incorporated in the work will not be made if required approvals have not been obtained. No payment for materials incorporated in the work will be made if all required Designer of Record or required Government approvals have not been obtained. No payment will be made for any materials incorporated into the work for any conformance review submittals or information only submittals found to contain errors or deviations from the Solicitation or Accepted Proposal.

1.14 GENERAL

The Contractor shall make submittals as required by the specifications. The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective sections. Units of weights and measures used on all submittals shall be the same as those used in the contract drawings. Each submittal shall be complete and in sufficient detail to allow ready determination of compliance with contract requirements. Prior to submittal, all items shall be checked and approved by the Contractor's Quality Control (CQC) System Manager and the Designer of Record, if applicable, and each item shall be stamped, signed, and dated by the CQC System Manager indicating action taken. Proposed deviations from the contract requirements shall be clearly identified. Submittals shall include items such as: Contractor's, manufacturer's, or fabricator's drawings; descriptive literature including (but not limited to) catalog cuts, diagrams, operating charts or curves; test reports; test cylinders; samples; O&M manuals (including parts list); certifications; warranties; and other such required submittals. Submittals requiring Government approval shall be scheduled and made prior to the acquisition of the material or equipment covered thereby. Samples remaining upon completion of the work shall be picked up and disposed of in accordance with manufacturer's Material Safety Data Sheets (MSDS) and in compliance with existing laws and regulations.

1.15 SUBMITTAL REGISTER

At the end of this section is a submittal register showing items of equipment and materials for which submittals are required by the specifications; this list may not be all inclusive and additional submittals may be required. The Government will provide the initial submittal register in electronic format. Thereafter, the Contractor shall maintain a complete list of all submittals, including completion of all data columns. Dates on which submittals are received and returned by the Government will be included in its export file to the Contractor. The Contractor shall track all submittals.

1.16 SCHEDULING

Submittals covering component items forming a system or items that are interrelated shall be scheduled to be coordinated and submitted concurrently. Certifications to be submitted with the pertinent drawings shall be so scheduled. Adequate time (a minimum of 20 calendar days exclusive of mailing time) shall be allowed and shown on the register for review and approval. No delay damages or time extensions will be allowed for time lost in late submittals. An additional 15 calendar days shall be allowed and shown on the register for review and approval of submittals for HVAC control systems.

1.17 TRANSMITTAL FORM (ENG FORM 4025)

The sample transmittal form (ENG Form 4025) attached to this section shall be used for submitting both Government approved and information only submittals in accordance with the instructions on the reverse side of the form. These forms will be furnished to the Contractor. This form shall be properly completed by filling out all the heading blank spaces and

identifying each item submitted. Special care shall be exercised to ensure proper listing of the specification paragraph and/or sheet number of the contract drawings pertinent to the data submitted for each item.

1.18 SUBMITTAL PROCEDURES

Submittals shall be made as follows:

1.18.1 Procedures

The Government will further discuss detailed submittal procedures with the Contractor at the Preconstruction Conference and/or at the Post-Award Conference.

1.18.2 Deviations

For submittals which include proposed deviations requested by the Contractor, the column "variation" of ENG Form 4025 shall be checked. The Contractor shall set forth in writing the reason for any deviations and annotate such deviations on the submittal. The Government reserves the right to rescind inadvertent approval of submittals containing unnoted deviations.

1.19 CONTROL OF SUBMITTALS

The Contractor shall carefully control his procurement operations to ensure that each individual submittal is made on or before the Contractor scheduled submittal date shown on the approved "Submittal Register."

1.20 GOVERNMENT APPROVED SUBMITTALS

Upon completion of review of submittals requiring Government approval, the submittals will be identified as having received approval by being so stamped and dated. 2 copies of the submittal will be retained by the Contracting Officer and 2 copies of the submittal will be returned to the Contractor. If the Government performs a conformance review of other Designer of Record approved submittals, the submittals will be so identified and returned, as described above.

1.21 INFORMATION ONLY SUBMITTALS

Normally submittals for information only will not be returned. Approval of the Contracting Officer is not required on information only submittals. The Government reserves the right to require the Contractor to resubmit any item found not to comply with the contract. This does not relieve the Contractor from the obligation to furnish material conforming to the plans and specifications; will not prevent the Contracting Officer from requiring removal and replacement of nonconforming material incorporated in the work; and does not relieve the Contractor of the requirement to furnish samples for testing by the Government laboratory or for check testing by the Government in those instances where the technical specifications so prescribe.

1.22 STAMPS

Stamps used by the Contractor on the submittal data to certify that the submittal meets contract requirements shall be similar to the following:

CONTRACTOR (Firm Name)
 _____ Approved
 _____ Approved with corrections as noted on submittal data and/or attached sheets(s).
SIGNATURE: _____
TITLE: _____
DATE: _____

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION Replace Fire Alarm Systems, SOTF						CONTRACTOR											
ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION REVIEWER	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY					MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE	DATE OF ACTION		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)
		01330	SD-01 Preconstruction Submittals														
			Submittal register	1.5.1	G												
		01355a	SD-01 Preconstruction Submittals														
			Environmental Protection Plan	1.7	G												
		01780a	SD-02 Shop Drawings														
			As-Built Drawings	1.2.1	G												
			SD-03 Product Data														
			As-Built Record of Equipment and Materials	1.2.2	G												
			Warranty Management Plan	1.3.1	G												
			Warranty Tags	1.3.5	G												
			Final Cleaning	1.6	G												
		13851a	SD-02 Shop Drawings														
			Fire Alarm Reporting System	1.4.1													
			SD-03 Product Data														
			Storage Batteries	2.2													
			Voltage Drop	1.5													
			Special Tools and Spare Parts	2.7.4													
			Technical Data and Computer Software	1.5	G												
			Training	3.6													
			Testing	3.5													
			SD-06 Test Reports														
			Testing	3.5													
			SD-07 Certificates														
			Equipment	1.4.6													

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION
 Replace Fire Alarm Systems, SOTF

CONTRACTOR

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY				MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS	
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)
		13851a	Qualifications	1.3.7													
			SD-10 Operation and Maintenance Data														
			Technical Data and Computer Software	1.5	G												
		16402n	SD-02 Shop Drawings														
			Wireways	2.10	G												
			Wireways	2.10	G												
			SD-03 Product Data														
			Circuit breakers		G												
			Grounding Block		G												
			Surge protective devices		G												
			SD-10 Operation and Maintenance Data														
			Electrical Systems	1.5.1	G												

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SECTION 01355A

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02/02

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Replace Fire Alarm Systems, SOTF
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- 3.9 MAINTENANCE OF POLLUTION FACILITIES
- 3.10 MILITARY MUNITIONS
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- 3.12 POST CONSTRUCTION CLEANUP

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SECTION 01355A
ENVIRONMENTAL PROTECTION
02/02

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2003) Safety and Health Requirements Manual

WETLAND MANUAL Corps of Engineers Wetlands Delineation Manual Technical Report Y-87-1

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

33 CFR 328 Definitions of Waters of the United States
40 CFR 260 Hazardous Waste Management System: General
40 CFR 261 Identification and Listing of Hazardous Waste
40 CFR 262 Standards Applicable to Generators of Hazardous Waste
40 CFR 279 Standards for the Management of Used Oil
40 CFR 302 Designation, Reportable Quantities, and Notification
40 CFR 355 Emergency Planning and Notification
40 CFR 68 Chemical Accident Prevention Provisions
49 CFR 171 - 178 Hazardous Materials Regulations

1.2 DEFINITIONS

1.2.1 Environmental Pollution and Damage

Environmental pollution and damage is the presence of chemical, physical, or biological elements or agents which adversely affect human health or welfare; unfavorably alter ecological balances of importance to human life; affect other species of importance to humankind; or degrade the environment aesthetically, culturally and/or historically.

1.2.2 Environmental Protection

Environmental protection is the prevention/control of pollution and habitat disruption that may occur to the environment during construction. The control of environmental pollution and damage requires consideration of land, water, and air; biological and cultural resources; and includes management of visual aesthetics; noise; solid, chemical, gaseous, and liquid waste; radiant energy and radioactive material as well as other pollutants.

1.2.3 Contractor Generated Hazardous Waste

Contractor generated hazardous waste means materials that, if abandoned or disposed of, may meet the definition of a hazardous waste. These waste streams would typically consist of material brought on site by the Contractor to execute work, but are not fully consumed during the course of construction. Examples include, but are not limited to, excess paint thinners (i.e. methyl ethyl ketone, toluene etc.), waste thinners, excess paints, excess solvents, waste solvents, and excess pesticides, and contaminated pesticide equipment rinse water.

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PESTICIDE=APPLICATION> 1.2.4 Installation Pest Management Coordinator

Installation Pest Management Coordinator (IPMC) is the individual officially designated by the Installation Commander to oversee the Installation Pest Management Program and the Installation Pest Management Plan.

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WORKS=PESTICIDE> E=APPLICATION> WORKS=PESTICIDE> E=APPLICATION> 1.2.4
Project Pesticide Coordinator

The Project Pesticide Coordinator (PPC) is an individual that resides at a Civil Works Project office and that is responsible for oversight of pesticide application on Project grounds.

1.2.5 Land Application for Discharge Water

The term "Land Application" for discharge water implies that the Contractor shall discharge water at a rate which allows the water to percolate into the soil. No sheeting action, soil erosion, discharge into storm sewers, discharge into defined drainage areas, or discharge into the "waters of the United States" shall occur. Land Application shall be in compliance with all applicable Federal, State, and local laws and regulations.

1.2.6 Pesticide

Pesticide is defined as any substance or mixture of substances intended for

preventing, destroying, repelling, or mitigating any pest, or intended for use as a plant regulator, defoliant or desiccant.

1.2.7 Pests

The term "pests" means arthropods, birds, rodents, nematodes, fungi, bacteria, viruses, algae, snails, marine borers, snakes, weeds and other organisms (except for human or animal disease-causing organisms) that adversely affect readiness, military operations, or the well-being of personnel and animals; attack or damage real property, supplies, equipment, or vegetation; or are otherwise undesirable.

1.2.8 Surface Discharge

The term "Surface Discharge" implies that the water is discharged with possible sheeting action and subsequent soil erosion may occur. Waters that are surface discharged may terminate in drainage ditches, storm sewers, creeks, and/or "waters of the United States" and would require a permit to discharge water from the governing agency.

1.2.9 Waters of the United States

All waters which are under the jurisdiction of the Clean Water Act, as defined in 33 CFR 328.

1.2.10 Wetlands

Wetlands means those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, and bogs. Official determination of whether or not an area is classified as a wetland must be done in accordance with WETLAND MANUAL.

1.3 GENERAL REQUIREMENTS

The Contractor shall minimize environmental pollution and damage that may occur as the result of construction operations. The environmental resources within the project boundaries and those affected outside the limits of permanent work shall be protected during the entire duration of this contract. The Contractor shall comply with all applicable environmental Federal, State, and local laws and regulations. The Contractor shall be responsible for any delays resulting from failure to comply with environmental laws and regulations.

1.4 SUBCONTRACTORS

The Contractor shall ensure compliance with this section by subcontractors.

1.5 PAYMENT

No separate payment will be made for work covered under this section. The Contractor shall be responsible for payment of fees associated with environmental permits, application, and/or notices obtained by the Contractor. All costs associated with this section shall be included in the contract price. The Contractor shall be responsible for payment of all fines/fees for violation or non-compliance with Federal, State, Regional and local laws and regulations.

1.6 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Environmental Protection Plan; G,

The environmental protection plan.

1.7 ENVIRONMENTAL PROTECTION PLAN

Prior to commencing construction activities or delivery of materials to the site, the Contractor shall submit an Environmental Protection Plan for review and approval by the Contracting Officer. The purpose of the Environmental Protection Plan is to present a comprehensive overview of known or potential environmental issues which the Contractor must address during construction. Issues of concern shall be defined within the Environmental Protection Plan as outlined in this section. The Contractor shall address each topic at a level of detail commensurate with the environmental issue and required construction task(s). Topics or issues which are not identified in this section, but which the Contractor considers necessary, shall be identified and discussed after those items formally identified in this section. Prior to submittal of the Environmental Protection Plan, the Contractor shall meet with the Contracting Officer for the purpose of discussing the implementation of the initial Environmental Protection Plan; possible subsequent additions and revisions to the plan including any reporting requirements; and methods for administration of the Contractor's Environmental Plans. The Environmental Protection Plan shall be current and maintained onsite by the Contractor.

1.7.1 Compliance

No requirement in this Section shall be construed as relieving the Contractor of any applicable Federal, State, and local environmental protection laws and regulations. During Construction, the Contractor shall be responsible for identifying, implementing, and submitting for approval any additional requirements to be included in the Environmental Protection Plan.

1.7.2 Contents

The environmental protection plan shall include, but shall not be limited to, the following:

- a. Name(s) of person(s) within the Contractor's organization who is(are) responsible for ensuring adherence to the Environmental Protection Plan.
- b. Name(s) and qualifications of person(s) responsible for manifesting hazardous waste to be removed from the site, if applicable.
- c. Name(s) and qualifications of person(s) responsible for training the Contractor's environmental protection personnel.

- d. Description of the Contractor's environmental protection personnel training program.
- e. An erosion and sediment control plan which identifies the type and location of the erosion and sediment controls to be provided. The plan shall include monitoring and reporting requirements to assure that the control measures are in compliance with the erosion and sediment control plan, Federal, State, and local laws and regulations. A Storm Water Pollution Prevention Plan (SWPPP) may be substituted for this plan.
- f. Drawings showing locations of proposed temporary excavations or embankments for haul roads, stream crossings, material storage areas, structures, sanitary facilities, and stockpiles of excess or spoil materials including methods to control runoff and to contain materials on the site.
- g. Traffic control plans including measures to reduce erosion of temporary roadbeds by construction traffic, especially during wet weather. Plan shall include measures to minimize the amount of mud transported onto paved public roads by vehicles or runoff.
- h. Work area plan showing the proposed activity in each portion of the area and identifying the areas of limited use or nonuse. Plan should include measures for marking the limits of use areas including methods for protection of features to be preserved within authorized work areas.
- i. Drawing showing the location of borrow areas.
- j. The Spill Control plan shall include the procedures, instructions, and reports to be used in the event of an unforeseen spill of a substance regulated by 40 CFR 68, 40 CFR 302, 40 CFR 355, and/or regulated under State or Local laws and regulations. The Spill Control Plan supplements the requirements of EM 385-1-1 . This plan shall include as a minimum:
 1. The name of the individual who will report any spills or hazardous substance releases and who will follow up with complete documentation. This individual shall immediately notify the Contracting Officer and the local Fire Department in addition to the legally required Federal, State, and local reporting channels (including the National Response Center 1-800-424-8802) if a reportable quantity is released to the environment. The plan shall contain a list of the required reporting channels and telephone numbers.
 2. The name and qualifications of the individual who will be responsible for implementing and supervising the containment and cleanup.
 3. Training requirements for Contractor's personnel and methods of accomplishing the training.
 4. A list of materials and equipment to be immediately available at the job site, tailored to cleanup work of the potential hazard(s) identified.
 5. The names and locations of suppliers of containment materials

and locations of additional fuel oil recovery, cleanup, restoration, and material-placement equipment available in case of an unforeseen spill emergency.

6. The methods and procedures to be used for expeditious contaminant cleanup.

k. A non-hazardous solid waste disposal plan identifying methods and locations for solid waste disposal including clearing debris. The plan shall include schedules for disposal. The Contractor shall identify any subcontractors responsible for the transportation and disposal of solid waste. Licenses or permits shall be submitted for solid waste disposal sites that are not a commercial operating facility. Evidence of the disposal facility's acceptance of the solid waste shall be attached to this plan during the construction. The Contractor shall attach a copy of each of the Non-hazardous Solid Waste Diversion Reports to the disposal plan. The report shall be submitted on the first working day after the first quarter that non-hazardous solid waste has been disposed and/or diverted and shall be for the previous quarter (e.g. the first working day of January, April, July, and October). The report shall indicate the total amount of waste generated and total amount of waste diverted in cubic yards or tons along with the percent that was diverted.

l. A recycling and solid waste minimization plan with a list of measures to reduce consumption of energy and natural resources. The plan shall detail the Contractor's actions to comply with and to participate in Federal, State, Regional, and local government sponsored recycling programs to reduce the volume of solid waste at the source.

m. An air pollution control plan detailing provisions to assure that dust, debris, materials, trash, etc., do not become air borne and travel off the project site.

n. A contaminant prevention plan that: identifies potentially hazardous substances to be used on the job site; identifies the intended actions to prevent introduction of such materials into the air, water, or ground; and details provisions for compliance with Federal, State, and local laws and regulations for storage and handling of these materials. In accordance with EM 385-1-1, a copy of the Material Safety Data Sheets (MSDS) and the maximum quantity of each hazardous material to be on site at any given time shall be included in the contaminant prevention plan. As new hazardous materials are brought on site or removed from the site, the plan shall be updated.

o. A waste water management plan that identifies the methods and procedures for management and/or discharge of waste waters which are directly derived from construction activities, such as concrete curing water, clean-up water, dewatering of ground water, disinfection water, hydrostatic test water, and water used in flushing of lines. If a settling/retention pond is required, the plan shall include the design of the pond including drawings, removal plan, and testing requirements for possible pollutants. If land application will be the method of disposal for the waste water, the plan shall include a sketch showing the location for land application along with a description of the pretreatment methods to be implemented. If surface discharge will be the method of disposal, a copy of the permit and associated documents shall be included as an attachment prior to discharging the waste water. If disposal is to a sanitary sewer, the plan shall include

documentation that the Waste Water Treatment Plant Operator has approved the flow rate, volume, and type of discharge.

p. A historical, archaeological, cultural resources biological resources and wetlands plan that defines procedures for identifying and protecting historical, archaeological, cultural resources, biological resources and wetlands known to be on the project site: and/or identifies procedures to be followed if historical archaeological, cultural resources, biological resources and wetlands not previously known to be onsite or in the area are discovered during construction. The plan shall include methods to assure the protection of known or discovered resources and shall identify lines of communication between Contractor personnel and the Contracting Officer.

1.7.3 Appendix

Copies of all environmental permits, permit application packages, approvals to construct, notifications, certifications, reports, and termination documents shall be attached, as an appendix, to the Environmental Protection Plan.

1.8 PROTECTION FEATURES

This paragraph supplements the Contract Clause PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS. Prior to start of any onsite construction activities, the Contractor and the Contracting Officer shall make a joint condition survey. Immediately following the survey, the Contractor shall prepare a brief report including a plan describing the features requiring protection under the provisions of the Contract Clauses, which are not specifically identified on the drawings as environmental features requiring protection along with the condition of trees, shrubs and grassed areas immediately adjacent to the site of work and adjacent to the Contractor's assigned storage area and access route(s), as applicable. This survey report shall be signed by both the Contractor and the Contracting Officer upon mutual agreement as to its accuracy and completeness. The Contractor shall protect those environmental features included in the survey report and any indicated on the drawings, regardless of interference which their preservation may cause to the Contractor's work under the contract.

1.9 SPECIAL ENVIRONMENTAL REQUIREMENTS

The Contractor shall comply with the special environmental requirements listed here and included at the end of this section.

1.10 ENVIRONMENTAL ASSESSMENT OF CONTRACT DEVIATIONS

Any deviations, requested by the Contractor, from the drawings, plans and specifications which may have an environmental impact will be subject to approval by the Contracting Officer and may require an extended review, processing, and approval time. The Contracting Officer reserves the right to disapprove alternate methods, even if they are more cost effective, if the Contracting Officer determines that the proposed alternate method will have an adverse environmental impact.

1.11 NOTIFICATION

The Contracting Officer will notify the Contractor in writing of any observed noncompliance with Federal, State or local environmental laws or regulations, permits, and other elements of the Contractor's Environmental Protection plan. The Contractor shall, after receipt of such notice, inform the Contracting Officer of the proposed corrective action and take such action when approved by the Contracting Officer. The Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No time extensions shall be granted or equitable adjustments allowed to the Contractor for any such suspensions. This is in addition to any other actions the Contracting Officer may take under the contract, or in accordance with the Federal Acquisition Regulation or Federal Law.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION

3.1 ENVIRONMENTAL PERMITS AND COMMITMENTS

The Contractor shall be responsible for obtaining and complying with all environmental permits and commitments required by Federal, State, Regional, and local environmental laws and regulations.

3.2 LAND RESOURCES

The Contractor shall confine all activities to areas defined by the drawings and specifications. Prior to the beginning of any construction, the Contractor shall identify any land resources to be preserved within the work area. Except in areas indicated on the drawings or specified to be cleared, the Contractor shall not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, topsoil, and land forms without approval. No ropes, cables, or guys shall be fastened to or attached to any trees for anchorage unless specifically authorized. The Contractor shall provide effective protection for land and vegetation resources at all times as defined in the following subparagraphs. Stone, soil, or other materials displaced into uncleared areas shall be removed by the Contractor.

3.2.1 Work Area Limits

Prior to commencing construction activities, the Contractor shall mark the areas that need not be disturbed under this contract. Isolated areas within the general work area which are not to be disturbed shall be marked or fenced. Monuments and markers shall be protected before construction operations commence. Where construction operations are to be conducted during darkness, any markers shall be visible in the dark. The Contractor's personnel shall be knowledgeable of the purpose for marking and/or protecting particular objects.

3.2.2 Landscape

Trees, shrubs, vines, grasses, land forms and other landscape features indicated and defined on the drawings to be preserved shall be clearly identified by marking, fencing, or wrapping with boards, or any other approved techniques. The Contractor shall restore landscape features

damaged or destroyed during construction operations outside the limits of the approved work area.

3.2.3 Erosion and Sediment Controls

The Contractor shall be responsible for providing erosion and sediment control measures in accordance with Federal, State, and local laws and regulations. The erosion and sediment controls selected and maintained by the Contractor shall be such that water quality standards are not violated as a result of the Contractor's construction activities. The area of bare soil exposed at any one time by construction operations should be kept to a minimum. The Contractor shall construct or install temporary and permanent erosion and sediment control best management practices (BMPs). BMPs may include, but not be limited to, vegetation cover, stream bank stabilization, slope stabilization, silt fences, construction of terraces, interceptor channels, sediment traps, inlet and outfall protection, diversion channels, and sedimentation basins. Any temporary measures shall be removed after the area has been stabilized.

3.2.4 Contractor Facilities and Work Areas

The Contractor's field offices, staging areas, stockpile storage, and temporary buildings shall be placed in areas designated on the drawings or as directed by the Contracting Officer. Temporary movement or relocation of Contractor facilities shall be made only when approved. Erosion and sediment controls shall be provided for on-site borrow and spoil areas to prevent sediment from entering nearby waters. Temporary excavation and embankments for plant and/or work areas shall be controlled to protect adjacent areas.

3.3 WATER RESOURCES

The Contractor shall monitor construction activities to prevent pollution of surface and ground waters. Toxic or hazardous chemicals shall not be applied to soil or vegetation unless otherwise indicated. All water areas affected by construction activities shall be monitored by the Contractor. For construction activities immediately adjacent to impaired surface waters, the Contractor shall be capable of quantifying sediment or pollutant loading to that surface water when required by State or Federally issued Clean Water Act permits.

3.3.1 Cofferdams, Diversions, and Dewatering Operations

Construction operations for dewatering, removal of cofferdams, tailrace excavation, and tunnel closure shall be controlled at all times to maintain compliance with existing State water quality standards and designated uses of the surface water body. The Contractor shall comply with the State of NC water quality standards and anti-degradation provisions.

3.3.2 Wetlands

The Contractor shall not enter, disturb, destroy, or allow discharge of contaminants into any wetlands.

3.4 AIR RESOURCES

Equipment operation, activities, or processes performed by the Contractor shall be in accordance with all Federal and State air emission and performance laws and standards.

3.4.1 Particulates

Dust particles; aerosols and gaseous by-products from construction activities; and processing and preparation of materials, such as from asphaltic batch plants; shall be controlled at all times, including weekends, holidays and hours when work is not in progress. The Contractor shall maintain excavations, stockpiles, haul roads, permanent and temporary access roads, plant sites, spoil areas, borrow areas, and other work areas within or outside the project boundaries free from particulates which would cause the Federal, State, and local air pollution standards to be exceeded or which would cause a hazard or a nuisance. Sprinkling, chemical treatment of an approved type, baghouse, scrubbers, electrostatic precipitators or other methods will be permitted to control particulates in the work area. Sprinkling, to be efficient, must be repeated to keep the disturbed area damp at all times. The Contractor must have sufficient, competent equipment available to accomplish these tasks. Particulate control shall be performed as the work proceeds and whenever a particulate nuisance or hazard occurs. The Contractor shall comply with all State and local visibility regulations.

3.4.2 Odors

Odors from construction activities shall be controlled at all times. The odors shall not cause a health hazard and shall be in compliance with State regulations and/or local ordinances.

3.4.3 Sound Intrusions

The Contractor shall keep construction activities under surveillance and control to minimize environment damage by noise. The Contractor shall comply with the provisions of the State of NC rules.

3.4.4 Burning

Burning will not be allowed on the project site unless specified in other sections of the specifications or authorized in writing by the Contracting Officer. The specific time, location, and manner of burning shall be subject to approval.

3.5 CHEMICAL MATERIALS MANAGEMENT AND WASTE DISPOSAL

Disposal of wastes shall be as directed below, unless otherwise specified in other sections and/or shown on the drawings.

3.5.1 Solid Wastes

Solid wastes (excluding clearing debris) shall be placed in containers which are emptied on a regular schedule. Handling, storage, and disposal shall be conducted to prevent contamination. Segregation measures shall be employed so that no hazardous or toxic waste will become co-mingled with solid waste. Waste materials shall be hauled to the Government landfill site shown on the drawings. The Contractor shall comply with site procedures pertaining to the use of landfill areas.

3.5.2 Chemicals and Chemical Wastes

Chemicals shall be dispensed ensuring no spillage to the ground or water. Periodic inspections of dispensing areas to identify leakage and initiate

corrective action shall be performed and documented. This documentation will be periodically reviewed by the Government. Chemical waste shall be collected in corrosion resistant, compatible containers. Collection drums shall be monitored and removed to a staging or storage area when contents are within 6 inches of the top. Wastes shall be classified, managed, stored, and disposed of in accordance with Federal, State, and local laws and regulations.

3.5.3 Contractor Generated Hazardous Wastes/Excess Hazardous Materials

Hazardous wastes are defined in 40 CFR 261, or are as defined by applicable State and local regulations. Hazardous materials are defined in 49 CFR 171 - 178. The Contractor shall, at a minimum, manage and store hazardous waste in compliance with 40 CFR 262 and shall manage and store hazardous waste in accordance with the Installation hazardous waste management plan. The Contractor shall take sufficient measures to prevent spillage of hazardous and toxic materials during dispensing. The Contractor shall segregate hazardous waste from other materials and wastes, shall protect it from the weather by placing it in a safe covered location, and shall take precautionary measures such as berming or other appropriate measures against accidental spillage. The Contractor shall be responsible for storage, describing, packaging, labeling, marking, and placarding of hazardous waste and hazardous material in accordance with 49 CFR 171 - 178, State, and local laws and regulations. The Contractor shall transport Contractor generated hazardous waste off Government property within 60 days in accordance with the Environmental Protection Agency and the Department of Transportation laws and regulations. The Contractor shall dispose of hazardous waste in compliance with Federal, State and local laws and regulations. Spills of hazardous or toxic materials shall be immediately reported to the Contracting Officer and the Facility Environmental Office. Cleanup and cleanup costs due to spills shall be the Contractor's responsibility. The disposition of Contractor generated hazardous waste and excess hazardous materials are the Contractor's responsibility.

3.5.4 Fuel and Lubricants

Storage, fueling and lubrication of equipment and motor vehicles shall be conducted in a manner that affords the maximum protection against spill and evaporation. Fuel, lubricants and oil shall be managed and stored in accordance with all Federal, State, Regional, and local laws and regulations. Used lubricants and used oil to be discarded shall be stored in marked corrosion-resistant containers and recycled or disposed in accordance with 40 CFR 279, State, and local laws and regulations.

3.5.5 Waste Water

Disposal of waste water shall be as specified below.

- a. Waste water from construction activities, such as onsite material processing, concrete curing, foundation and concrete clean-up, water used in concrete trucks, forms, etc. shall not be allowed to enter water ways or to be discharged prior to being treated to remove pollutants. The Contractor shall dispose of the construction related waste water off-Government property in accordance with all Federal, State, Regional and Local laws and regulations.

- c. Water generated from the flushing of lines after hydrostatic testing shall be land applied in accordance with all Federal, State, and local laws and regulations for land application .

3.6 RECYCLING AND WASTE MINIMIZATION

The Contractor shall participate in State and local government sponsored recycling programs. The Contractor is further encouraged to minimize solid waste generation throughout the duration of the project.

3.7 BIOLOGICAL RESOURCES

The Contractor shall minimize interference with, disturbance to, and damage to fish, wildlife, and plants including their habitat. The Contractor shall be responsible for the protection of threatened and endangered animal and plant species including their habitat in accordance with Federal, State, Regional, and local laws and regulations.

3.8 PREVIOUSLY USED EQUIPMENT

The Contractor shall clean all previously used construction equipment prior to bringing it onto the project site. The Contractor shall ensure that the equipment is free from soil residuals, egg deposits from plant pests, noxious weeds, and plant seeds. The Contractor shall consult with the USDA jurisdictional office for additional cleaning requirements.

3.9 MAINTENANCE OF POLLUTION FACILITIES

The Contractor shall maintain permanent and temporary pollution control facilities and devices for the duration of the contract or for that length of time construction activities create the particular pollutant.

3.10 MILITARY MUNITIONS

In the event the Contractor discovers or uncovers military munitions as defined in 40 CFR 260, the Contractor shall immediately stop work in that area and immediately inform the Contracting Officer.

3.11 TRAINING OF CONTRACTOR PERSONNEL

The Contractor's personnel shall be trained in all phases of environmental protection and pollution control. The Contractor shall conduct environmental protection/pollution control meetings for all Contractor personnel prior to commencing construction activities. Additional meetings shall be conducted for new personnel and when site conditions change. The training and meeting agenda shall include: methods of detecting and avoiding pollution; familiarization with statutory and contractual pollution standards; installation and care of devices, vegetative covers, and instruments required for monitoring purposes to ensure adequate and continuous environmental protection/pollution control; anticipated hazardous or toxic chemicals or wastes, and other regulated contaminants; recognition and protection of archaeological sites, artifacts, wetlands, and endangered species and their habitat that are known to be in the area.

3.12 POST CONSTRUCTION CLEANUP

The Contractor shall clean up all areas used for construction in accordance with Contract Clause: "Cleaning Up". The Contractor shall, unless otherwise instructed in writing by the Contracting Officer, obliterate all

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signs of temporary construction facilities such as haul roads, work area, structures, foundations of temporary structures, stockpiles of excess or waste materials, and other vestiges of construction prior to final acceptance of the work. The disturbed area shall be graded, filled and the entire area seeded unless otherwise indicated.

-- End of Section --

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DIVISION 01 - GENERAL REQUIREMENTS

SECTION 01420

SOURCES FOR REFERENCE PUBLICATIONS

03/04

- 1.1 REFERENCES
- 1.2 ORDERING INFORMATION

-- End of Section Table of Contents --

SECTION 01420

SOURCES FOR REFERENCE PUBLICATIONS
03/04

1.1 REFERENCES

Various publications are referenced in other sections of the specifications to establish requirements for the work. These references are identified in each section by document number, date and title. The document number used in the citation is the number assigned by the standards producing organization, (e.g. ASTM B 564 Nickel Alloy Forgings). However, when the standards producing organization has not assigned a number to a document, an identifying number has been assigned for reference purposes.

1.2 ORDERING INFORMATION

The addresses of the standards publishing organizations whose documents are referenced in other sections of these specifications are listed below, and if the source of the publications is different from the address of the sponsoring organization, that information is also provided. Documents listed in the specifications with numbers which were not assigned by the standards producing organization should be ordered from the source by title rather than by number.

ACI INTERNATIONAL (ACI)
P.O. Box 9094
Farmington Hills, MI 48333-9094
Ph: 248-848-3700
Fax: 248-848-3701
E-mail: bkstore@concrete.org
Internet: <http://www.aci-int.org>

AIR-CONDITIONING AND REFRIGERATION INSTITUTE (ARI)
4100 North Fairfax Drive, Suite 200
Arlington, VA 22203
Ph: 703-524-8800
Fax: 703-528-3816
E-mail: ari@ari.org
Internet: <http://www.ari.org>

AIR CONDITIONING CONTRACTORS OF AMERICA (ACCA)
2800 Shirlington Road, Suite 300
Arlington, VA 22206
Ph: 703-575-4477
Fax: 703-575-4449
E-mail: info@acca.org
Internet: <http://www.acca.org>

AIR DIFFUSION COUNCIL (ADC)
1000 East Woodfield Road, Suite 102
Shaumburg, IL 60173-5921
Ph: 847-706-6750
Fax: 847-706-6751

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E-mail: info@flexibleduct.org
Internet: <http://www.flexibleduct.org>

AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL (AMCA)
30 West University Drive
Arlington Heights, IL 60004-1893
Ph: 847-394-0150
Fax: 847-253-0088
E-mail: amca@amca.org
Internet: <http://www.amca.org>

ALLIANCE FOR TELECOMMUNICATIONS INDUSTRY SOLUTIONS (ATIS)
1200 G Street, NW, Suite 500
Washington, D.C. 20005
Ph: 202-628-6380
Fax: 202-393-5453
Internet: <http://www.atis.org>

ALUMINUM ASSOCIATION (AA)
900 19th Street N.W., Suite 300
Washington, DC 20006
Ph: 202-862-5100
Fax: 202-862-5164
Internet: <http://www.aluminum.org>

AMERICAN ARCHITECTURAL MANUFACTURERS ASSOCIATION (AAMA)
1827 Walden Office Square
Suite 550
Schaumburg, IL 60173-4268
Ph: 847-303-5664
Fax: 847-303-5774
E-mail: webmaster@aamanet.org
Internet: <http://www.aamanet.org>

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
(AASHTO)
444 North Capital Street, NW, Suite 249
Washington, DC 20001
Ph: 202-624-5800
Fax: 202-624-5806
E-Mail: info@aaashto.org
Internet: <http://www.aashto.org>

AMERICAN ASSOCIATION OF TEXTILE CHEMISTS AND COLORISTS (AATCC)
P.O. Box 12215
Research Triangle Park, NC 27709-2215
Ph: 919-549-8141
Fax: 919-549-8933
E-mail: quantem@aatcc.org
Internet: <http://www.aatcc.org>

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01/03

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SECTION 01451A

CONTRACTOR QUALITY CONTROL
01/03

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM D 3740 (2001) Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction

ASTM E 329 (2002) Agencies Engaged in the Testing and/or Inspection of Materials Used in Construction

1.2 PAYMENT

Separate payment will not be made for providing and maintaining an effective Quality Control program, and all costs associated therewith shall be included in the applicable unit prices or lump-sum prices contained in the Bidding Schedule.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

The Contractor is responsible for quality control and shall establish and maintain an effective quality control system in compliance with the Contract Clause titled "Inspection of Construction." The quality control system shall consist of plans, procedures, and organization necessary to produce an end product which complies with the contract requirements. The system shall cover all construction ~~design and construction~~ operations, both onsite and offsite, and shall be keyed to the proposed construction sequence. The site project superintendent will be held responsible for the quality of work on the job and is subject to removal by the Contracting Officer for non-compliance with the quality requirements specified in the contract. The site project superintendent in this context shall be the highest level manager responsible for the overall construction activities at the site, including quality and production. The site project superintendent shall maintain a physical presence at the site at all times, except as otherwise acceptable to the Contracting Officer, and shall be responsible for all construction and construction related activities at the site.

3.2 QUALITY CONTROL PLAN

The Contractor shall furnish for review by the Government, not later than 10 days after receipt of notice to proceed, the Contractor Quality Control (CQC) Plan proposed to implement the requirements of the Contract Clause titled "Inspection of Construction." The plan shall identify personnel, procedures, control, instructions, tests, records, and forms to be used. The Government will consider an interim plan for the first 10 days of operation. ~~Construction~~~~Design and construction~~ will be permitted to begin only after acceptance of the CQC Plan or acceptance of an interim plan applicable to the particular feature of work to be started. Work outside of the features of work included in an accepted interim plan will not be permitted to begin until acceptance of a CQC Plan or another interim plan containing the additional features of work to be started.

3.2.1 Content of the CQC Plan

The CQC Plan shall include, as a minimum, the following to cover all ~~design and construction~~ construction operations, both onsite and offsite, including work by subcontractors, fabricators, suppliers, and purchasing agents ~~subcontractors, designers of record, consultants, architect/engineers (AE), fabricators, suppliers, and purchasing agents:~~

- a. A description of the quality control organization, including a chart showing lines of authority and acknowledgment that the CQC staff shall implement the three phase control system for all aspects of the work specified. The staff shall include a CQC System Manager who shall report to the project superintendent.
- b. The name, qualifications (in resume format), duties, responsibilities, and authorities of each person assigned a CQC function.
- c. A copy of the letter to the CQC System Manager signed by an authorized official of the firm which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract. The CQC System Manager shall issue letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities. Copies of these letters shall also be furnished to the Government.
- d. Procedures for scheduling, reviewing, certifying, and managing submittals, including those of subcontractors, offsite fabricators, suppliers, and purchasing agents ~~subcontractors, designers of record, consultants, architect engineers (AE), offsite fabricators, suppliers, and purchasing agents~~. These procedures shall be in accordance with Section 01330 SUBMITTAL PROCEDURES.
- e. Control, verification, and acceptance testing procedures for each specific test to include the test name, specification paragraph requiring test, feature of work to be tested, test frequency, and person responsible for each test. (Laboratory facilities approved by the Contracting Officer shall be used.)
- f. Procedures for tracking preparatory, initial, and follow-up control phases and control, verification, and acceptance tests

including documentation.

- g. Procedures for tracking construction design and construction deficiencies from identification through acceptable corrective action. These procedures shall establish verification that identified deficiencies have been corrected.
- h. Reporting procedures, including proposed reporting formats.
- i. A list of the definable features of work. A definable feature of work is a task which is separate and distinct from other tasks, has separate control requirements, and may be identified by different trades or disciplines, or it may be work by the same trade in a different environment. Although each section of the specifications may generally be considered as a definable feature of work, there are frequently more than one definable features under a particular section. This list will be agreed upon during the coordination meeting.

3.2.2 ~~Additional Requirements for Design Quality Control (DQC) Plan~~

~~The following additional requirements apply to the Design Quality Control (DQC) plan:~~

~~(1) The Contractor's QCP Plan shall provide and maintain a Design Quality Control (DQC) Plan as an effective quality control program which will assure that all services required by this design build contract are performed and provided in a manner that meets professional architectural and engineering quality standards. As a minimum, all documents shall be technically reviewed by competent, independent reviewers identified in the DQC Plan. The same element that produced the product shall not perform the independent technical review (ITR). The Contractor shall correct errors and deficiencies in the design documents prior to submitting them to the Government.~~

~~(2) The Contractor shall include the design schedule in the master project schedule, showing the sequence of events involved in carrying out the project design tasks within the specific contract period. This should be at a detailed level of scheduling sufficient to identify all major design tasks, including those that control the flow of work. The schedule shall include review and correction periods associated with each item. This should be a forward planning as well as a project monitoring tool. The schedule reflects calendar days and not dates for each activity. If the schedule is changed, the Contractor shall submit a revised schedule reflecting the change within 7 calendar days. The Contractor shall include in the DQC Plan the discipline specific checklists to be used during the design and quality control of each submittal. These completed checklists shall be submitted at each design phase as part of the project documentation. Example checklists can be found in ER 1110 1-12.~~

~~(3) The DQC Plan shall be implemented by an Design Quality Control Manager who has the responsibility of being cognizant of and assuring that all documents on the project have been coordinated. This individual shall be a person who has verifiable engineering or architectural design experience and is a registered~~

~~professional engineer or architect. The Contractor shall notify the Contracting Officer, in writing, of the name of the individual, and the name of an alternate person assigned to the position.~~

~~The Contracting Officer will notify the Contractor in writing of the acceptance of the DQC Plan. After acceptance, any changes proposed by the Contractor are subject to the acceptance of the Contracting Officer.~~

3.2.3 Acceptance of Plan

Acceptance of the Contractor's plan is required prior to the start of construction~~design and construction~~. Acceptance is conditional and will be predicated on satisfactory performance during the construction~~design and construction~~. The Government reserves the right to require the Contractor to make changes in his CQC Plan and operations including removal of personnel, as necessary, to obtain the quality specified.

3.2.4 Notification of Changes

After acceptance of the CQC Plan, the Contractor shall notify the Contracting Officer in writing of any proposed change. Proposed changes are subject to acceptance by the Contracting Officer.

3.3 COORDINATION MEETING

After the Preconstruction Conference, before start of construction, ~~Postaward Conference, before start of design or construction~~, and prior to acceptance by the Government of the CQC Plan, the Contractor shall meet with the Contracting Officer or Authorized Representative and discuss the Contractor's quality control system. The CQC Plan shall be submitted for review a minimum of 7 calendar days prior to the Coordination Meeting. During the meeting, a mutual understanding of the system details shall be developed, including the forms for recording the CQC operations~~operations, design activities~~, control activities, testing, administration of the system for both onsite and offsite work, and the interrelationship of Contractor's Management and control with the Government's Quality Assurance. Minutes of the meeting shall be prepared by the Government and signed by both the Contractor and the Contracting Officer. The minutes shall become a part of the contract file. There may be occasions when subsequent conferences will be called by either party to reconfirm mutual understandings and/or address deficiencies in the CQC system or procedures which may require corrective action by the Contractor.

3.4 QUALITY CONTROL ORGANIZATION

3.4.1 Personnel Requirements

The requirements for the CQC organization are a CQC System Manager~~CQC System Manager, a Design Quality Manager~~, and sufficient number of additional qualified personnel to ensure safety and contract compliance. The Safety and Health Manager shall receive direction and authority from the CQC System Manager and shall serve as a member of the CQC staff. Personnel identified in the technical provisions as requiring specialized skills to assure the required work is being performed properly will also be included as part of the CQC organization. The Contractor's CQC staff shall maintain a presence at the site at all times during progress of the work and have complete authority and responsibility to take any action necessary

to ensure contract compliance. The CQC staff shall be subject to acceptance by the Contracting Officer. The Contractor shall provide adequate office space, filing systems and other resources as necessary to maintain an effective and fully functional CQC organization. Complete records of all letters, material submittals, shop drawing submittals, schedules and all other project documentation shall be promptly furnished to the CQC organization by the Contractor. The CQC organization shall be responsible to maintain these documents and records at the site at all times, except as otherwise acceptable to the Contracting Officer.

3.4.2 CQC System Manager

The Contractor shall identify as CQC System Manager an individual within the onsite work organization who shall be responsible for overall management of CQC and have the authority to act in all CQC matters for the Contractor. The CQC System Manager shall be a graduate engineer, graduate architect, or a graduate of construction management, with a minimum of ~~10~~5 years construction experience on construction similar to this contract or a construction person with a minimum of 8 years in related work. This CQC System Manager shall be on the site at all times during construction and shall be employed by the prime Contractor. The CQC System Manager shall be assigned as System Manager but may have duties as project superintendent in addition to quality control. An alternate for the CQC System Manager shall be identified in the plan to serve in the event of the System Manager's absence. The requirements for the alternate shall be the same as for the designated CQC System Manager.

3.4.3 CQC Personnel

In addition to CQC personnel specified elsewhere in the contract, the Contractor shall provide as part of the CQC organization specialized personnel to assist the CQC System Manager for the following areas: ~~electrical, mechanical, civil, structural, environmental, submittals clerk.~~
~~These individuals shall be directly employed by the prime Contractor and may not be employed by a supplier or sub contractor on this project~~ may be employees of the prime or sub-contractor; be responsible to the CQC System Manager; be physically present at the construction site during work on their areas of responsibility; have the necessary education and/or experience in accordance with the experience matrix listed herein. These individuals may perform other duties but must be allowed sufficient time to perform their assigned quality control duties as described in the Quality Control Plan.

Experience Matrix

Area	Qualifications
a. Civil	Graduate Civil Engineer with 2 years experience in the type of work being performed on this project or technician with 5 yrs related experience
b. Mechanical	Graduate Mechanical Engineer with 2 yrs experience or person with 5 yrs related experience

Experience Matrix

	Area	Qualifications
c.	Electrical	Graduate Electrical Engineer with <u>23</u> yrs related experience or <u>a</u> person with <u>56</u> yrs of related experience
d.	Structural	Graduate Structural Engineer with <u>2</u> yrs experience or person with <u>5</u> yrs related experience
e.	Architectural	Graduate Architect with <u>2</u> yrs experience or person with <u>5</u> yrs related experience
f.	Environmental	Graduate Environmental Engineer with <u>3</u> yrs experience
g.	Submittals	Submittal Clerk with <u>1</u> yr experience
h.	Occupied family housing	Person, customer relations type, coordinator experience
i.	Concrete, Pavements and Soils	Materials Technician with <u>2</u> yrs experience for the appropriate area
j.	Testing, Adjusting and Balancing (TAB) Personnel	Specialist must be a member of AABC or an experienced technician of the firm certified by the NEBB.
k.	Design Quality Control Manager	Registered Architect or Professional Engineer

3.4.4 Additional Requirement

In addition to the above experience and/or education requirements the CQC System Manager shall have completed the course entitled "Construction Quality Management For Contractors".

3.4.5 Organizational Changes

The Contractor shall maintain the CQC staff at full strength at all times. When it is necessary to make changes to the CQC staff, the Contractor shall revise the CQC Plan to reflect the changes and submit the changes to the Contracting Officer for acceptance.

3.5 SUBMITTALS AND DELIVERABLES

Submittals, if needed, shall be made as specified in Section 01330 SUBMITTAL PROCEDURES. The CQC organization shall be responsible for certifying that all submittals and deliverables are in compliance with the

contract requirements.

3.6 CONTROL

Contractor Quality Control is the means by which the Contractor ensures that the construction, to include that of subcontractors and suppliers, complies with the requirements of the contract. At least three phases of control shall be conducted by the CQC System Manager for each definable feature of the construction work as follows:

3.6.1 Preparatory Phase

This phase shall be performed prior to beginning work on each definable feature of work, after all required plans/documents/materials are approved/accepted, and after copies are at the work site. This phase shall include:

- a. A review of each paragraph of applicable specifications, reference codes, and standards. A copy of those sections of referenced codes and standards applicable to that portion of the work to be accomplished in the field shall be made available by the Contractor at the preparatory inspection. These copies shall be maintained in the field and available for use by Government personnel until final acceptance of the work.
- b. A review of the contract drawings.
- c. A check to assure that all materials and/or equipment have been tested, submitted, and approved.
- d. Review of provisions that have been made to provide required control inspection and testing.
- e. Examination of the work area to assure that all required preliminary work has been completed and is in compliance with the contract.
- f. A physical examination of required materials, equipment, and sample work to assure that they are on hand, conform to approved shop drawings or submitted data, and are properly stored.
- g. A review of the appropriate activity hazard analysis to assure safety requirements are met.
- h. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.
- i. A check to ensure that the portion of the plan for the work to be performed has been accepted by the Contracting Officer.
- j. Discussion of the initial control phase.
- k. The Government shall be notified at least 24 hours in advance of beginning the preparatory control phase. This phase shall include a meeting conducted by the CQC System Manager and attended by the superintendent, other CQC personnel (as applicable), and the foreman responsible for the definable feature. The results of the preparatory phase actions shall be documented by separate minutes

prepared by the CQC System Manager and attached to the daily CQC report. The Contractor shall instruct applicable workers as to the acceptable level of workmanship required in order to meet contract specifications.

3.6.2 Initial Phase

This phase shall be accomplished at the beginning of a definable feature of work. The following shall be accomplished:

- a. A check of work to ensure that it is in full compliance with contract requirements. Review minutes of the preparatory meeting.
- b. Verify adequacy of controls to ensure full contract compliance. Verify required control inspection and testing.
- c. Establish level of workmanship and verify that it meets minimum acceptable workmanship standards. Compare with required sample panels as appropriate.
- d. Resolve all differences.
- e. Check safety to include compliance with and upgrading of the safety plan and activity hazard analysis. Review the activity analysis with each worker.
- f. The Government shall be notified at least 24 hours in advance of beginning the initial phase. Separate minutes of this phase shall be prepared by the CQC System Manager and attached to the daily CQC report. Exact location of initial phase shall be indicated for future reference and comparison with follow-up phases.
- g. The initial phase should be repeated for each new crew to work onsite, or any time acceptable specified quality standards are not being met.

3.6.3 Follow-up Phase

Daily checks shall be performed to assure control activities, including control testing, are providing continued compliance with contract requirements, until completion of the particular feature of work. The checks shall be made a matter of record in the CQC documentation. Final follow-up checks shall be conducted and all deficiencies corrected prior to the start of additional features of work which may be affected by the deficient work. The Contractor shall not build upon nor conceal non-conforming work.

3.6.4 Additional Preparatory and Initial Phases

Additional preparatory and initial phases shall be conducted on the same definable features of work if: the quality of on-going work is unacceptable; if there are changes in the applicable CQC staff, onsite production supervision or work crew; if work on a definable feature is resumed after a substantial period of inactivity; or if other problems develop.

3.7 TESTS

3.7.1 Testing Procedure

The Contractor shall perform specified or required tests to verify that control measures are adequate to provide a product which conforms to contract requirements. Upon request, the Contractor shall furnish to the Government duplicate samples of test specimens for possible testing by the Government. Testing includes operation and/or acceptance tests when specified. The Contractor shall procure the services of a Corps of Engineers approved testing laboratory or establish an approved testing laboratory at the project site. The Contractor shall perform the following activities and record and provide the following data:

- a. Verify that testing procedures comply with contract requirements.
- b. Verify that facilities and testing equipment are available and comply with testing standards.
- c. Check test instrument calibration data against certified standards.
- d. Verify that recording forms and test identification control number system, including all of the test documentation requirements, have been prepared.
- e. Results of all tests taken, both passing and failing tests, shall be recorded on the CQC report for the date taken. Specification paragraph reference, location where tests were taken, and the sequential control number identifying the test shall be given. If approved by the Contracting Officer, actual test reports may be submitted later with a reference to the test number and date taken. An information copy of tests performed by an offsite or commercial test facility shall be provided directly to the Contracting Officer. Failure to submit timely test reports as stated may result in nonpayment for related work performed and disapproval of the test facility for this contract.

3.7.2 Testing Laboratories

3.7.2.1 Capability Check

The Government reserves the right to check laboratory equipment in the proposed laboratory for compliance with the standards set forth in the contract specifications and to check the laboratory technician's testing procedures and techniques. Laboratories utilized for testing soils, concrete, asphalt, and steel shall meet criteria detailed in ASTM D 3740 and ASTM E 329.

3.7.2.2 Capability Recheck

If the selected laboratory fails the capability check, the Contractor will be assessed a charge of \$200 to reimburse the Government for each succeeding recheck of the laboratory or the checking of a subsequently selected laboratory. Such costs will be deducted from the contract amount due the Contractor.

3.7.3 Onsite Laboratory

The Government reserves the right to utilize the Contractor's control

testing laboratory and equipment to make assurance tests, and to check the Contractor's testing procedures, techniques, and test results at no additional cost to the Government.

3.7.4 Furnishing or Transportation of Samples for Testing

Costs incidental to the transportation of samples or materials shall be borne by the Contractor. Samples of materials for test verification and acceptance testing by the Government shall be delivered to the Corps of Engineers Division Laboratory, f.o.b., at the address provided at the pre-construction conference.

Coordination for each specific test, exact delivery location, and dates will be made through the Area Office.

3.8 COMPLETION INSPECTION

3.8.1 Punch-Out Inspection

Near the end of the work, or any increment of the work established by a time stated in the SPECIAL CONTRACT REQUIREMENTS Clause, "Commencement, Prosecution, and Completion of Work", or by the specifications, the CQC Manager shall conduct an inspection of the work. A punch list of items which do not conform to the approved drawings and specifications shall be prepared and included in the CQC documentation, as required by paragraph DOCUMENTATION. The list of deficiencies shall include the estimated date by which the deficiencies will be corrected. The CQC System Manager or staff shall make a second inspection to ascertain that all deficiencies have been corrected. Once this is accomplished, the Contractor shall notify the Government that the facility is ready for the Government Pre-Final inspection.

3.8.2 Pre-Final Inspection

The Government will perform the pre-final inspection to verify that the facility is complete and ready to be occupied. A Government Pre-Final Punch List may be developed as a result of this inspection. The Contractor's CQC System Manager shall ensure that all items on this list have been corrected before notifying the Government, so that a Final inspection with the customer can be scheduled. Any items noted on the Pre-Final inspection shall be corrected in a timely manner. These inspections and any deficiency corrections required by this paragraph shall be accomplished within the time slated for completion of the entire work or any particular increment of the work if the project is divided into increments by separate completion dates.

3.8.3 Final Acceptance Inspection

The Contractor's Quality Control Inspection personnel, plus the superintendent or other primary management person, and the Contracting Officer's Representative shall be in attendance at the final acceptance inspection. Additional Government personnel including, but not limited to, those from Base/Post Civil Facility Engineer user groups, and major commands may also be in attendance. The final acceptance inspection will be formally scheduled by the Contracting Officer based upon results of the Pre-Final inspection. Notice shall be given to the Contracting Officer at least 14 days prior to the final acceptance inspection and shall include the Contractor's assurance that all specific items previously identified to the Contractor as being unacceptable, along with all remaining work

performed under the contract, will be complete and acceptable by the date scheduled for the final acceptance inspection. Failure of the Contractor to have all contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with the contract clause titled "Inspection of Construction".

3.9 DOCUMENTATION

The Contractor shall maintain current records providing factual evidence that required quality control activities and/or tests have been performed. These records shall include the work of subcontractors and suppliers and shall be on an acceptable form that includes, as a minimum, the following information:

- a. Contractor/subcontractor and their area of responsibility.
- b. Operating plant/equipment with hours worked, idle, or down for repair.
- c. Work performed each day, giving location, description, and by whom. When Network Analysis (NAS) is used, identify each phase of work performed each day by NAS activity number.
- d. Test and/or control activities performed with results and references to specifications/drawings requirements. The control phase shall be identified (Preparatory, Initial, Follow-up). List of deficiencies noted, along with corrective action.
- e. Quantity of materials received at the site with statement as to acceptability, storage, and reference to specifications/drawings requirements.
- f. Submittals and deliverables reviewed, with contract reference, by whom, and action taken.
- g. Offsite surveillance activities, including actions taken.
- h. Job safety evaluations stating what was checked, results, and instructions or corrective actions.
- i. Instructions given/received and conflicts in plans and/or specifications.
- j. Contractor's verification statement.

These records shall indicate a description of trades working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. These records shall cover both conforming and deficient features and shall include a statement that equipment and materials incorporated in the work and workmanship comply with the contract. The original and one copy of these records in report form shall be furnished to the Government daily within 72 hours after the date covered by the report, except that reports need not be submitted for days on which no work is performed. As a minimum, one report shall be prepared and submitted for every 7 days of no work and on the last day of a no work period. All calendar days shall be accounted for throughout the life of the contract. The first report following a day of no work shall be for that day only. Reports shall be signed and dated by the CQC System

Manager. The report from the CQC System Manager shall include copies of test reports and copies of reports prepared by all subordinate quality control personnel.

3.10 SAMPLE FORMS

Sample forms enclosed at the end of this section.

3.11 NOTIFICATION OF NONCOMPLIANCE

The Contracting Officer will notify the Contractor of any detected noncompliance with the foregoing requirements. The Contractor shall take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

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SECTION 01500A

TEMPORARY CONSTRUCTION FACILITIES
02/97

1.1 GENERAL REQUIREMENTS

1.1.1 Site Plan

The Contractor shall prepare a site plan indicating the proposed location and dimensions of any area to be fenced and used by the Contractor, the number of trailers to be used, avenues of ingress/egress to the fenced area and details of the fence installation. Any areas which may have to be graveled to prevent the tracking of mud shall also be identified. The Contractor shall also indicate if the use of a supplemental or other staging area is desired.

1.1.2 Identification of Employees

The Contractor shall be responsible for furnishing to each employee, and for requiring each employee engaged on the work to display, identification as approved and directed by the Contracting Officer. Prescribed identification shall immediately be delivered to the Contracting Officer for cancellation upon release of any employee. When required, the Contractor shall obtain and provide fingerprints of persons employed on the project. Contractor and subcontractor personnel shall wear identifying markings on hard hats clearly identifying the company for whom the employee works.

1.1.3 Employee Parking

Contractor employees shall park privately owned vehicles in an area designated by the Contracting Officer. This area will be within reasonable walking distance of the construction site. Contractor employee parking shall not interfere with existing and established parking requirements of the military installation.

1.2 AVAILABILITY AND USE OF UTILITY SERVICES

1.2.1 Payment for Utility Services

The Government will make all reasonably required utilities available to the Contractor from existing outlets and supplies, as specified in the contract. Unless otherwise provided in the contract, the amount of each utility service consumed shall be charged to or paid for by the Contractor at prevailing rates charged to the Government or, where the utility is produced by the Government, at reasonable rates determined by the Contracting Officer. The Contractor shall carefully conserve any utilities furnished without charge.

1.2.2 Meters and Temporary Connections

The Contractor, at its expense and in a manner satisfactory to the Contracting Officer, shall provide and maintain necessary temporary connections, distribution lines, and meter bases (Government will provide

meters) required to measure the amount of each utility used for the purpose of determining charges. The Contractor shall notify the Contracting Officer, in writing, 5 working days before final electrical connection is desired so that a utilities contract can be established. The Government will provide a meter and make the final hot connection after inspection and approval of the Contractor's temporary wiring installation. The Contractor shall not make the final electrical connection.

1.2.3 Advance Deposit

An advance deposit for utilities consisting of an estimated month's usage or a minimum of \$50.00 will be required. The last monthly bills for the fiscal year will normally be offset by the deposit and adjustments will be billed or returned as appropriate. Services to be rendered for the next fiscal year, beginning 1 October, will require a new deposit. Notification of the due date for this deposit will be mailed to the Contractor prior to the end of the current fiscal year.

1.2.4 Final Meter Reading

Before completion of the work and final acceptance of the work by the Government, the Contractor shall notify the Contracting Officer, in writing, 5 working days before termination is desired. The Government will take a final meter reading, disconnect service, and remove the meters. The Contractor shall then remove all the temporary distribution lines, meter bases, and associated paraphernalia. The Contractor shall pay all outstanding utility bills before final acceptance of the work by the Government.

1.2.5 Sanitation

The Contractor shall provide and maintain within the construction area minimum field-type sanitary facilities approved by the Contracting Officer. Government toilet facilities will not be available to Contractor's personnel.

1.2.6 Telephone

The Contractor shall make arrangements and pay all costs for telephone facilities desired.

1.3 BULLETIN BOARD, PROJECT SIGN, AND PROJECT SAFETY SIGN

1.3.1 Bulletin Board

Immediately upon beginning of work, the Contractor shall provide a weatherproof glass-covered bulletin board not less than 36 by 48 inches in size for displaying the Equal Employment Opportunity poster, a copy of the wage decision contained in the contract, Wage Rate Information poster, and other information approved by the Contracting Officer. The bulletin board shall be located at the project site in a conspicuous place easily accessible to all employees, as approved by the Contracting Officer. Legible copies of the aforementioned data shall be displayed until work is completed. Upon completion of work the bulletin board shall be removed by and remain the property of the Contractor.

1.3.2 Project and Safety Signs

The requirements for the signs, their content, and location shall be as

shown on the drawings. The signs shall be erected within 15 days after receipt of the notice to proceed. The data required by the safety sign shall be corrected daily, with light colored metallic or non-metallic numerals. Upon completion of the project, the signs shall be removed from the site.

1.4 PROTECTION AND MAINTENANCE OF TRAFFIC

During construction the Contractor shall provide access and temporary relocated roads as necessary to maintain traffic. The Contractor shall maintain and protect traffic on all affected roads during the construction period except as otherwise specifically directed by the Contracting Officer. Measures for the protection and diversion of traffic, including the provision of watchmen and flagmen, erection of barricades, placing of lights around and in front of equipment and the work, and the erection and maintenance of adequate warning, danger, and direction signs, shall be as required by the State and local authorities having jurisdiction. The traveling public shall be protected from damage to person and property. The Contractor's traffic on roads selected for hauling material to and from the site shall interfere as little as possible with public traffic. The Contractor shall investigate the adequacy of existing roads and the allowable load limit on these roads. The Contractor shall be responsible for the repair of any damage to roads caused by construction operations.

1.4.1 Haul Roads

The Contractor shall, at its own expense, construct access and haul roads necessary for proper prosecution of the work under this contract. Haul roads shall be constructed with suitable grades and widths; sharp curves, blind corners, and dangerous cross traffic shall be avoided. The Contractor shall provide necessary lighting, signs, barricades, and distinctive markings for the safe movement of traffic. The method of dust control, although optional, shall be adequate to ensure safe operation at all times. Location, grade, width, and alignment of construction and hauling roads shall be subject to approval by the Contracting Officer. Lighting shall be adequate to assure full and clear visibility for full width of haul road and work areas during any night work operations. Upon completion of the work, haul roads designated by the Contracting Officer shall be removed.

1.4.2 Barricades

The Contractor shall erect and maintain temporary barricades to limit public access to hazardous areas. Such barricades shall be required whenever safe public access to paved areas such as roads, parking areas or sidewalks is prevented by construction activities or as otherwise necessary to ensure the safety of both pedestrian and vehicular traffic. Barricades shall be securely placed, clearly visible with adequate illumination to provide sufficient visual warning of the hazard during both day and night.

1.5 CONTRACTOR'S TEMPORARY FACILITIES

1.5.1 Administrative Field Offices

The Contractor shall provide and maintain administrative field office facilities within the construction area at the designated site. Government office and warehouse facilities will not be available to the Contractor's personnel.

1.5.2 Storage Area

The Contractor shall construct a temporary 6 foot high chain link fence around trailers and materials. The fence shall include plastic strip inserts, colored brown, so that visibility through the fence is obstructed.

Fence posts may be driven, in lieu of concrete bases, where soil conditions permit. Trailers, materials, or equipment shall not be placed or stored outside the fenced area unless such trailers, materials, or equipment are assigned a separate and distinct storage area by the Contracting Officer away from the vicinity of the construction site but within the military boundaries. Trailers, equipment, or materials shall not be open to public view with the exception of those items which are in support of ongoing work on any given day. Materials shall not be stockpiled outside the fence in preparation for the next day's work. Mobile equipment, such as tractors, wheeled lifting equipment, cranes, trucks, and like equipment, shall be parked within the fenced area at the end of each work day.

1.5.3 Supplemental Storage Area

Upon Contractor's request, the Contracting Officer will designate another or supplemental area for the Contractor's use and storage of trailers, equipment, and materials. This area may not be in close proximity of the construction site but shall be within the military boundaries. Fencing of materials or equipment will not be required at this site; however, the Contractor shall be responsible for cleanliness and orderliness of the area used and for the security of any material or equipment stored in this area. Utilities will not be provided to this area by the Government.

1.5.4 Appearance of Trailers

Trailers utilized by the Contractor for administrative or material storage purposes shall present a clean and neat exterior appearance and shall be in a state of good repair. Trailers which, in the opinion of the Contracting Officer, require exterior painting or maintenance will not be allowed on the military property.

1.5.5 Maintenance of Storage Area

Fencing shall be kept in a state of good repair and proper alignment. Should the Contractor elect to traverse, with construction equipment or other vehicles, grassed or unpaved areas which are not established roadways, such areas shall be covered with a layer of gravel as necessary to prevent rutting and the tracking of mud onto paved or established roadways; gravel gradation shall be at the Contractor's discretion. Grass located within the boundaries of the construction site shall be mowed for the duration of the project. Grass and vegetation along fences, buildings, under trailers, and in areas not accessible to mowers shall be edged or trimmed neatly.

1.5.6 New Building

In the event a new building is constructed for the temporary project field office, it shall be a minimum 12 feet in width, 16 feet in length and have a minimum of 7 feet headroom. It shall be equipped with approved electrical wiring, at least one double convenience outlet and the required switches and fuses to provide 110-120 volt power. It shall be provided with a work table with stool, desk with chair, two additional chairs, and one legal size file cabinet that can be locked. The building shall be

waterproof, shall be supplied with heater, shall have a minimum of two doors, electric lights, a telephone, a battery operated smoke detector alarm, a sufficient number of adjustable windows for adequate light and ventilation, and a supply of approved drinking water. Approved sanitary facilities shall be furnished. The windows and doors shall be screened and the doors provided with dead bolt type locking devices or a padlock and heavy duty hasp bolted to the door. Door hinge pins shall be non-removable. The windows shall be arranged to open and to be securely fastened from the inside. Glass panels in windows shall be protected by bars or heavy mesh screens to prevent easy access to the building through these panels. In warm weather, air conditioning capable of maintaining the office at 50 percent relative humidity and a room temperature 20 degrees F below the outside temperature when the outside temperature is 95 degrees F, shall be furnished. Any new building erected for a temporary field office shall be maintained by the Contractor during the life of the contract and upon completion and acceptance of the work shall become the property of the Contractor and shall be removed from the site. All charges for telephone service for the temporary field office shall be borne by the Contractor, including long distance charges up to a maximum of \$75.00 per month.

1.5.7 Security Provisions

Adequate outside security lighting shall be provided at the Contractor's temporary facilities. The Contractor shall be responsible for the security of its own equipment; in addition, the Contractor shall notify the appropriate law enforcement agency requesting periodic security checks of the temporary project field office.

1.6 GOVERNMENT FIELD OFFICE

1.6.1 Resident Engineer's Office

The Contractor shall provide the Government Resident Engineer with an office, approximately 200 square feet in floor area, located where directed and providing space heat, electric light and power, and toilet facilities consisting of one lavatory and one water closet complete with connections to water and sewer mains. A mail slot in the door or a lockable mail box mounted on the surface of the door shall be provided. At completion of the project, the office shall remain the property of the Contractor and shall be removed from the site. Utilities shall be connected and disconnected in accordance with local codes and to the satisfaction of the Contracting Officer.

1.6.2 Trailer-Type Mobile Office

The Contractor may, at its option, furnish and maintain a trailer-type mobile office acceptable to the Contracting Officer and providing as a minimum the facilities specified above. The trailer shall be securely anchored to the ground at all four corners to guard against movement during high winds.

1.7 PLANT COMMUNICATION

Whenever the Contractor has the individual elements of its plant so located that operation by normal voice between these elements is not satisfactory, the Contractor shall install a satisfactory means of communication, such as telephone or other suitable devices. The devices shall be made available for use by Government personnel.

1.8 TEMPORARY PROJECT SAFETY FENCING

As soon as practicable, but not later than 15 days after the date established for commencement of work, the Contractor shall furnish and erect temporary project safety fencing at the work site. The safety fencing shall be a high visibility orange colored, high density polyethylene grid or approved equal, a minimum of 42 inches high, supported and tightly secured to steel posts located on maximum 10 foot centers, constructed at the approved location. The safety fencing shall be maintained by the Contractor during the life of the contract and, upon completion and acceptance of the work, shall become the property of the Contractor and shall be removed from the work site.

1.9 CLEANUP

Construction debris, waste materials, packaging material and the like shall be removed from the work site daily. Any dirt or mud which is tracked onto paved or surfaced roadways shall be cleaned away. Materials resulting from demolition activities which are salvageable shall be stored within the fenced area described above or at the supplemental storage area. Stored material not in trailers, whether new or salvaged, shall be neatly stacked when stored.

1.10 RESTORATION OF STORAGE AREA

Upon completion of the project and after removal of trailers, materials, and equipment from within the fenced area, the fence shall be removed and will become the property of the Contractor. Areas used by the Contractor for the storage of equipment or material, or other use, shall be restored to the original or better condition. Gravel used to traverse grassed areas shall be removed and the area restored to its original condition, including top soil and seeding as necessary.

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SECTION 01780A

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05/02

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SECTION 01780A

CLOSEOUT SUBMITTALS
05/02

PART 1 GENERAL

1.1 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

As-Built Drawings; G,

Drawings showing final as-built conditions of the project. The final CADD as-built drawings shall consist of one set of electronic CADD drawing files in the specified format, one set of mylar drawings, 2 sets of black-line prints of the mylars, and one set of the approved working as-built drawings.

SD-03 Product Data

As-Built Record of Equipment and Materials; G,

Two copies of the record listing the as-built materials and equipment incorporated into the construction of the project.

Warranty Management Plan; G,

Two ___ sets of the warranty management plan containing information relevant to the warranty of materials and equipment incorporated into the construction project, including the starting date of warranty of construction. The Contractor shall furnish with each warranty the name, address, and telephone number of each of the guarantor's representatives nearest to the project location.

Warranty Tags; G,

Two record copies of the warranty tags showing the layout and design.

Final Cleaning; G

Two copies of the listing of completed final clean-up items.

1.2 PROJECT RECORD DOCUMENTS

1.2.1 As-Built Drawings

This paragraph covers as-built drawings complete, as a requirement of the

contract. The terms "drawings," "contract drawings," "drawing files," "working as-built drawings" and "final as-built drawings" refer to contract drawings which are revised to be used for final as-built drawings.

1.2.1.1 Government Furnished Materials

One set of electronic CADD files in the specified software and format revised to reflect all bid amendments will be provided by the Government at the preconstruction conference for projects requiring CADD file as-built drawings.

1.2.1.2 Working As-Built and Final As-Built Drawings

The Contractor shall revise 2 sets of paper drawings by red-line process to show the as-built conditions during the prosecution of the project. These working as-built marked drawings shall be kept current on a weekly basis and at least one set shall be available on the jobsite at all times. Changes from the contract plans which are made in the work or additional information which might be uncovered in the course of construction shall be accurately and neatly recorded as they occur by means of details and notes.

Final as-built drawings shall be prepared after the completion of each definable feature of work as listed in the Contractor Quality Control Plan (Foundations, Utilities, Structural Steel, etc., as appropriate for the project). The working as-built marked prints and final as-built drawings will be jointly reviewed for accuracy and completeness by the Contracting Officer and the Contractor prior to submission of each monthly pay estimate. If the Contractor fails to maintain the working and final as-built drawings as specified herein, the Contracting Officer will deduct from the monthly progress payment an amount representing the estimated cost of maintaining the as-built drawings. This monthly deduction will continue until an agreement can be reached between the Contracting Officer and the Contractor regarding the accuracy and completeness of updated drawings. The working and final as-built drawings shall show, but shall not be limited to, the following information:

a. The actual location, kinds and sizes of all sub-surface utility lines. In order that the location of these lines and appurtenances may be determined in the event the surface openings or indicators become covered over or obscured, the as-built drawings shall show, by offset dimensions to two permanently fixed surface features, the end of each run including each change in direction. Valves, splice boxes and similar appurtenances shall be located by dimensioning along the utility run from a reference point. The average depth below the surface of each run shall also be recorded.

b. The location and dimensions of any changes within the building structure.

c. Correct grade, elevations, cross section, or alignment of roads, earthwork, structures or utilities if any changes were made from contract plans.

d. Changes in details of design or additional information obtained from working drawings specified to be prepared and/or furnished by the Contractor; including but not limited to fabrication, erection, installation plans and placing details, pipe sizes, insulation material, dimensions of equipment foundations, etc.

e. The topography, invert elevations and grades of drainage installed or affected as part of the project construction.

- f. Changes or modifications which result from the final inspection.
- g. Where contract drawings or specifications present options, only the option selected for construction shall be shown on the final as-built prints.
- h. If borrow material for this project is from sources on Government property, or if Government property is used as a spoil area, the Contractor shall furnish a contour map of the final borrow pit/spoil area elevations.
- i. Systems designed or enhanced by the Contractor, such as HVAC controls, fire alarm, fire sprinkler, and irrigation systems.
- j. Modifications (change order price shall include the Contractor's cost to change working and final as-built drawings to reflect modifications) and compliance with the following procedures.
 - (1) Directions in the modification for posting descriptive changes shall be followed.
 - (2) A Modification Circle shall be placed at the location of each deletion.
 - (3) For new details or sections which are added to a drawing, a Modification Circle shall be placed by the detail or section title.
 - (4) For minor changes, a Modification Circle shall be placed by the area changed on the drawing (each location).
 - (5) For major changes to a drawing, a Modification Circle shall be placed by the title of the affected plan, section, or detail at each location.
 - (6) For changes to schedules or drawings, a Modification Circle shall be placed either by the schedule heading or by the change in the schedule.
 - (7) The Modification Circle size shall be 1/2 inch diameter unless the area where the circle is to be placed is crowded. Smaller size circle shall be used for crowded areas.

1.2.1.3 Drawing Preparation

The as-built drawings shall be modified as may be necessary to correctly show the features of the project as it has been constructed by bringing the contract set into agreement with approved working as-built prints, and adding such additional drawings as may be necessary. These working as-built marked prints shall be neat, legible and accurate. These drawings are part of the permanent records of this project and shall be returned to the Contracting Officer after approval by the Government. Any drawings damaged or lost by the Contractor shall be satisfactorily replaced by the Contractor at no expense to the Government.

1.2.1.4 Computer Aided Design and Drafting (CADD) Drawings

Only personnel proficient in the preparation of CADD drawings shall be employed to modify the contract drawings or prepare additional new drawings. Additions and corrections to the contract drawings shall be

equal in quality and detail to that of the originals. Line colors, line weights, lettering, layering conventions, and symbols shall be the same as the original line colors, line weights, lettering, layering conventions, and symbols. If additional drawings are required, they shall be prepared using the specified electronic file format applying the same graphic standards specified for original drawings. The title block and drawing border to be used for any new final as-built drawings shall be identical to that used on the contract drawings. Additions and corrections to the contract drawings shall be accomplished using CADD files. The Contractor will be furnished "as-designed" drawings in Microstation J format compatible with a Windows NT operating system. The electronic files will be supplied on compact disc. The Contractor shall be responsible for providing all program files and hardware necessary to prepare final as-built drawings. The Contracting Officer will review final as-built drawings for accuracy and the Contractor shall make required corrections, changes, additions, and deletions.

a. CADD colors shall be the "base" colors of red, green, and blue. Color code for changes shall be as follows:

(1) Deletions (red) - Deleted graphic items (lines) shall be colored red with red lettering in notes and leaders.

(2) Additions (Green) - Added items shall be drawn in green with green lettering in notes and leaders.

(3) Special (Blue) - Items requiring special information, coordination, or special detailing or detailing notes shall be in blue.

b. The Contract Drawing files shall be renamed in a manner related to the contract number (i.e., 98-C-10.DGN) as instructed in the Pre-Construction conference. Marked-up changes shall be made only to those renamed files. All changes shall be made on the layer/level as the original item. There shall be no deletions of existing lines; existing lines shall be over struck in red. Additions shall be in green with line weights the same as the drawing. Special notes shall be in blue on layer #63.

c. When final revisions have been completed, the cover sheet drawing shall show the wording "RECORD DRAWING AS-BUILT" followed by the name of the Contractor in letters at least 3/16 inch high. All other contract drawings shall be marked either "AS-Built" drawing denoting no revisions on the sheet or "Revised As-Built" denoting one or more revisions. Original contract drawings shall be dated in the revision block.

d. Within 10 days for contracts less than \$5 million after Government approval of all of the working as-built drawings for a phase of work, the Contractor shall prepare the final CADD as-built drawings for that phase of work and submit two sets of blue-lined prints of these drawings for Government review and approval. The Government will promptly return one set of prints annotated with any necessary corrections. Within 7 days for contracts less than \$5 million the Contractor shall revise the CADD files accordingly at no additional cost and submit one set of final prints for the completed phase of work to the Government. Within 10 days for contracts less than \$5 million of substantial completion of all phases of work, the Contractor shall submit the final as-built drawing package for the entire project. The submittal shall consist of one set of electronic files on compact disc, read-only memory (CD-ROM), one set of mylars, two

sets of blue-line prints and one set of the approved working as-built drawings. They shall be complete in all details and identical in form and function to the contract drawing files supplied by the Government. Any transactions or adjustments necessary to accomplish this is the responsibility of the Contractor. The Government reserves the right to reject any drawing files it deems incompatible with the customer's CADD system. Paper prints, drawing files and storage media submitted will become the property of the Government upon final approval. Failure to submit final as-built drawing files and marked prints as specified shall be cause for withholding any payment due the Contractor under this contract. Approval and acceptance of final as-built drawings shall be accomplished before final payment is made to the Contractor.

1.2.1.5 Payment

No separate payment will be made for as-built drawings required under this contract, and all costs accrued in connection with such drawings shall be considered a subsidiary obligation of the Contractor.

1.2.2 As-Built Record of Equipment and Materials

The Contractor shall furnish one copy of preliminary record of equipment and materials used on the project 15 days prior to final inspection. This preliminary submittal will be reviewed and returned 2 days after final inspection with Government comments. Two sets of final record of equipment and materials shall be submitted 10 days after final inspection. The designations shall be keyed to the related area depicted on the contract drawings. The record shall list the following data:

RECORD OF DESIGNATED EQUIPMENT AND MATERIALS DATA

Description	Specification Section	Manufacturer and Catalog, Model, and Serial Number	Composition and Size	Where Used
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1.2.3 Final Approved Shop Drawings

The Contractor shall furnish final approved project shop drawings 30 days after transfer of the completed facility.

1.2.4 Construction Contract Specifications

The Contractor shall furnish final as-built construction contract specifications, including modifications thereto, 30 days after transfer of the completed facility.

1.2.5 Real Property Equipment

The Contractor shall furnish a list of installed equipment furnished under this contract. The list shall include all information usually listed on manufacturer's name plate. The "EQUIPMENT-IN-PLACE LIST" shall include, as applicable, the following for each piece of equipment installed: description of item, location (by room number), model number, serial number, capacity, name and address of manufacturer, name and address of equipment supplier, condition, spare parts list, manufacturer's catalog, and warranty. A draft list shall be furnished at time of transfer. The final list shall be furnished 30 days after transfer of the completed facility.

1.3 WARRANTY MANAGEMENT

1.3.1 Warranty Management Plan

The Contractor shall develop a warranty management plan . At least 30 days before the planned pre-warranty conference, the Contractor shall submit the warranty management plan for Government approval. The warranty management plan shall include all required actions and documents to assure that the Government receives all warranties to which it is entitled. The plan shall be in narrative form and contain sufficient detail to render it suitable for use by future maintenance and repair personnel, whether tradesmen, or of engineering background, not necessarily familiar with this contract. The term "status" as indicated below shall include due date and whether item has been submitted or was accomplished. Warranty information made available during the construction phase shall be submitted to the Contracting Officer for approval prior to each monthly pay estimate. Approved information shall be assembled in a binder and shall be turned over to the Government upon acceptance of the work. The construction warranty period shall begin on the date of project acceptance and shall continue for the full product warranty period. A joint 4 month and 9 month warranty inspection shall be conducted, measured from time of acceptance, by the Contractor, Contracting Officer and the Customer Representative. Information contained in the warranty management plan shall include, but shall not be limited to, the following:

- a. Roles and responsibilities of all personnel associated with the warranty process, including points of contact and telephone numbers within the organizations of the Contractors, subcontractors, manufacturers or suppliers involved.
- b. Listing and status of delivery of all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers, and for all commissioned systems such as fire protection and alarm systems, sprinkler systems, lightning protection systems, etc.
- c. A list for each warranted equipment, item, feature of construction or system indicating:
 1. Name of item.
 2. Model and serial numbers.
 3. Location where installed.
 4. Name and phone numbers of manufacturers or suppliers.
 5. Names, addresses and telephone numbers of sources of spare parts.
 6. Warranties and terms of warranty. This shall include one-year overall warranty of construction. Items which have extended warranties shall be indicated with separate warranty expiration dates.
 7. Cross-reference to warranty certificates as applicable.
 8. Starting point and duration of warranty period.
 9. Summary of maintenance procedures required to continue the warranty in force.
 10. Cross-reference to specific pertinent Operation and Maintenance manuals.
 11. Organization, names and phone numbers of persons to call for warranty service.
 12. Typical response time and repair time expected for various warranted equipment.

d. The Contractor's plans for attendance at the 4 and 9 month post-construction warranty inspections conducted by the Government.

e. Procedure and status of tagging of all equipment covered by extended warranties.

f. Copies of instructions to be posted near selected pieces of equipment where operation is critical for warranty and/or safety reasons.

1.3.2 Performance Bond

The Contractor's Performance Bond shall remain effective throughout the construction period.

a. In the event the Contractor fails to commence and diligently pursue any construction warranty work required, the Contracting Officer will have the work performed by others, and after completion of the work, will charge the remaining construction warranty funds of expenses incurred by the Government while performing the work, including, but not limited to administrative expenses.

b. In the event sufficient funds are not available to cover the construction warranty work performed by the Government at the Contractor's expense, the Contracting Officer will have the right to recoup expenses from the bonding company.

c. Following oral or written notification of required construction warranty repair work, the Contractor shall respond in a timely manner. Written verification will follow oral instructions. Failure of the Contractor to respond will be cause for the Contracting Officer to proceed against the Contractor.

1.3.3 Pre-Warranty Conference

Prior to contract completion, and at a time designated by the Contracting Officer, the Contractor shall meet with the Contracting Officer to develop a mutual understanding with respect to the requirements of this section. Communication procedures for Contractor notification of construction warranty defects, priorities with respect to the type of defect, reasonable time required for Contractor response, and other details deemed necessary by the Contracting Officer for the execution of the construction warranty shall be established/reviewed at this meeting. In connection with these requirements and at the time of the Contractor's quality control completion inspection, the Contractor shall furnish the name, telephone number and address of a licensed and bonded company which is authorized to initiate and pursue construction warranty work action on behalf of the Contractor. This point of contact will be located within the local service area of the warranted construction, shall be continuously available, and shall be responsive to Government inquiry on warranty work action and status. This requirement does not relieve the Contractor of any of its responsibilities in connection with other portions of this provision.

1.3.4 Contractor's Response to Construction Warranty Service Requirements

Following oral or written notification by the Contracting Officer, the Contractor shall respond to construction warranty service requirements in accordance with the "Construction Warranty Service Priority List" and the three categories of priorities listed below. The Contractor shall submit a

report on any warranty item that has been repaired during the warranty period. The report shall include the cause of the problem, date reported, corrective action taken, and when the repair was completed. If the Contractor does not perform the construction warranty within the timeframes specified, the Government will perform the work and backcharge the construction warranty payment item established.

a. First Priority Code 1. Perform onsite inspection to evaluate situation, and determine course of action within 4 hours, initiate work within 6 hours and work continuously to completion or relief.

b. Second Priority Code 2. Perform onsite inspection to evaluate situation, and determine course of action within 8 hours, initiate work within 24 hours and work continuously to completion or relief.

c. Third Priority Code 3. All other work to be initiated within 3 work days and work continuously to completion or relief.

d. The "Construction Warranty Service Priority List" is as follows:

Code 1-Air Conditioning Systems

- (1) Recreational support.
- (2) Air conditioning leak in part of building, if causing damage.
- (3) Air conditioning system not cooling properly.

Code 1-Doors

- (1) Overhead doors not operational, causing a security, fire, or safety problem.
- (2) Interior, exterior personnel doors or hardware, not functioning properly, causing a security, fire, or safety problem.

Code 3-Doors

- (1) Overhead doors not operational.
- (2) Interior/exterior personnel doors or hardware not functioning properly.

Code 1-Electrical

- (1) Power failure (entire area or any building operational after 1600 hours).
- (2) Security lights
- (3) Smoke detectors

Code 2-Electrical

- (1) Power failure (no power to a room or part of building).
- (2) Receptacle and lights (in a room or part of building).

Code 3-Electrical

Street lights.

Code 1-Gas

- (1) Leaks and breaks.
- (2) No gas to family housing unit or cantonment area.

Code 1-Heat

- (1). Area power failure affecting heat.
- (2). Heater in unit not working.

Code 2-Kitchen Equipment

- (1) Dishwasher not operating properly.

- (2) All other equipment hampering preparation of a meal.

Code 1-Plumbing

- (1) Hot water heater failure.
- (2) Leaking water supply pipes.

Code 2-Plumbing

- (1) Flush valves not operating properly.
- (2) Fixture drain, supply line to commode, or any water pipe leaking.
- (3) Commode leaking at base.

Code 3 -Plumbing

Leaky faucets.

Code 3-Interior

- (1) Floors damaged.
- (2) Paint chipping or peeling.
- (3) Casework.

Code 1-Roof Leaks

Temporary repairs will be made where major damage to property is occurring.

Code 2-Roof Leaks

Where major damage to property is not occurring, check for location of leak during rain and complete repairs on a Code 2 basis.

Code 2-Water (Exterior)

No water to facility.

Code 2-Water (Hot)

No hot water in portion of building listed.

Code 3-All other work not listed above.

1.3.5 Warranty Tags

At the time of installation, each warranted item shall be tagged with a durable, oil and water resistant tag approved by the Contracting Officer. Each tag shall be attached with a copper wire and shall be sprayed with a silicone waterproof coating. The date of acceptance and the QC signature shall remain blank until project is accepted for beneficial occupancy. The tag shall show the following information.

- a. Type of product/material_____.
- b. Model number_____.
- c. Serial number_____.
- d. Contract number_____.
- e. Warranty period_____from_____to_____.
- f. Inspector's signature_____.
- g. Construction Contractor_____.

- Address_____.
- Telephone number_____.
- h. Warranty contact_____.
- Address_____.
- Telephone number_____.
- i. Warranty response time priority code_____.
- j. WARNING - PROJECT PERSONNEL TO PERFORM ONLY OPERATIONAL MAINTENANCE DURING THE WARRANTY PERIOD.

1.4 MECHANICAL TESTING, ADJUSTING, BALANCING, AND COMMISSIONING

Prior to final inspection and transfer of the completed facility; all reports, statements, certificates, and completed checklists for testing, adjusting, balancing, and commissioning of mechanical systems shall be submitted to and approved by the Contracting Officer as specified in applicable technical specification sections.

1.5 OPERATION AND MAINTENANCE MANUALS

Operation manuals and maintenance manuals shall be submitted as specified. Operation manuals and maintenance manuals provided in a common volume shall be clearly differentiated and shall be separately indexed.

1.6 FINAL CLEANING

The premises shall be left broom clean. Stains, foreign substances, and temporary labels shall be removed from surfaces. Carpet and soft surfaces shall be vacuumed. Equipment and fixtures shall be cleaned to a sanitary condition. Filters of operating equipment shall be cleaned. Debris shall be removed from roofs, drainage systems, gutters, and downspouts. Paved areas shall be swept and landscaped areas shall be raked clean. The site shall have waste, surplus materials, and rubbish removed. The project area shall have temporary structures, barricades, project signs, and construction facilities removed. A list of completed clean-up items shall be submitted on the day of final inspection.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

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SECTION 01781

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12/01

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SECTION 01781

OPERATION AND MAINTENANCE DATA
12/01

PART 1 GENERAL

1.1 SUBMISSION OF OPERATION AND MAINTENANCE DATA

Submit Operation and Maintenance (O&M) Data specifically applicable to this contract and a complete and concise depiction of the provided equipment, product, or system. Organize and present information in sufficient detail to clearly explain O&M requirements at the system, equipment, component, and subassembly level. Include an index preceding each submittal. Submit in accordance with this section and Section 01330 SUBMITTAL PROCEDURES.

1.1.1 Package Quality

Documents must be fully legible. Poor quality copies and material with hole punches obliterating the text or drawings will not be accepted.

1.1.2 Package Content

Data package content shall be as shown in the paragraph titled "Schedule of Operation and Maintenance Data Packages." Comply with the data package requirements specified in the individual technical sections, including the content of the packages and addressing each product, component, and system designated for data package submission.

1.1.3 Changes to Submittals

Manufacturer-originated changes or revisions to submitted data shall be furnished by the Contractor if a component of an item is so affected subsequent to acceptance of the O&M Data. Changes, additions, or revisions required by the Contracting Officer for final acceptance of submitted data, shall be submitted by the Contractor within 30 calendar days of the notification of this change requirement.

1.2 TYPES OF INFORMATION REQUIRED IN O&M DATA PACKAGES

1.2.1 Operating Instructions

Include specific instructions, procedures, and illustrations for the following phases of operation:

1.2.1.1 Safety Precautions

List personnel hazards and equipment or product safety precautions for all operating conditions.

1.2.1.2 Operator Prestart

Include procedures required to set up and prepare each system for use.

1.2.1.3 Startup, Shutdown, and Post-Shutdown Procedures

Provide narrative description for Startup, Shutdown and Post-shutdown operating procedures including the control sequence for each procedure.

1.2.1.4 Normal Operations

Provide narrative description of Normal Operating Procedures. Include Control Diagrams with data to explain operation and control of systems and specific equipment.

1.2.1.5 Emergency Operations

Include Emergency Procedures for equipment malfunctions to permit a short period of continued operation or to shut down the equipment to prevent further damage to systems and equipment. Include Emergency Shutdown Instructions for fire, explosion, spills, or other foreseeable contingencies. Provide guidance and procedures for emergency operation of all utility systems including required valve positions, valve locations and zones or portions of systems controlled.

1.2.1.6 Operator Service Requirements

Include instructions for services to be performed by the operator such as lubrication, adjustment, inspection, and recording gage readings.

1.2.1.7 Environmental Conditions

Include a list of Environmental Conditions (temperature, humidity, and other relevant data) that are best suited for the operation of each product, component or system. Describe conditions under which the item equipment should not be allowed to run.

1.2.2 Preventive Maintenance

Include the following information for preventive and scheduled maintenance to minimize corrective maintenance and repair.

1.2.2.1 Lubrication Data

Include preventative maintenance lubrication data, in addition to instructions for lubrication provided under paragraph titled "Operator Service Requirements":

- a. A table showing recommended lubricants for specific temperature ranges and applications.
- b. Charts with a schematic diagram of the equipment showing lubrication points, recommended types and grades of lubricants, and capacities.
- c. A Lubrication Schedule showing service interval frequency.

1.2.2.2 Preventive Maintenance Plan and Schedule

Include manufacturer's schedule for routine preventive maintenance, inspections, tests and adjustments required to ensure proper and economical operation and to minimize corrective maintenance. Provide manufacturer's projection of preventive maintenance work-hours on a daily, weekly,

monthly, and annual basis including craft requirements by type of craft. For periodic calibrations, provide manufacturer's specified frequency and procedures for each separate operation.

1.2.3 Corrective Maintenance (Repair)

Include manufacturer's recommended procedures and instructions for correcting problems and making repairs.

1.2.3.1 Troubleshooting Guides and Diagnostic Techniques

Include step-by-step procedures to promptly isolate the cause of typical malfunctions. Describe clearly why the checkout is performed and what conditions are to be sought. Identify tests or inspections and test equipment required to determine whether parts and equipment may be reused or require replacement.

1.2.3.2 Wiring Diagrams and Control Diagrams

Wiring diagrams and control diagrams shall be point-to-point drawings of wiring and control circuits including factory-field interfaces. Provide a complete and accurate depiction of the actual job specific wiring and control work. On diagrams, number electrical and electronic wiring and pneumatic control tubing and the terminals for each type, identically to actual installation configuration and numbering.

1.2.3.3 Maintenance and Repair Procedures

Include instructions and a list of tools required to repair or restore the product or equipment to proper condition or operating standards.

1.2.3.4 Removal and Replacement Instructions

Include step-by-step procedures and a list required tools and supplies for removal, replacement, disassembly, and assembly of components, assemblies, subassemblies, accessories, and attachments. Provide tolerances, dimensions, settings and adjustments required. Instructions shall include a combination of text and illustrations.

1.2.3.5 Spare Parts and Supply Lists

Include lists of spare parts and supplies required for maintenance and repair to ensure continued service or operation without unreasonable delays. Special consideration is required for facilities at remote locations. List spare parts and supplies that have a long lead-time to obtain.

1.2.4 Corrective Maintenance Work-Hours

Include manufacturer's projection of corrective maintenance work-hours including requirements by type of craft. Corrective maintenance that requires completion or participation of the equipment manufacturer shall be identified and tabulated separately.

1.2.5 Appendices

Provide information required below and information not specified in the preceding paragraphs but pertinent to the maintenance or operation of the product or equipment. Include the following:

1.2.6 Parts Identification

Provide identification and coverage for all parts of each component, assembly, subassembly, and accessory of the end items subject to replacement. Include special hardware requirements, such as requirement to use high-strength bolts and nuts. Identify parts by make, model, serial number, and source of supply to allow reordering without further identification. Provide clear and legible illustrations, drawings, and exploded views to enable easy identification of the items. When illustrations omit the part numbers and description, both the illustrations and separate listing shall show the index, reference, or key number that will cross-reference the illustrated part to the listed part. Parts shown in the listings shall be grouped by components, assemblies, and subassemblies in accordance with the manufacturer's standard practice. Parts data may cover more than one model or series of equipment, components, assemblies, subassemblies, attachments, or accessories, such as typically shown in a master parts catalog

1.2.6.1 Warranty Information

List and explain the various warranties and include the servicing and technical precautions prescribed by the manufacturers or contract documents in order to keep warranties in force. Include warranty information for primary components such as the compressor of air conditioning system.

1.2.6.2 Personnel Training Requirements

Provide information available from the manufacturers that is needed for use in training designated personnel to properly operate and maintain the equipment and systems.

1.2.6.3 Testing Equipment and Special Tool Information

Include information on test equipment required to perform specified tests and on special tools needed for the operation, maintenance, and repair of components.

1.2.6.4 Contractor Information

Provide a list that includes the name, address, and telephone number of the General Contractor and each Subcontractor who installed the product or equipment, or system. For each item, also provide the name address and telephone number of the manufacturer's representative and service organization most convenient to the project site. Provide the name, address, and telephone number of the product, equipment, and system manufacturers.

1.3 SCHEDULE OF OPERATION AND MAINTENANCE DATA PACKAGES

Furnish the O&M data packages specified in individual technical sections. The required information for each O&M data package is as follows:

1.3.1 Data Package 1

- a. Safety precautions
- b. Maintenance and repair procedures

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- c. Warranty information
- d. Contractor information
- e. Spare parts and supply list

1.3.2 Data Package 2

- a. Safety precautions
- b. Normal operations
- c. Environmental conditions
- d. Lubrication data
- e. Preventive maintenance plan and schedule
- f. Maintenance and repair procedures
- g. Removal and replacement instructions
- h. Spare parts and supply list
- i. Parts identification
- j. Warranty information
- k. Contractor information

1.3.3 Data Package 3

- a. Safety precautions
- b. Normal operations
- c. Emergency operations
- d. Environmental conditions
- e. Lubrication data
- f. Preventive maintenance plan and schedule
- g. Troubleshooting guides and diagnostic techniques
- h. Wiring diagrams and control diagrams
- i. Maintenance and repair procedures
- j. Removal and replacement instructions
- k. Spare parts and supply list
- l. Parts identification
- m. Warranty information
- n. Testing equipment and special tool information

- o. Contractor information

1.3.4 Data Package 4

- a. Safety precautions
- b. Operator prestart
- c. Startup, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Emergency operations
- f. Operator service requirements
- g. Environmental conditions
- h. Lubrication data
- i. Preventive maintenance plan and schedule
- j. Troubleshooting guides and diagnostic techniques
- k. Wiring diagrams and control diagrams
- l. Maintenance and repair procedures
- m. Removal and replacement instructions
- n. Spare parts and supply list
- o. Corrective maintenance man-hours
- p. Parts identification
- q. Warranty information
- r. Personnel training requirements
- s. Testing equipment and special tool information
- t. Contractor information

1.3.5 Data Package 5

- a. Safety precautions
- b. Operator prestart
- c. Start-up, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Environmental conditions
- f. Preventive maintenance plan and schedule

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- g. Troubleshooting guides and diagnostic techniques
- h. Wiring and control diagrams
- i. Maintenance and repair procedures
- j. Spare parts and supply list
- k. Testing equipments and special tools
- l. Warranty information
- m. Contractor information

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

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SECTION 13851A

FIRE DETECTION AND ALARM SYSTEM, ADDRESSABLE
02/02

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

ANSI S3.41 (1990; R 2001) Audible Emergency
Evacuation Signal (ASA 96)

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE C62.41 (1991) Recommended Practice for Surge
Voltages in Low-Voltage AC Power Circuits

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2002) National Electrical Code

NFPA 72 (2002) National Fire Alarm Code

UNDERWRITERS LABORATORIES (UL)

UL 1242 (2000; Rev thru May 2003) Electrical
Intermediate Metal Conduit -- Steel

UL 1971 (2002) Signaling Devices for the Hearing
Impaired

UL 228 (1997; Rev Jan 1999) Door Closers-Holders,
With or Without Integral Smoke Detectors

UL 268 (1996; Rev thru Apr 2003) Smoke Detectors
for Fire Protective Signaling Systems

UL 268A (1998; Rev thru Apr 2003) Smoke Detectors
for Duct Application

UL 38 (1999; Rev thru Jun 2001) Manual Signaling
Boxes for Fire Alarm Systems

UL 464 (2003) Audible Signal Appliances

UL 521 (1999; Rev thru Oct 2002) Heat Detectors
for Fire Protective Signaling Systems

UL 6	(2000; Rev thru May 2003) Rigid Metal Conduit
UL 797	(2000; Rev thru May 2003) Electrical Metallic Tubing -- Steel
UL 864	(1996; Rev thru Aug 2001) Control Units for Fire Protective Signaling Systems

1.2 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Fire Alarm Reporting System;

Detail drawings, prepared and signed by a Registered Professional Engineer or a NICET 4 Fire Alarm Technician, consisting of a complete list of equipment and material, including manufacturer's descriptive and technical literature, catalog cuts, and installation instructions. Note that the contract drawings show layouts based on typical detectors. The Contractor shall check the layout based on the actual detectors to be installed and make any necessary revisions in the detail drawings. The detail drawings shall also contain complete wiring and schematic diagrams for the equipment furnished, equipment layout, and any other details required to demonstrate that the system has been coordinated and will properly function as a unit. Detailed point-to-point wiring diagram shall be prepared and signed by a Registered Professional Engineer or a NICET Fire Alarm Technician showing points of connection. Diagram shall include connections between system devices, appliances, control panels, supervised devices, and equipment that is activated or controlled by the panel.

SD-03 Product Data

Storage Batteries;

Substantiating battery calculations for supervisory and alarm power requirements. Ampere-hour requirements for each system component and each panel component, and the battery recharging period shall be included.

Voltage Drop;

Voltage drop calculations for notification appliance circuits to indicate that sufficient voltage is available for proper appliance operation.

Special Tools and Spare Parts;

Spare parts data for each different item of material and equipment specified, not later than 1 month prior to the date of

beneficial occupancy.

Technical Data and Computer Software; G,

Technical data which relates to computer software.

Training;

Lesson plans, operating instructions, maintenance procedures, and training data, furnished in manual format, for the training courses. The operations training shall familiarize designated government personnel with proper operation of the fire alarm system. The maintenance training course shall provide the designated government personnel adequate knowledge required to diagnose, repair, maintain, and expand functions inherent to the system.

Testing;

Detailed test procedures, prepared and signed by a Registered Professional Engineer or a NICET Level 4 Fire Alarm Technician, for the fire detection and alarm system 60 days prior to performing system tests.

SD-06 Test Reports

Testing;

Test reports, in booklet form, showing field tests performed to prove compliance with the specified performance criteria, upon completion and testing of the installed system. Each test report shall document readings, test results and indicate the final position of controls. The Contractor shall include the NFPA 72 Certificate of Completion and NFPA 72 Inspection and Testing Form, with the appropriate test reports.

SD-07 Certificates

Equipment;

Certified copies of current approvals or listings issued by an independent test lab if not listed by UL, FM or other nationally recognized testing laboratory, showing compliance with specified NFPA standards.

Qualifications;

Proof of qualifications for required personnel. The installer shall submit proof of experience for the Professional Engineer, fire alarm technician, and the installing company.

SD-10 Operation and Maintenance Data

Technical Data and Computer Software; G,

Six copies of operating manual outlining step-by-step procedures required for system startup, operation, and shutdown. The manual shall include the manufacturer's name, model number, service manual, parts list, and complete description of equipment and

their basic operating features. Six copies of maintenance manual listing routine maintenance procedures, possible breakdowns and repairs, and troubleshooting guide. The manuals shall include conduit layout, equipment layout and simplified wiring, and control diagrams of the system as installed. The manuals shall include complete procedures for system revision and expansion, detailing both equipment and software requirements. Original and backup copies of all software delivered for this project shall be provided, on each type of media utilized. Manuals shall be approved prior to training.

1.3 GENERAL REQUIREMENTS

1.3.1 Standard Products

Material and equipment shall be the standard products of a manufacturer regularly engaged in the manufacture of the products for at least 5 years prior to bid opening. Equipment shall be supported by a service organization that can provide service within 24 hours of notification.

1.3.2 Nameplates

Major components of equipment shall have the manufacturer's name, address, type or style, voltage and current rating, and catalog number on a noncorrosive and nonheat-sensitive plate which is securely attached to the equipment.

1.3.3 Keys and Locks

Locks shall be keyed alike. Four keys for the system shall be provided.

1.3.4 Tags

Tags with stamped identification number shall be furnished for keys and locks.

1.3.5 Verification of Dimensions

After becoming familiar with details of the work, the Contractor shall verify dimensions in the field and shall advise the Contracting Officer of any discrepancy before performing the work.

1.3.6 Compliance

The fire detection and alarm system and the central reporting system shall be configured in accordance with NFPA 72; exceptions are acceptable as directed by the Contracting Officer. The equipment furnished shall be compatible and be UL listed, FM approved, or approved or listed by a nationally recognized testing laboratory in accordance with the applicable NFPA standards.

1.3.7 Qualifications

1.3.7.1 Engineer and Technician

a. Registered Professional Engineer with verification of experience and at least 4 years of current experience in the design of the fire protection and detection systems.

b. National Institute for Certification in Engineering Technologies (NICET) qualifications as an engineering technician in fire alarm systems program with verification of experience and current NICET certificate.

c. The Registered Professional Engineer may perform all required items under this specification. The NICET Fire Alarm Technician shall perform only the items allowed by the specific category of certification held.

1.3.7.2 Installer

The installing Contractor shall provide the following: NICET Fire Alarm Technicians to perform the installation of the system. A NICET Level 3 4 Fire Alarm Technician shall supervise the installation of the fire alarm system. NICET Level 2 or higher Fire Alarm Technician shall install and terminate fire alarm devices, cabinets and panels. An electrician or NICET Level 1 Fire Alarm Technician shall install conduit for the fire alarm system. The Fire Alarm technicians installing the equipment shall be factory trained in the installation, adjustment, testing, and operation of the equipment specified herein and on the drawings.

1.3.7.3 Design Services

Installations requiring designs or modifications of fire detection, fire alarm, or fire suppression systems shall require the services and review of a qualified fire protection engineer. For the purposes of meeting this requirement, a qualified fire protection engineer is defined as an individual meeting one of the following conditions:

- a. An engineer having a Bachelor of Science or Masters of Science Degree in Fire Protection Engineering from an accredited university engineering program, plus a minimum of 2 years' work experience in fire protection engineering.
- b. A registered professional engineer (P.E.) in fire protection engineering.
- c. A registered PE in a related engineering discipline and member grade status in the National Society of Fire Protection Engineers.
- d. An engineer with a minimum of 10 years' experience in fire protection engineering and member grade status in the National Society of Fire Protection Engineers.

1.4 SYSTEM DESIGN

1.4.1 Operation

The fire alarm and detection system shall be a complete, supervised fire alarm reporting system. The system shall be activated into the alarm mode by actuation of any alarm initiating device. The system shall remain in the alarm mode until the initiating device is reset and the fire alarm control panel is reset and restored to normal. Alarm initiating devices shall be connected to initiating device circuits (IDC), Style B, in accordance with NFPA 72. Alarm notification appliances shall be connected to notification appliance circuits (NAC), Style Z in accordance with NFPA 72.

A looped conduit system shall be provided so that if the conduit and all conductors within are severed at any point, all IDC, NAC and SLC will remain functional. The conduit loop requirement is not applicable to the

signal transmission link from the local panels (at the protected premises) to the Supervising Station (fire station, fire alarm central communication center). Textual, audible, and visual appliances and systems shall comply with NFPA 72. Fire alarm system components requiring power, except for the control panel power supply, shall operate on 24 Volts dc. Addressable system shall be microcomputer (microprocessor or microcontroller) based with a minimum word size of eight bits and shall provide the following features:

- a. Sufficient memory to perform as specified and as shown for addressable system.
- b. Individual identity of each addressable device for the following conditions: alarm; trouble; open; short; and appliances missing/failed remote detector - sensitivity adjustment from the panel for smoke detectors
- c. Capability of each addressable device being individually disabled or enabled from the panel.
- d. Each SLC shall be sized to provide 40 percent addressable expansion without hardware modifications to the panel.

1.4.2 Operational Features

The system shall have the following operating features:

- a. Monitor electrical supervision of IDC, and NAC.
- b. Monitor electrical supervision of the primary power (ac) supply, battery voltage, placement of alarm zone module (card, PC board) within the control panel, and transmitter tripping circuit integrity.
- c. A trouble buzzer and trouble LED/LCD (light emitting diode/liquid crystal diode) to activate upon a single break, open, or ground fault condition which prevents the required normal operation of the system. The trouble signal shall also operate upon loss of primary power (ac) supply, low battery voltage, removal of alarm zone module (card, PC board), and disconnection of the circuit used for transmitting alarm signals off-premises. A trouble alarm silence switch shall be provided which will silence the trouble buzzer, but will not extinguish the trouble indicator LED/LCD. Subsequent trouble and supervisory alarms shall sound the trouble signal until silenced. After the system returns to normal operating conditions, the trouble buzzer shall again sound until the silencing switch returns to normal position, unless automatic trouble reset is provided.
- d. A one person test mode. Activating an initiating device in this mode will activate an alarm for a short period of time, then automatically reset the alarm, without activating the transmitter during the entire process.
- e. A transmitter disconnect switch to allow testing and maintenance of the system without activating the transmitter but providing a trouble signal when disconnected and a restoration signal when reconnected.

- f. Evacuation alarm silencing switch which, when activated, will silence alarm devices, but will not affect the zone indicating LED/LCD nor the operation of the transmitter. This switch shall be over-riden upon activation of a subsequent alarm from an unalarmed device and the NAC devices will be activated.
- g. Electrical supervision for circuits used for supervisory signal services (i.e., sprinkler systems, valves, etc.). Supervision shall detect any open, short, or ground.
- h. Confirmation or verification of all smoke detectors. The control panel shall interrupt the transmission of an alarm signal to the system control panel for a factory preset period. This interruption period shall be adjustable from 1 to 60 seconds and be factory set at 20 seconds. Immediately following the interruption period, a confirmation period shall be in effect during which time an alarm signal, if present, will be sent immediately to the control panel. Fire alarm devices other than smoke detectors shall be programmed without confirmation or verification.
- i. The fire alarm control panel shall provide supervised addressable relays for HVAC shutdown. An override at the HVAC panel shall not be provided.
- j. Provide one person test mode - Activating an initiating device in this mode will activate an alarm for a short period of time, then automatically reset the alarm, without activating the transmitter during the entire process.
- k. The fire alarm control panel shall provide the required monitoring and supervised control outputs needed to accomplish elevator recall.
- l. The fire alarm control panel shall monitor the fire sprinkler system, or other fire protection extinguishing system.
- m. The control panel and field panels shall be software reprogrammable to enable expansion or modification of the system without replacement of hardware or firmware. Examples of required changes are: adding or deleting devices or zones; changing system responses to particular input signals; programming certain input signals to activate auxiliary devices.

1.4.3 Alarm Functions

An alarm condition on a circuit shall automatically initiate the following functions:

- a. Transmission of a signal over the station fire reporting system. The signal shall be common for any device .
- b. Visual indications of the alarmed devices on the fire alarm control panel display and on the remote audible/visual display.
- c. Continuous sounding or operation of alarm notification appliances throughout the building as required by ANSI S3.41.

- d. Closure of doors held open by electromagnetic devices.
- e. Operation of the smoke control system.
- f. Deactivation of the air handling units serving the alarmed area .
- g. Shutdown of power to the data processing equipment in the alarmed area.

1.4.4 Primary Power

Operating power shall be provided as required by paragraph Power Supply for the System. Transfer from normal to emergency power or restoration from emergency to normal power shall be fully automatic and not cause transmission of a false alarm. Loss of ac power shall not prevent transmission of a signal via the fire reporting system upon operation of any initiating circuit.

1.4.5 Battery Backup Power

Battery backup power shall be through use of rechargeable, sealed-type storage batteries and battery charger.

1.4.6 Interface With Existing Fire Alarm Equipment

The equipment specified herein shall operate as an extension to an existing configuration. The new equipment shall be connected to existing monitoring equipment at the Supervising Station (Building M). Existing monitoring equipment shall be expanded, modified, or supplemented as necessary to extend the existing control monitoring functions to the new points or zones. New components shall be capable of merging with the existing configuration without degrading the performance of either system. The scope of the acceptance tests of paragraph Testing shall include aspects of operation that involve combined use of both new and existing portions of the final configuration.

1.4.7 Interface With other Equipment

Interfacing components shall be furnished as required to connect to subsystems or devices which interact with the fire alarm system, such as supervisory or alarm contacts in suppression systems, operating interfaces for smoke control systems, door releases, etc.

1.5 TECHNICAL DATA AND COMPUTER SOFTWARE

Technical data and computer software (meaning technical data which relates to computer software) which is specifically identified in this project, and which may be defined/required in other specifications, shall be delivered, strictly in accordance with the CONTRACT CLAUSES, and in accordance with the Contract Data Requirements List, DD Form 1423. Data delivered shall be identified by reference to the particular specification paragraph against which it is furnished. Data to be submitted shall include complete system, equipment, and software descriptions. Descriptions shall show how the equipment will operate as a system to meet the performance requirements of this contract. The data package shall also include the following:

- (1) Identification of programmable portions of system equipment and

capabilities.

(2) Description of system revision and expansion capabilities and methods of implementation detailing both equipment and software requirements including voltage drop calculations.

(3) Provision of operational software data on all modes of programmable portions of the fire alarm and detection system.

(4) Description of Fire Alarm Control Panel equipment operation.

(5) Description of auxiliary and remote equipment operations.

(6) Library of application software.

(7) Operation and maintenance manuals as specified in SD-19 of the Submittals paragraph.

1.6 DELIVERY AND STORAGE

Equipment delivered and placed in storage shall be stored with protection from the weather, humidity and temperature variation, dirt, dust, and any other contaminants.

PART 2 PRODUCTS

2.1 CONTROL PANEL

Control Panels shall be XLS200 and (XLS1000, Building M only) or approved equal. Control Panel shall comply with the applicable requirements of UL 864.

Panel shall be modular, installed in a surface mounted steel cabinet with hinged door and cylinder lock. Control panel shall be a clean, uncluttered, and orderly assembled panel containing components and equipment required to provide the specified operating and supervisory functions of the system. The panel shall have prominent rigid plastic, phenolic or metal identification plates for LED/LCDs, zones, SLC, controls, meters, fuses, and switches. Nameplates for fuses shall also include ampere rating. The LED/LCD displays shall be located on the exterior of the cabinet door or be visible through the cabinet door. Control panel switches shall be within the locked cabinet. A suitable means (single operation) shall be provided for testing the control panel visual indicating devices (meters or LEDs/LCDs). Meters and LEDs shall be plainly visible when the cabinet door is closed. Signals and LEDs/LCDs shall be provided to indicate by zone any alarm, supervisory or trouble condition on the system. Each IDC shall be powered and supervised so that a signal on one zone does not prevent the receipt of signals from other devices. Loss of power, including batteries, shall not require the manual reloading of a program. Upon restoration of power, startup shall be automatic, and shall not require any manual operation. The loss of primary power or the sequence of applying primary or emergency power shall not affect the transmission of alarm, supervisory or trouble signals. Visual annunciation shall be provided for LED/LCD visual display as an integral part of the control panel and shall identify with a word description and id number each device. Cabinets shall be provided with ample gutter space to allow proper clearance between the cabinet and live parts of the panel equipment. If more than one modular unit is required to form a control panel, the units shall be installed in a single cabinet large enough to accommodate units. Cabinets shall be painted red.

2.1.1 Remote System Audible/Visual Display

Audible appliance shall have a minimum sound level output rating of 99 dBA at 10 feet and operate in conjunction with the panel integral display. The audible device shall be silenced by a system silence switch on the remote system. The audible device shall be silenced by the system silence switch located at the remote location, but shall not extinguish the visual indication. The remote LED/LCD visual display shall provide identification, consisting of the word description and id number for each device as displayed on the control panel. A rigid plastic, phenolic or metal identification sign which reads "Fire Alarm System Remote Display" shall be provided at the remote audible/visual display. The remote visual appliance located with the audible appliance shall not be extinguished until the trouble or alarm has been cleared.

2.1.2 Circuit Connections

Circuit conductors entering or leaving the panel shall be connected to screw-type terminals with each conductor and terminal marked for identification.

2.1.3 System Expansion and Modification Capabilities

Any equipment and software needed by qualified technicians to implement future changes to the fire alarm system shall be provided as part of this contract.

2.1.4 Addressable Control Module

The control module shall be capable of operating as a relay (dry contact form C) for interfacing the control panel with other systems, and to control door holders or initiate elevator fire service. The module shall be UL listed as compatible with the control panel. The indicating device or the external load being controlled shall be configured as a Style Y notification appliance circuits. The system shall be capable of supervising, audible, visual and dry contact circuits. The control module shall have both an input and output address. The supervision shall detect a short on the supervised circuit and shall prevent power from being applied to the circuit. The control model shall provide address setting means compatible with the control panel's SLC supervision and store an internal identifying code. The control module shall contain an integral LED that flashes each time the control module is polled.

2.1.5 Addressable Initiating Device Circuits Module

The initiating device being monitored shall be configured as a Style B initiating device circuits. The system shall be capable of defining any module as an alarm module and report alarm trouble, loss of polling, or as a supervisory module, and reporting supervisory short, supervisory open or loss of polling. The module shall be UL listed as compatible with the control panel. The monitor module shall provide address setting means compatible with the control panel's SLC supervision and store an internal identifying code. Monitor module shall contain an integral LED that flashes each time the monitor module is polled. Pull stations with a monitor module in a common backbox are not required to have an LED.

2.2 STORAGE BATTERIES

Storage batteries shall be provided and shall be 24 Vdc sealed,

lead-calcium type requiring no additional water. The batteries shall have ample capacity, with primary power disconnected, to operate the fire alarm system for a period of 72 hours. Following this period of battery operation, the batteries shall have ample capacity to operate all components of the system, including all alarm signaling devices in the total alarm mode for a minimum period of 15 minutes. Batteries shall be located at the bottom of the panel. Batteries shall be provided with overcurrent protection in accordance with NFPA 72. Separate battery cabinets shall have a lockable, hinged cover similar to the fire alarm panel. The lock shall be keyed the same as the fire alarm control panel. Cabinets shall be painted to match the fire alarm control panel.

2.3 BATTERY CHARGER

Battery charger shall be completely automatic, 24 Vdc with high/low charging rate, capable of restoring the batteries from full discharge (18 Volts dc) to full charge within 48 hours. A pilot light indicating when batteries are manually placed on a high rate of charge shall be provided as part of the unit assembly, if a high rate switch is provided. Charger shall be located in control panel cabinet or in a separate battery cabinet.

2.4 ADDRESSABLE MANUAL FIRE ALARM STATIONS

Addressable manual fire alarm stations shall conform to the applicable requirements of UL 38. Manual stations shall be connected into signal line circuits. Stations shall be installed on surface mounted outlet boxes. Manual stations shall be mounted at 54 48 inches. Stations shall be single double action type. Stations shall be finished in red, with raised letter operating instructions of contrasting color. Stations requiring the breaking of glass or plastic panels for operation are not acceptable. Stations employing glass rods are not acceptable. The use of a key or wrench shall be required to reset the station. Gravity or mercury switches are not acceptable. Switches and contacts shall be rated for the voltage and current upon which they operate. Addressable pull stations shall be capable of being field programmed, shall latch upon operation and remain latched until manually reset. Stations shall have a separate screw terminal for each conductor. Surface mounted boxes shall be matched and painted the same color as the fire alarm manual stations.

2.5 FIRE DETECTING DEVICES

Fire detecting devices shall comply with the applicable requirements of NFPA 72, NFPA 90A, UL 268, UL 268A, and UL 521. The detectors shall be provided as indicated. Detector base shall have screw terminals for making connections. No solder connections will be allowed. Detectors located in concealed locations (above ceiling, raised floors, etc.) shall have a remote visible indicator LED/LCD. Addressable fire detecting devices, except flame detectors, shall be dynamically supervised and uniquely identified in the control panel. All fire alarm initiating devices shall be individually addressable, except where indicated. Installed devices shall conform to NFPA 70 hazard classification of the area where devices are to be installed.

2.5.1 Heat Detectors

Heat detectors shall be designed for detection of fire by fixed temperature . Heat detector spacing shall be rated in accordance with UL 521. Detectors located in areas subject to moisture, exterior atmospheric conditions, or hazardous locations as defined by NFPA 70 , shall be types approved for

such locations. Heat detectors located in attic spaces or similar concealed spaces below the roof shall be intermediate temperature rated.

2.5.1.1 Combination Fixed-Temperature and Rate-of-Rise Detectors

Detectors shall be designed for surface outlet box mounting and supported independently of wiring connections. Contacts shall be self-resetting after response to rate-of-rise principle. Under fixed temperature actuation, the detector shall have a permanent external indication which is readily visible. Detector units located in boiler rooms, showers, or other areas subject to abnormal temperature changes shall operate on fixed temperature principle only. The UL 521 test rating for the fixed temperature portion shall be 135 degrees F. The UL 521 test rating for the Rate-of-Rise detectors shall be rated for 50 by 50 ft.

2.5.1.2 Fixed Temperature Detectors

Detectors shall be designed for surface outlet box mounting and supported independently of wiring connections. Detectors shall be designed to detect high heat. The detectors shall have a specific temperature setting of 135 degrees F. The UL 521 test rating for the fixed temperature detectors shall be rated for 15 by 15 ft.

2.5.2 Smoke Detectors

Smoke detectors shall be designed for detection of abnormal smoke densities. Smoke detectors shall be photoelectric or projected beam type. Detectors shall contain a visible indicator LED/LCD that shows when the unit is in alarm condition. Detectors shall not be adversely affected by vibration or pressure. Detectors shall be the plug-in type in which the detector base contains terminals for making wiring connections. Detectors that are to be installed in concealed (above false ceilings, etc.) locations shall be provided with a remote indicator LED/LCD suitable for mounting in a finished, visible location.

2.5.2.1 Photoelectric Detectors

Detectors shall operate on a light scattering concept using an LED light source. Failure of the LED shall not cause an alarm condition. Detectors shall be factory set for sensitivity and shall require no field adjustments of any kind. Detectors shall have an obscuration rating in accordance with UL 268. Addressable smoke detectors shall be capable of having the sensitivity being remotely adjusted by the control panel.

2.5.2.2 Projected Beam Smoke Detectors

Detectors shall be designed for detection of abnormal smoke densities. Detectors shall consist of separate transmitter and receiver units. The transmitter unit shall emit an infrared beam to the receiver unit. When the signal at the receiver falls below a preset sensitivity, the detector shall initiate an alarm. The receiver shall contain an LED which is powered upon an alarm condition. Long-term changes to the received signal caused by environmental variations shall be automatically compensated. Detectors shall incorporate features to assure that they are operational; a trouble signal shall be initiated if the beam is obstructed, the limits of the compensation circuit are reached, or the housing cover is removed. Detectors shall have multiple sensitivity settings in order to meet UL listings for the different distances covered by the beam. In the event of beam interference for more than three seconds a trouble alarm shall be

transmitted.

2.5.2.3 Duct Detectors

Duct-mounted photoelectric smoke detectors shall be furnished and installed where indicated and in accordance with NFPA 90A. Units shall consist of a smoke detector as specified in paragraph Photoelectric Detectors, mounted in a special housing fitted with duct sampling tubes. Detector circuitry shall be mounted in a metallic enclosure exterior to the duct. Detectors shall have a manual reset. Detectors shall be rated for air velocities that include air flows between 500 and 4000 fpm. Detectors shall be powered from the fire alarm panel. Sampling tubes shall run the full width of the duct. The duct detector package shall conform to the requirements of NFPA 90A, UL 268A, and shall be UL listed for use in air-handling systems. The control functions, operation, reset, and bypass shall be controlled from the fire alarm control panel. Lights to indicate the operation and alarm condition; and the test and reset buttons shall be visible and accessible with the unit installed and the cover in place. Detectors mounted above 6 feet and those mounted below 6 feet that cannot be easily accessed while standing on the floor, shall be provided with a remote detector indicator panel containing test and reset switches. Remote lamps and switches as well as the affected fan units shall be properly identified in etched plastic placards. The detectors shall be supplied by the fire alarm system manufacturer to ensure complete system compatibility.

2.5.3 Combination UV/IR Flame Detector

The UV/IR detector shall provide discrimination against false alarms by requiring both UV and IR flame detection before an alarm is sent. The UV sensor shall be sensitive in the range of 0.185 to 0.265 micrometers only. The IR sensor shall be sensitive in the same range as those currently in place. Detectors shall be completely insensitive to light sources in the visible frequency range.

2.6 NOTIFICATION APPLIANCES

Audible appliances shall conform to the applicable requirements of UL 464. Devices shall be connected into notification appliance circuits. Devices shall have a separate screw terminal for each conductor. Audible appliances shall generate a unique audible sound from other devices provided in the building and surrounding area. Surface mounted audible appliances shall be painted red. Recessed audible appliances shall be installed with a grill that is painted red.

2.6.1 Visual Notification Appliances

Visual notification appliances shall conform to the applicable requirements of UL 1971 and the contract drawings. Appliances shall have clear high intensity optic lens, xenon flash tubes, and output white light. Strobe flash rate shall be between 1 to 3 flashes per second and a minimum of 75 candela. Strobe shall be surface mounted.

2.6.2 Combination Audible/Visual Notification Appliances

Combination audible/visual notification appliances shall provide the same requirements as individual units except they shall mount as a unit in standard backboxes. Units shall be factory assembled. Any other audible notification appliance employed in the fire alarm systems shall be approved by the Contracting Officer.

2.7 FIRE DETECTION AND ALARM SYSTEM PERIPHERAL EQUIPMENT

2.7.1 Electromagnetic Door Hold-Open Devices

Devices shall be attached to the walls unless otherwise indicated. Devices shall comply with the appropriate requirements of UL 228. Devices shall operate on 24 Volt dc power. Compatible magnetic component shall be attached to the door. Under normal conditions, the magnets shall attract and hold the doors open. When magnets are de-energized, they shall release the doors. Magnets shall have a holding force of 25 pounds. Devices shall be UL or FM approved. Housing for devices shall be brushed aluminum or stainless steel. Operation shall be fail safe with no moving parts. Electromagnetic door hold-open devices shall not be required to be held open during building power failure.

2.7.2 Conduit

Conduit and fittings shall comply with NFPA 70, UL 6, UL 1242, and UL 797.

2.7.3 Wiring

Wiring shall conform to NFPA 70. Wiring for 120 Vac power shall be No. 12 AWG minimum. The SLC wiring shall be fiber optic or copper cable in accordance with the manufacturers requirements. Wiring for fire alarm dc circuits shall be No. 14 AWG minimum. Voltages shall not be mixed in any junction box, housing, or device, except those containing power supplies and control relays. Wiring shall conform to NFPA 70. System field wiring shall be solid copper and installed in metallic conduit or electrical metallic tubing, except that rigid plastic conduit may be used under slab-on-grade. Conductors shall be color coded. Conductors used for the same functions shall be similarly color coded. Wiring code color shall remain uniform throughout the circuit. Pigtail or T-tap connections to initiating device circuits, supervisory alarm circuits, and notification appliance circuits are prohibited. T-tapping using screw terminal blocks is allowed for style 5 addressable systems.

2.7.4 Special Tools and Spare Parts

Software, connecting cables and proprietary equipment, necessary for the maintenance, testing, and reprogramming of the equipment shall be furnished to the Contracting Officer. Two spare fuses of each type and size required shall be furnished. Two percent of the total number of each different type of detector, but no less than two each, shall be furnished. Spare fuses shall be mounted in the fire alarm panel.

PART 3 EXECUTION

3.1 INSTALLATION

All work shall be installed as shown, and in accordance with NFPA 70 and NFPA 72, and in accordance with the manufacturer's diagrams and recommendations, unless otherwise specified. Smoke detectors shall not be installed until construction is essentially complete and the building has been thoroughly cleaned.

3.1.1 Power Supply for the System

A single dedicated circuit connection for supplying power from a branch

circuit to each building fire alarm system shall be provided. The power shall be supplied as shown on the drawings. The power supply shall be equipped with a locking mechanism and marked in red with the words "FIRE ALARM CIRCUIT CONTROL".

3.1.2 Wiring

Conduit size for wiring shall be in accordance with NFPA 70. Wiring for the fire alarm system shall not be installed in conduits, junction boxes, or outlet boxes with conductors of lighting and power systems. Not more than two conductors shall be installed under any device screw terminal. The wires under the screw terminal shall be straight when placed under the terminal then clamped in place under the screw terminal. The wires shall be broken and not twisted around the terminal. Circuit conductors entering or leaving any mounting box, outlet box enclosure, or cabinet shall be connected to screw terminals with each terminal and conductor marked in accordance with the wiring diagram. Connections and splices shall be made using screw terminal blocks. The use of wire nut type connectors in the system is prohibited. Wiring within any control equipment shall be readily accessible without removing any component parts. The fire alarm equipment manufacturer's representative shall be present for the connection of wiring to the control panel.

3.1.3 Control Panel

The control panel and its assorted components shall be mounted so that no part of the enclosing cabinet is less than 12 inches nor more than 78 inches above the finished floor. Manually operable controls shall be between 36 and 42 inches above the finished floor. Panel shall be installed to comply with the requirements of UL 864.

3.1.4 Detectors

Detectors shall be located and installed in accordance with NFPA 72. Detectors shall be connected into signal line circuits or initiating device circuits as indicated on the drawings. Detectors shall be at least 12 inches from any part of any lighting fixture. Detectors shall be located at least 3 feet from diffusers of air handling systems. Each detector shall be provided with appropriate mounting hardware as required by its mounting location. Detectors which mount in open space shall be mounted directly to the end of the stubbed down rigid conduit drop. Conduit drops shall be firmly secured to minimize detector sway. Where length of conduit drop from ceiling or wall surface exceeds 3 feet, sway bracing shall be provided. Detectors installed in concealed locations (above ceiling, raised floors, etc.) shall have a remote visible indicator LED/LCD in a finished, visible location.

3.1.5 Notification Appliances

Notification appliances shall be mounted 80 inches above the finished floor or 6 inches below the ceiling, whichever is lower.

3.1.6 Annunciator Equipment

Annunciator equipment shall be mounted where indicated on the drawings.

3.1.7 Addressable Initiating Device Circuits Module

The initiating device circuits module shall be used to connect supervised

conventional initiating devices (water flow switches, water pressure switches, manual fire alarm stations, high/low air pressure switches, and tamper switches). The module shall mount in an electrical box adjacent to or connected to the device it is monitoring and shall be capable of Style B supervised wiring to the initiating device. In order to maintain proper supervision, there shall be no T-taps allowed on style B lines. Addressable initiating device circuits modules shall monitor only one initiating device each. Contacts in suppression systems and other fire protection subsystems shall be connected to the fire alarm system to perform supervisory and alarm functions as specified in NFPA 72, as indicated on the drawings and as specified herein.

3.1.8 Addressable Control Module

Addressable and control modules shall be installed in the outlet box or adjacent to the device they are controlling. If a supplementary suppression releasing panel is provided, then the monitor modules shall be mounted in a common enclosure adjacent to the suppression releasing panel and both this enclosure and the suppression releasing panel shall be in the same room as the releasing devices. All interconnecting wires shall be supervised unless an open circuit or short circuit abnormal condition does not affect the required operation of the fire alarm system. If control modules are used as interfaces to other systems, such as HVAC or elevator control, they shall be within the control panel or immediately adjacent to it. Control modules that control a group of notification appliances shall be adjacent to the first notification appliance in the notification appliance circuits. Control modules that connect to devices shall supervise the notification appliance circuits. Control modules that connect to auxiliary systems or interface with other systems (non-life safety systems) and where not required by NFPA 72, shall not require the secondary circuits to be supervised. Contacts in suppression systems and other fire protection subsystems shall be connected to the fire alarm system to perform required alarm functions as specified in NFPA 72, as indicated on the drawings and as specified herein.

3.2 OVERVOLTAGE AND SURGE PROTECTION

3.2.1 Power Line Surge Protection

All equipment connected to alternating current circuits shall be protected from surges per IEEE C62.41 B3 combination waveform and NFPA 70. Fuses shall not be used for surge protection. The surge protector shall be rated for a maximum let thru voltage of 350 Volts ac (line-to-neutral) and 350 Volt ac (neutral-to-ground).

3.2.2 Low Voltage DC Circuits Surge Protection

All IDC, NAC, and communication cables/conductors, except fiber optics, shall have surge protection installed at each point where it exits or enters a building. Equipment shall be protected from surges per IEEE C62.41 B3 combination waveform and NFPA 70. The surge protector shall be rated to protect the 24 Volt dc equipment. The maximum dc clamping voltages shall be 36 V (line-to-ground) and 72 Volt dc (line-to-line).

3.2.3 Signal Line Circuit Surge Protection

All SLC cables/conductors, except fiber optics, shall have surge protection/isolation circuits installed at each point where it exits or enters a building. The circuit shall be protected from surges per IEEE

C62.41 B3 combination waveform and NFPA 70. The surge protector/isolator shall be rated to protect the equipment.

3.3 GROUNDING

Grounding shall be provided by connecting to building ground system.

3.4 SUPERVISING STATION PROVISIONS

The proprietary type Supervising Station (PSS) is located in building M. The supervising equipment is existing and consists of the following brands and models: Honeywell.

3.4.1 Revisions to Existing Facilities

Existing supervising components shall be modified as indicated on the drawings and programming shall be updated if required to accommodate the revised configuration. Acceptance testing shall include procedures that would demonstrate that operation of existing equipment has not been degraded and that the revised configuration plus interfacing components operates compatibly with the new fire alarm system at the protected premises. Work on existing equipment shall be performed in accordance with the manufacturer's instructions or under supervision of the manufacturer's representative.

3.5 TESTING

The Contractor shall notify the Contracting Officer at least 10 days before the preliminary and acceptance tests are to be conducted. The tests shall be performed in accordance with the approved test procedures in the presence of the Contracting Officer. The control panel manufacturer's representative shall be present to supervise tests. The Contractor shall furnish instruments and personnel required for the tests.

3.5.1 Preliminary Tests

Upon completion of the installation, the system shall be subjected to functional and operational performance tests including tests of each installed initiating and notification appliance, when required. Tests shall include the meggering of system conductors to determine that the system is free from grounded, shorted, or open circuits. The megger test shall be conducted prior to the installation of fire alarm equipment. If deficiencies are found, corrections shall be made and the system shall be retested to assure that it is functional. After completing the preliminary testing the Contractor shall complete and submit the NFPA 72, Certificate of Completion.

3.5.2 Acceptance Test

Acceptance testing shall not be performed until the Contractor has completed and submitted the Certificate of Completion. Testing shall be in accordance with NFPA 72. The recommended tests in NFPA 72 shall be considered mandatory and shall verify that previous deficiencies have been corrected. The Contractor shall complete and submit the NFPA 72, Inspection and Testing Form. The test shall include all requirements of NFPA 72 and the following:

- a. Test of each function of the control panel.

- b. Test of each circuit in both trouble and normal modes.
- c. Tests of each alarm initiating devices in both normal and trouble conditions.
- d. Tests of each control circuit and device.
- e. Tests of each alarm notification appliance.
- f. Tests of the battery charger and batteries.
- g. Complete operational tests under emergency power supply.
- h. Visual inspection of wiring connections.
- i. Opening the circuit at each alarm initiating device and notification appliance to test the wiring supervisory feature.
- j. Ground fault
- k. Short circuit faults
- l. Stray voltage
- m. Loop resistance

3.6 TRAINING

Training course shall be provided for the operations and maintenance staff.

The course shall be conducted in the building where the system is installed or as designated by the Contracting Officer. The training period for systems operation shall consist of 1 training days (8 hours per day) and shall start after the system is functionally completed but prior to final acceptance tests. The training period for systems maintenance shall consist of 2 training days (8 hours per day) and shall start after the system is functionally completed but prior to final acceptance tests. The instructions shall cover items contained in the operating and maintenance instructions. In addition, training shall be provided on performance of expansions or modifications to the fire detection and alarm system. The training period for system expansions and modifications shall consist of at least 1 training days (8 hours per day) and shall start after the system is functionally completed but prior to final acceptance tests.

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SECTION 16050N

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SECTION 16050N

BASIC ELECTRICAL MATERIALS AND METHODS
02/03

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM)

ASTM D 709 (2001) Laminated Thermosetting Materials

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE Std 100 (2000) Dictionary of Electrical and
Electronics Terms (IEEE)

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2002) National Electrical Code

1.2 RELATED REQUIREMENTS

This section applies to certain sections of Division 13, "Special Construction,". This section applies to all sections of Division 16, "Electrical," of this project specification unless specified otherwise in the individual sections.

1.3 DEFINITIONS

- a. Unless otherwise specified or indicated, electrical and electronics terms used in these specifications, and on the drawings, shall be as defined in IEEE Std 100.
- b. The technical sections referred to herein are those specification sections that describe products, installation procedures, and equipment operations and that refer to this section for detailed description of submittal types.
- c. The technical paragraphs referred to herein are those paragraphs in PART 2 - PRODUCTS and PART 3 - EXECUTION of the technical sections that describe products, systems, installation procedures, equipment, and test methods.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for information only or as otherwise designated. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

Submittals required in the sections which refer to this section must also conform to the following additional requirements. Submittals shall include the manufacturer's name, trade name, place of manufacture, catalog model or number, nameplate data, size, layout dimensions, capacity, project specification and technical paragraph reference. Submittals shall also include applicable federal, military, industry, and technical society publication references, and years of satisfactory service, and other information necessary to establish contract compliance of each item to be provided. Photographs of existing installations are unacceptable and will be returned without approval.

1.4.1 Manufacturer's Catalog Data

Submittals for each manufactured item shall be current manufacturer's descriptive literature of cataloged products, equipment drawings, diagrams, performance and characteristic curves, and catalog cuts. Handwritten and typed modifications and other notations not part of the manufacturer's preprinted data will result in the rejection of the submittal. Should manufacturer's data require supplemental information for clarification, the supplemental information shall be submitted as specified for certificates of compliance.

1.4.2 Instructions

Where installation procedures or part of the installation procedures are required to be in accordance with manufacturer's instructions, submit printed copies of those instructions prior to installation. Installation of the item shall not proceed until manufacturer's instructions are received. Failure to submit manufacturer's instructions shall be cause for rejection of the equipment or material.

1.4.3 Certificates

Submit manufacturer's certifications as required for products, materials, finishes, and equipment as specified in the technical sections. Certificates from material suppliers are not acceptable. Preprinted certifications and copies of previously submitted documents will not be acceptable. The manufacturer's certifications shall name the appropriate products, equipment, or materials and the publication specified as controlling the quality of that item. Certification shall not contain statements to imply that the item does not meet requirements specified, such as "as good as"; "achieve the same end use and results as materials formulated in accordance with the referenced publications"; or "equal or exceed the service and performance of the specified material." Certifications shall simply state that the item conforms to the requirements specified. Certificates shall be printed on the manufacturer's letterhead and shall be signed by the manufacturer's official authorized to sign certificates of compliance.

1.4.3.1 Reference Standard Compliance

Where equipment or materials are specified to conform to industry and technical society reference standards of the organizations such as American National Standards Institute (ANSI), American Society for Testing and Materials (ASTM), National Electrical Manufacturers Association (NEMA), Underwriters Laboratories (UL), and Association of Edison Illuminating Companies (AEIC), submit proof of such compliance. The label or listing by the specified organization will be acceptable evidence of compliance.

1.4.3.2 Independent Testing Organization Certificate

In lieu of the label or listing, submit a certificate from an independent testing organization, competent to perform testing, and approved by the Contracting Officer. The certificate shall state that the item has been tested in accordance with the specified organization's test methods and that the item complies with the specified organization's reference standard.

1.4.4 Operation and Maintenance Manuals

Comply with the requirements of Section 01781, "Operation and Maintenance Data" and the technical sections.

1.4.4.1 Operating Instructions

Submit text of posted operating instructions for each system and principal item of equipment as specified in the technical sections.

1.5 QUALITY ASSURANCE

1.5.1 Material and Equipment Qualifications

Provide materials and equipment that are products of manufacturers regularly engaged in the production of such products which are of equal material, design and workmanship. Products shall have been in satisfactory commercial or industrial use for 2 years prior to bid opening. The 2-year period shall include applications of equipment and materials under similar circumstances and of similar size. The product shall have been on sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the 2-year period. Where two or more items of the same class of equipment are required, these items shall be products of a single manufacturer; however, the component parts of the item need not be the products of the same manufacturer unless stated in the technical section.

1.5.2 Regulatory Requirements

Equipment, materials, installation, and workmanship shall be in accordance with the mandatory and advisory provisions of NFPA 70.

1.5.3 Alternative Qualifications

Products having less than a 2-year field service record will be acceptable if a certified record of satisfactory field operation for not less than 6000 hours, exclusive of the manufacturers' factory or laboratory tests, is furnished.

1.5.4 Service Support

The equipment items shall be supported by service organizations which are reasonably convenient to the equipment installation in order to render satisfactory service to the equipment on a regular and emergency basis during the warranty period of the contract.

1.5.5 Manufacturer's Nameplate

Each item of equipment shall have a nameplate bearing the manufacturer's name, address, model number, and serial number securely affixed in a conspicuous place; the nameplate of the distributing agent will not be

acceptable.

1.5.6 Modification of References

In each of the publications referred to herein, consider the advisory provisions to be mandatory, as though the word, "shall" had been substituted for "should" wherever it appears. Interpret references in these publications to the "authority having jurisdiction," or words of similar meaning, to mean the Contracting Officer.

1.5.7 Material and Equipment Manufacturing Date

Products manufactured more than 3 years prior to date of delivery to site shall not be used, unless specified otherwise.

1.6 POSTED OPERATING INSTRUCTIONS

Provide for each system and principal item of equipment as specified in the technical sections for use by operation and maintenance personnel. The operating instructions shall include the following:

- a. Wiring diagrams, control diagrams, and control sequence for each principal system and item of equipment.
- b. Start up, proper adjustment, operating, lubrication, and shutdown procedures.
- c. Safety precautions.
- d. The procedure in the event of equipment failure.
- e. Other items of instruction as recommended by the manufacturer of each system or item of equipment.

Print or engrave operating instructions and frame under glass or in approved laminated plastic. Post instructions where directed. For operating instructions exposed to the weather, provide weather-resistant materials or weatherproof enclosures. Operating instructions shall not fade when exposed to sunlight and shall be secured to prevent easy removal or peeling.

1.7 NAMEPLATES

ASTM D 709. Provide laminated plastic nameplates for each panelboard, equipment enclosure, relay, switch, and device; as specified in the technical sections or as indicated on the drawings. Each nameplate inscription shall identify the function and, when applicable, the position.

Nameplates shall be melamine plastic, 0.125 inch thick, white with black center core. Provide red laminated plastic label with white center core where indicated. Surface shall be matte finish. Corners shall be square. Accurately align lettering and engrave into the core. Minimum size of nameplates shall be one by 2.5 inches. Lettering shall be a minimum of 0.25 inch high normal block style.

1.8 INSTRUCTION TO GOVERNMENT PERSONNEL

Where specified in the technical sections, furnish the services of competent instructors to give full instruction to designated Government personnel in the adjustment, operation, and maintenance of the specified

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systems and equipment, including pertinent safety requirements as required. Instructors shall be thoroughly familiar with all parts of the installation and shall be trained in operating theory as well as practical operation and maintenance work. Instruction shall be given during the first regular work week after the equipment or system has been accepted and turned over to the Government for regular operation. The number of man-days (8 hours per day) of instruction furnished shall be as specified in the individual section. When more than 4 man-days of instruction are specified, use approximately half of the time for classroom instruction. Use other time for instruction with equipment or system. When significant changes or modifications in the equipment or system are made under the terms of the contract, provide additional instructions to acquaint the operating personnel with the changes or modifications.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

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INTERIOR DISTRIBUTION SYSTEM
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PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)

NEMA C80.1 (1994) Rigid Steel Conduit - Zinc Coated

NEMA C80.3 (1994) Electrical Metallic Tubing - Zinc Coated (EMT)

NEMA TC 2 (1998) Electrical Polyvinyl Chloride (PVC) Tubing (EPT) and Conduit (EPC-40 and EPC-80)

NEMA TC 3 (1999) PVC Fittings for Use with Rigid PVC Conduit and Tubing

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2002) National Electrical Code

UNDERWRITERS LABORATORIES (UL)

UL 1 (2000) Flexible Metal Conduit

UL 1242 (2000; Rev thru May 2003) Electrical Intermediate Metal Conduit -- Steel

UL 360 (2000; R 2002, Bul. 2002) Liquid-Tight Flexible Steel Conduit

UL 486B (1997; R 2001, Bul. 2002, 2003) Wire Connectors for Use with Aluminum Conductors

UL 5 (1996; R 2001) Surface Metal Raceways and Fittings

UL 510	(1994; R 1998) Polyvinyl Chloride, Polyethylene, and Rubber Insulating Tape
UL 514B	(1997; R 2002, Bul. 2002) Fittings for Cable and Conduit
UL 6	(2000; Rev thru May 2003) Rigid Metal Conduit
UL 651	(1995; R 2002) Schedule 40 and 80 Rigid PVC Conduit
UL 797	(2000; Rev thru May 2003) Electrical Metallic Tubing -- Steel
UL 83	(1998; R 2001, Bul. 2002) Thermoplastic-Insulated Wires and Cables
UL 886	(1994; R 1999, Bul. 2002) Outlet Boxes and Fittings for Use in Hazardous (Classified) Locations

1.2 RELATED REQUIREMENTS

Section 16050N, "Basic Electrical Materials and Methods," applies to this section with additions and modifications specified herein.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for information only or as otherwise designated. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Wireways; G

SD-03 Product Data

Circuit breakers; G

Grounding Block; G

Surge protective devices; G

SD-10 Operation and Maintenance Data

Electrical Systems, Data Package 5; G

Submit operation and maintenance data in accordance with Section 01781, "Operation and Maintenance Data" and as specified herein.

1.4 QUALITY ASSURANCE

1.5 MAINTENANCE

1.5.1 Electrical Systems

Submit operation and maintenance manuals for electrical systems that provide basic data relating to the design, operation, and maintenance of the electrical distribution system for the building. This shall include:

- c. Manufacturers' operating and maintenance manuals on active electrical equipment.

PART 2 PRODUCTS

2.1 MATERIALS AND EQUIPMENT

Materials, equipment, and devices shall, as a minimum, meet requirements of UL, where UL standards are established for those items, and requirements of NFPA 70.

2.2 CONDUIT AND FITTINGS

Shall conform to the following:

2.2.1 Rigid Metallic Conduit

2.2.1.1 Rigid, Threaded Zinc-Coated Steel Conduit

NEMA C80.1, UL 6.

2.2.2 Rigid Nonmetallic Conduit

PVC Type EPC-40, and EPC-80 in accordance with NEMA TC 2, UL 651, or fiberglass conduit, in accordance with NEMA TC 14.

2.2.3 Intermediate Metal Conduit (IMC)

UL 1242, zinc-coated steel only.

2.2.4 Electrical, Zinc-Coated Steel Metallic Tubing (EMT)

UL 797, NEMA C80.3.

2.2.5 Flexible Metal Conduit

UL 1.

2.2.5.1 Liquid-Tight Flexible Metal Conduit, Steel

UL 360.

2.2.6 Fittings for Metal Conduit, EMT, and Flexible Metal Conduit

UL 514B. Ferrous fittings shall be cadmium- or zinc-coated in accordance with UL 514B.

2.2.6.1 Fittings for Rigid Metal Conduit and IMC

Threaded-type. Split couplings unacceptable.

2.2.6.2 Fittings for EMT

Steel compression type.

2.2.6.3 Fittings for Use in Hazardous (Classified) Locations

UL 886.

2.2.7 Fittings for Rigid Nonmetallic Conduit

NEMA TC 3, UL 514B.

2.3 SURFACE RACEWAY

2.3.1 Surface Metal Raceway

UL 5, two-piece painted steel, totally enclosed, snap-cover type.

2.4 CABINETS, JUNCTION BOXES, AND PULL BOXES

Volume greater than 100 cubic inches, UL 50, hot-dip, zinc-coated, if sheet steel.

2.5 WIRES AND CABLES

Wires and cables shall meet applicable requirements of NFPA 70 and UL for type of insulation, jacket, and conductor specified or indicated. Wires and cables manufactured more than 12 months prior to date of delivery to site shall not be used.

2.5.1 Conductors

Conductors No. 8 AWG and larger diameter shall be stranded. Conductors No. 10 AWG and smaller diameter shall be solid, except that conductors for remote control, alarm, and signal circuits, classes 1, 2, and 3, shall be stranded unless specifically indicated otherwise. Conductor sizes and ampacities shown are based on copper, unless indicated otherwise. All conductors shall be copper.

2.5.1.1 Minimum Conductor Sizes

Minimum size for branch circuits shall be No. 12 AWG; for Class 1 remote-control and signal circuits, No. 14 AWG; for Class 2 low-energy, remote-control and signal circuits, No. 16 AWG; and for Class 3 low-energy, remote-control, alarm and signal circuits, No. 22 AWG.

2.5.2 Color Coding

Provide for service, feeder, branch, control, and signaling circuit conductors. Color shall be green for grounding conductors and white for neutrals; except where neutrals of more than one system are installed in same raceway or box, other neutral shall be white with colored (not green) stripe. Color of ungrounded conductors in different voltage systems shall be as follows:

- a. 208/120 volt, three-phase
 - (1) Phase A - black
 - (2) Phase B - red
 - (3) Phase C - blue
- b. 480/277 volt, three-phase
 - (1) Phase A - brown
 - (2) Phase B - orange
 - (3) Phase C - yellow
- c. 120/240 volt, single phase: Black and red
- d. On three-phase, four-wire delta system, high leg shall be orange, as required by NFPA 70.

2.5.3 Insulation

Unless specified or indicated otherwise or required by NFPA 70, power and lighting wires shall be 600-volt, Type THWN/THHN conforming to UL 83, except that grounding wire may be type TW conforming to UL 83; remote-control and signal circuits shall be Type TW or TF, conforming to UL 83.

2.6 SPLICES AND TERMINATION COMPONENTS

UL 486A and UL 486B, as applicable, for wire connectors and UL 510 for insulating tapes. Connectors for No. 10 AWG and smaller diameter wires shall be insulated, pressure-type in accordance with UL 486A or UL 486C (twist-on splicing connector). Provide solderless terminal lugs on stranded conductors.

2.7 HAZARDOUS LOCATIONS

Electrical materials, equipment, and devices for installation in hazardous locations, as defined by NFPA 70, shall be specifically approved by Underwriters' Laboratories, Inc., or Factory Mutual for particular "Class," "Division," and "Group" of hazardous locations involved. Boundaries and classifications of hazardous locations shall be as indicated.

2.8 NAMEPLATES

Provide as specified in Section 16050N, "Basic Electrical Materials and Methods."

2.9 FIRESTOPPING MATERIALS

Provide firestopping around electrical penetrations .

2.10 WIREWAYS

Contractor will submit shop drawings for wireways.

PART 3 EXECUTION

3.1 INSTALLATION

Electrical installations shall conform to requirements of NFPA 70 and to requirements specified herein.

3.1.1 Wiring Methods

Provide insulated conductors installed in rigid steel conduit, IMC, rigid nonmetallic conduit, or EMT, except where specifically indicated or specified otherwise or required by NFPA 70 to be installed otherwise. Grounding conductor shall be separate from electrical system neutral conductor. Provide insulated green equipment grounding conductor for circuit(s) installed in conduit and raceways. Minimum conduit size shall be 1/2 in in diameter for low voltage lighting and power circuits. Vertical distribution in multiple story buildings shall be made with metal conduit in fire-rated shafts. Metal conduit shall extend through shafts for minimum distance of 6 in. Conduit which penetrates fire-rated walls, fire-rated partitions, or fire-rated floors shall be firestopped.

3.1.1.1 Restrictions Applicable to EMT

- a. Do not install underground.
- b. Do not encase in concrete, mortar, grout, or other cementitious materials.
- c. Do not use in areas subject to severe physical damage including but not limited to equipment rooms where moving or replacing equipment could physically damage the EMT.
- d. Do not use in hazardous areas.
- e. Do not use outdoors.
- f. Do not use in fire pump rooms.

3.1.1.2 Restrictions Applicable to Nonmetallic Conduit

- a. PVC Schedule 40 and PVC Schedule 80
 - (1) Do not use in areas where subject to severe physical damage, including but not limited to, mechanical equipment rooms, electrical equipment rooms, hospitals, power plants, missile magazines, and other such areas.
 - (2) Do not use in hazardous (classified) areas.
 - (3) Do not use in fire pump rooms.
 - (4) Do not use in penetrating fire-rated walls or partitions, or fire-rated floors.
 - (5) Do not use above grade, except where allowed in this section for rising through floor slab or indicated otherwise.

3.1.1.3 Restrictions Applicable to Flexible Conduit

Use only as specified in paragraph entitled "Flexible Connections."

3.1.1.4 Underground Conduit Other Than Service Entrance

PVC, Type EPC-40. Convert nonmetallic conduit, other than PVC Schedule 40 or 80, to plastic-coated rigid, or IMC, steel conduit before rising through floor slab.

3.1.2 Conduit Installation

Unless indicated otherwise, conceal conduit under floor slabs and within finished walls, ceilings, and floors. Keep conduit minimum 6 in away from parallel runs of flues and steam or hot water pipes. Install conduit parallel with or at right angles to ceilings, walls, and structural members where located above accessible ceilings and where conduit will be visible after completion of project. Run conduits in crawl space, under floor slab as if exposed.

3.1.2.1 Conduit Through Floor Slabs

Where conduits rise through floor slabs, curved portion of bends shall not be visible above finished slab.

3.1.2.2 Conduit Support

Support conduit by pipe straps, wall brackets, hangers, or ceiling trapeze. Fasten by wood screws to wood; by toggle bolts on hollow masonry units; by concrete inserts or expansion bolts on concrete or brick; and by machine screws, welded threaded studs, or spring-tension clamps on steel work. Threaded C-clamps may be used on rigid steel conduit only. Do not weld conduits or pipe straps to steel structures. Load applied to fasteners shall not exceed one-fourth proof test load. Fasteners attached to concrete ceiling shall be vibration resistant and shock-resistant. Holes cut to depth of more than 1 1/2 in in reinforced concrete beams or to depth of more than 3/4 in in concrete joints shall not cut main reinforcing bars.

Fill unused holes. In partitions of light steel construction, use sheet metal screws. In suspended-ceiling construction, run conduit above ceiling. Do not support conduit by ceiling support system. Conduit and box systems shall be supported independently of both (a) tie wires supporting ceiling grid system, and (b) ceiling grid system into which ceiling panels are placed. Supporting means shall not be shared between electrical raceways and mechanical piping or ducts. Installation shall be coordinated with above-ceiling mechanical systems to assure maximum accessibility to all systems. Spring-steel fasteners may be used for lighting branch circuit conduit supports in suspended ceilings in dry locations. Support exposed risers in wire shafts of multistory buildings by U-clamp hangers at each floor level and at 10 ft maximum intervals. Where conduit crosses building expansion joints, provide suitable watertight expansion fitting that maintains conduit electrical continuity by bonding jumpers or other means. For conduits greater than 2 1/2 in inside diameter, provide supports to resist forces of 0.5 times the equipment weight in any direction and 1.5 times the equipment weight in the downward direction.

3.1.2.3 Directional Changes in Conduit Runs

Make changes in direction of runs with symmetrical bends or cast-metal fittings. Make field-made bends and offsets with hickey or conduit-bending machine. Do not install crushed or deformed conduits. Avoid trapped conduits. Prevent plaster, dirt, or trash from lodging in conduits, boxes, fittings, and equipment during construction. Free clogged conduits of obstructions.

3.1.2.4 Locknuts and Bushings

Fasten conduits to sheet metal boxes and cabinets with two locknuts where required by NFPA 70, where insulated bushings are used, and where bushings cannot be brought into firm contact with the box; otherwise, use at least minimum single locknut and bushing. Locknuts shall have sharp edges for digging into wall of metal enclosures. Install bushings on ends of conduits, and provide insulating type where required by NFPA 70.

3.1.2.5 Flexible Connections

Provide flexible steel conduit between 3 and 6 ft in length for equipment subject to vibration, noise transmission, or movement. Install flexible conduit to allow 20 percent slack. Minimum flexible steel conduit size

shall be 1/2 in diameter. Provide liquidtight flexible nonmetallic conduit in wet and damp locations and in fire pump rooms for equipment subject to vibration, noise transmission.

3.1.3 Boxes, Outlets, and Supports

Provide boxes in wiring and raceway systems wherever required for pulling of wires, making connections, and mounting of devices or fixtures. Boxes for metallic raceways shall be cast-metal, hub-type when located in wet locations, when surface mounted on outside of exterior surfaces, when surface mounted on interior walls exposed up to 7 ft above floors and walkways, or when installed in hazardous areas and when specifically indicated. Boxes in other locations shall be sheet steel. Each box shall have volume required by NFPA 70 for number of conductors enclosed in box.

Provide gaskets for cast-metal boxes installed in wet locations and boxes installed flush with outside of exterior surfaces. Fasten boxes and supports with wood screws on wood, with bolts and expansion shields on concrete or brick, with toggle bolts on hollow masonry units, and with machine screws or welded studs on steel. In open overhead spaces, cast boxes threaded to raceways need not be separately supported except where used for fixture support; support sheet metal boxes directly from building structure or by bar hangers. Where bar hangers are used, attach bar to raceways on opposite sides of box, and support raceway with approved-type fastener maximum 24 in from box. When penetrating reinforced concrete members, avoid cutting reinforcing steel.

3.1.3.1 Boxes

Boxes for use with raceway systems shall be minimum 1 1/2 in deep, except where shallower boxes required by structural conditions are approved. Boxes for other than lighting fixture outlets shall be minimum 4 in square, except that 4 by 2 in boxes may be used where only one raceway enters outlet. Telephone outlets shall be minimum of 4 in square by 2 1/8 in deep .

3.1.3.2 Pull Boxes

Construct of at least minimum size required by NFPA 70 of code-gauge aluminum or galvanized sheet steel, and compatible with nonmetallic raceway systems, except where cast-metal boxes are required in locations specified herein. Provide boxes with screw-fastened covers.

3.1.4 Conductor Identification

Provide conductor identification within each enclosure where tap, splice, or termination is made. For conductors No. 6 AWG and smaller diameter, color coding shall be by factory-applied, color-impregnated insulation.

3.1.5 Splices

Make splices in accessible locations. Make splices in conductors No. 10 AWG and smaller diameter with insulated, pressure-type connector.

3.1.6 Electrical Penetrations

Seal openings around electrical penetrations through fire resistance-rated walls, partitions, floors, or ceilings.

3.1.7 Repair of Existing Work

Repair of existing work, demolition, and modification of existing electrical distribution systems shall be performed as follows:

3.1.7.1 Workmanship

Lay out work in advance. Exercise care where cutting, channeling, chasing, or drilling of floors, walls, partitions, ceilings, or other surfaces is necessary for proper installation, support, or anchorage of conduit, raceways, or other electrical work. Repair damage to buildings, piping, and equipment using skilled craftsmen of trades involved.

3.1.7.2 Existing Concealed Wiring to be Removed

Existing concealed wiring to be removed shall be disconnected from its source. Remove conductors; cut conduit flush with floor, underside of floor, and through walls; and seal openings.

3.1.7.3 Removal of Existing Electrical Distribution System

Removal of existing electrical distribution system equipment shall include equipment's associated wiring, including conductors, cables, exposed conduit, surface metal raceways, boxes, and fittings, back to equipment's power source as indicated.

3.1.7.4 Continuation of Service

Maintain continuity of existing circuits of equipment to remain. Existing circuits of equipment shall remain energized. Circuits which are to remain but were disturbed during demolition shall have circuits wiring and power restored back to original condition.

3.2 FIELD QUALITY CONTROL

Furnish test equipment and personnel and submit written copies of test results. Give Contracting Officer 5 working days notice prior to each test.

3.2.1 Devices Subject to Manual Operation

Each device subject to manual operation shall be operated at least five times, demonstrating satisfactory operation each time.

3.2.2 Grounding System Test

Test grounding system to ensure continuity, and that resistance to ground is not excessive. Test each ground rod for resistance to ground before making connections to rod; tie grounding system together and test for resistance to ground. Make resistance measurements in dry weather, not earlier than 48 hours after rainfall. Submit written results of each test to Contracting Officer, and indicate location of rods as well as resistance and soil conditions at time measurements were made.

-- End of Section --